

City of Piedmont
COUNCIL AGENDA REPORT

DATE: June 17, 2024

TO: Mayor and Council

FROM: Rosanna Bayon Moore, City Administrator

SUBJECT: Public Hearing on Proposed Budget for 2024-25, Proposed Levy of the Municipal Services Special Tax, and Proposed Levy of the Special Municipal Sewer Tax and Consideration of the Proposed Operating and Other Funds Budgets, Schedule of Fees and Charges, and Appropriations (Gann) Limit

RECOMMENDATION

Take the following actions with regard to the proposed Fiscal Year 2024-25 budget with a separate motion for each of the items:

- a. Adopt the following resolution which approves the 2024-25 Operating Budget and sets total appropriations at \$40,837,416 (Table 1).**

Resolved, that the City Council adopts the Proposed 2024-25 Operating Budget in the amount of \$40,837,416.

- b. Adopt the following resolution which approves the 2024-25 Other Funds Budget and sets total appropriations at \$30,599,089 (Table 1, bottom).**

Resolved, that the City Council adopts the Proposed 2024-25 Other Funds Budget in the amount of \$30,599,089.

- c. Adopt the following resolution which approves updates to the City's adopted Schedule of Fees and Charges as reflected in Attachment A.**

Resolved, that the City Council approves the updated fees and charges as set forth in the Schedule of Fees and Charges in Attachment A .

- d. Approve the following resolutions necessary to establish the annual appropriations limit for 2024-25 as presented in Attachment B.**

Resolved, that the population percentage increase for the County of Alameda be used for computing the 2024-25 appropriation limit for the City of Piedmont.

Be It Further Resolved, that the use of growth in the California Per Capita Personal Income be used for computing the appropriation limit for the City of Piedmont for 2024-25.

Be It Further Resolved, that following public notice of the availability of the documentation used in the determination of the appropriation limit pursuant to Section 7910 of the Government Code and Article X111(B) of the California Constitution, as amended by Proposition 111 and SB 88, the City Council does hereby establish the appropriation limit for 2024-25 of \$32,425,416.

e. Adopt the following resolution necessary to levy the Fiscal Year 2024-25 Municipal Services Special Tax.

WHEREAS, the City Council, in accordance with the provisions of Chapter 20B of the City Code, has held a public hearing relating to the need to assess the Municipal Services Special Tax for the 2024-25 tax year commencing July 1, 2024; and

WHEREAS, the City Council, after fully considering all of the information and materials before it, determines in accordance with Section 20B.2 of the City Code that the cost of providing the general municipal services for the 2024-25 tax year exceeds the amount of funds generated through other revenue and income for such services; and

WHEREAS, the City Council further determines that a general Municipal Services Special Tax must be levied for the 2024-25 tax year in order to provide the municipal services required by the residents of the City; and

WHEREAS, after reviewing the financial and tax data available, the City Council determines that the amount to be raised by the Municipal Services Special Tax is estimated at \$2,623,000 and that the tax should be set at the rates set forth hereafter.

NOW, THEREFORE, BE IT RESOLVED, that based upon the foregoing findings and determinations the City Council does hereby levy a general Municipal Services Special Tax in the estimated amount of \$2,690,000 for the 2024-25 tax year pursuant to Chapter 20B of the City Code at the rates set forth hereafter:

Single Family Residence	
0 to 4,999 sq. ft.	\$ 610
5,000 to 9,999 sq. ft.	\$ 686
10,000 to 14,999 sq. ft.	\$ 792
15,000 to 20,000 sq. ft.	\$ 904
Over 20,000 sq. ft.	\$ 1,031
Commercial Properties	
0 to 10,000 sq. ft.	\$ 1,031
Over 10,000 sq. ft.	\$ 1,547
Multi-Family Residence per unit	\$ 423
Parcels Divided by Tax Code Area Line	\$ 625

f. Adopt the following resolution necessary to levy the Fiscal Year 2024-25 Special Municipal Sewer Tax.

WHEREAS, the City Council, in accordance with the provisions of Chapter 20E.4 of the Piedmont Municipal Code, has held a public hearing relating to the need to assess the Special Municipal Sewer Tax for the 2024-25 tax year commencing July 1, 2024; and

WHEREAS, the City Council, after fully considering all of the information and materials before it, determines in accordance with Section 20E.2 of the City Code that the maximum amount to be raised by the Special Municipal Sewer Tax is \$3,140,000; and

WHEREAS, under the provisions of Section 20E.3, the tax for the fiscal year beginning July 1, 2024 shall be set forth hereafter; and

WHEREAS, that based upon the foregoing findings and determinations, the City Council does hereby levy a Special Municipal Sewer Tax with an estimated revenue of \$3,140,000 for the 2024-25 tax year pursuant to Chapter 20E of the Piedmont Municipal Code at the rates set forth hereafter.

NOW, THEREFORE, BE IT RESOLVED, that based upon the foregoing findings and determinations the City Council does hereby levy a Special Municipal Sewer Tax with an estimated revenue of \$3,140,000 for the 2024-25 tax year pursuant to Chapter 20E of the City Code at the rates set forth hereafter:

Single Family Residence	
0 to 4,999 sq. ft.	\$ 699
5,000 to 9,999 sq. ft.	\$ 797
10,000 to 14,999 sq. ft.	\$ 919
15,000 to 20,000 sq. ft.	\$ 1,072
Over 20,000 sq. ft.	\$ 1,263
Commercial Properties	
0 to 10,000 sq. ft.	\$ 1,263
Over 10,000 sq. ft.	\$ 1,742
Multi-Family Residence per unit	\$ 582
Parcels Divided by Tax Code Area Line	\$ 699

BACKGROUND

The City Charter requires that a public hearing be held prior to adoption of the budget, the levy of the Municipal Services Special Tax, and the proposed levy for the Special Municipal Sewer Tax. This is the second of two scheduled public hearings. The first public hearing was held on June 3, 2024 and was preceded by a series of four City Council Study Sessions devoted to establishing City goals and priority projects, as well as examining revenue projections and noteworthy budget variables, which took place in March and April of this year.

Next year, the City anticipates public dialogue and future consideration of the merits of adopting a two year budget. This budget cycle, the City prepared a forecast of second year of revenues and expenditures to introduce the concept to staff.

The following items have been incorporated into the Proposed Budget as presented at the June 3, 2024 City Council Meeting:

- Facilities Capital Fund:

	FY 2024-25
Hillside Park Renovation	\$ 100,000
Space Planning:	
City Hall and 801 Magnolia	\$ 50,000

Additionally, in accordance with direction received from the Financial Planning and Budget Advisory Committee, the Transfer Tax estimate in the Ten-Year Projections is being increased from \$3.8 million to \$4.2 million for Fiscal Years ending 2026 and beyond. The \$4.2 million is in line with the 10 year average for this revenue source. The \$400,000 in additional annual revenue is being transferred to the Facilities Capital Fund.

Following closure of this second public hearing, the City Council may direct additional adjustments to the draft documents that will be reflected in the final adopted budget.

DISCUSSION

The Proposed 2024-25 Budget projects an Operating Net Income of \$1.7 million in the General Fund. After Capital Transfers of \$2.0 million (primarily ARPA funds) to the Facilities Capital Fund and \$1.4 million to the Facilities Maintenance and Capital Improvements Fund, the General Fund will experience a Net Loss estimated at \$1.7 million, which results in a projected ending General Fund balance of \$6.8 million, or 17% of operating expenditures.

A number of key factors provide important context for the next fiscal year and the foreseeable future:

The 6th Cycle Piedmont Housing Element for 2023 to 2031 continues to represent a significant investment of City time and resources. To date, hundreds of community members have participated by attending public meetings, community workshops, completing surveys, submitting comment letters, and using online planning tools. This investment in a thoughtful, inclusive, and open planning process has produced Piedmont's housing plan, which the City is now implementing. Thoughtful planning has positioned the City to transform growth into a benefit for the community as a whole. Significant efforts were initiated beginning in FY 2021-22 and this process will continue through FY 2024-25.

Development of the City's newest facility is in progress. In November 2020, voters approved the sale of up to \$19.5 million of bonds to be used in the construction of a new community pool and related facilities. In December 2021, after obtaining a Standard & Poor's "AAA" rating, the City successfully sold \$19.5 million in General Obligation bonds at very favorable interest rates, netting

the City \$24.4 million in available project funds. Due to rapid inflation in construction costs, the total all-in project budget, including the pools, building, offsite right of way improvements, full facility electrification, and two bid additives (Scoreboard/Timing System and Upgraded Lighting) is estimated to be \$28.9 million. An increase of \$1.0 million, bringing the total overall budget to \$29.9 million, was approved by the City Council in December 2023. The increase was due to unforeseen costs to remove two buried fuel tanks along with the contaminated soil, as well as construction delays due to weather and PG&E. The pool is now targeted to open in the early 2025. Expenditures beyond the initial \$24.4 million raised in the bond offering will be primarily funded by major private donors, the Piedmont Recreational Facilities Organization (PRFO) fundraising campaign, support from the Kroeger estate and the California Energy Design Assistance Program, an AVA Community Energy loan associated with the electrification of the pool, and internal capital funds.

Interest in the future of our aged facilities is also on the horizon. The City has reached a point of critical mass with the deficiencies identified in Piedmont's essential services buildings that house public safety. In FY 2023-24, an ad hoc subcommittee of the City Council revisited prior work performed to date and led discussion of the topic with the entire governing body. Unanimous consensus included direction to prioritize a master planning framework and develop an actionable series of next steps. Staff is including \$600,000 in the FY 2024-25 Capital Budget to develop a phased plan for the Civic Center area that prioritizes future address of the City's Public Safety Facilities.

City Council Budget Study Sessions

A series of four City Council Study Sessions devoted to establishing City goals and priority projects, as well as examining revenue projections and noteworthy budget variables, took place in March and April of this year.

The first two convenings were focused on governance and goal setting. Through a consensus building process, the City Council established five overarching goals to guide priorities, policies and operations:

1. Financial Stability – Prioritize financial health and stability with efficient staffing, responsible budgeting and long range forecasting.
2. Community Wellness & Inclusion – Focus on public safety, civic engagement and program offerings as pathways to community vitality.
3. City Infrastructure – Maintain and improve reliable municipal infrastructure and facilities for public use and enjoyment.
4. Effective Government – Support policies and structures that provide for the delivery of high quality city services.
5. Environmental Stewardship – Encourage the reduction of the community's carbon footprint and ways to positively influence consumer choice.

The City Council also identified four key efforts for FY 2024-25 that are to be prioritized. These include completion of the Community Pool project, the Dispatch Center Relocation project, the

Sidney and Irene Dearing Memorial project and substantial progress toward addressing a future Public Safety Building within the Civic Center area.

Two subsequent sessions explored revenue projections and expenditures required to preserve existing service levels, as well as recommendations to manage risk, increase efficiency, and improve delivery of public services. Major capital projects were discussed in detail.

Since that time, staff have worked in earnest to identify pathways to achieving a balanced budget that accomplishes high priority objectives.

The proposed Budget includes the following items:

Planning & Building Permit Processing

- Maintain part time staff but at a lower level than last year until the staffing and fee analysis study is completed and actional recommendations are available.
 - The budget for part time staff was reduced from \$538,000 in FY 23-24 to \$417,000 in the Proposed FY 2024-25 budget.

Facilities Project Manager – Part Time

- The part time Facilities Manager will oversee the management, renovation, and maintenance of the City's physical assets, including all buildings and associated infrastructure, including HVAC, alarm systems, and ADA improvements.
 - Salary and taxes of \$108,000 are included in the proposed budget.

Compliance with 6th Cycle Housing Element Requirements

- Professional Consulting Services line items address completion of the Housing Element, preparation of the Environmental Impact Report (EIR), associated General Plan amendments, the Moraga Canyon Specific Plan and other related deliverables.
 - Total expenditures will span two fiscal years totaling \$2.2 million. The amount of \$1,400,000 was included in the FY 2023-24 Budget and \$829,000 is included in the Proposed FY 2024-25 Budget.
 - Approximately \$605,000 of the \$829,000 will be funded via a carryforward from the FY 2023-24 Budget as costs were incurred at a slower pace than expected.

Dispatch Center Staffing

The current staffing model provides two Dispatchers for 10 hours during a 24-hour period, 4 days per week. Practically speaking, this form is achieved only 40% of the time due to vacations, sick time, and other absences.

National Fire Protection Association (NFPA) standards require a minimum staffing level of two Dispatchers. While past performance demonstrates the adequacy of current staffing for meeting today's call volume, additional staffing would more closely model best practices and ensure that radio calls are answered promptly. The addition of two full time employees will provide two Dispatchers for 16 hours during a 24-hour period, 6 days per week, and 10 of 24 hours one day per week.

- One additional Dispatcher position was included in the Approved FY 2023-24 Budget and this position was filled in January 2024.
- A second Dispatcher position was approved in December 2023, contingent upon the passing of Measure F (increased City Services Tax). Measure F passed in March 2024.
 - The position of Dispatch Supervisor is included in the Proposed FY 2024-25 Budget with total compensation of \$175,000.
- Approximately \$280,000 in grant funds from the State of California Citizens' Option for Safety (COPS) program will be utilized in the initial two years of the staff expansion.

Systems Related Costs

The following project costs are included in the Proposed FY 2024-25 Budget:

- Records Management Project - \$203,000.
 - Records retention policy update
 - Digitization of records currently in paper format, including historical property records, which will free up space in lower level of City Hall.
 - Full utilization of City's Content Management Systems.
 - Destruction of obsolete records and reduction of offsite storage costs.
- Enterprise Asset Management System – One-time implementation costs of \$156,000 and annual software fees of \$40,000 (ongoing).
 - Tool for managing and tracking daily tasks and workflows, including labor and equipment costs.
 - Allows staff to assign or request work orders.
 - Automates numerous tasks currently being performed manually.
 - Includes a public portal for work requests, reporting issues, and complaints.
- Business License Software - One time implementation costs of \$50,000 and annual software fees of \$25,000 (ongoing).
 - Currently a labor intensive, manual, paper driven process.
 - Internal and external portal facing solution.
 - Automates workflow between staff and licensees.

One Time & Cyclical Expenses

- Labor Negotiations
 - All employee agreements expire on June 30, 2025.
 - \$230,000 is included in the Proposed Budget for the services of a labor negotiator and a compensation study for all full time positions.
- Recruiting and Succession
 - Two executive retirements are anticipated in FY 2024-25.
 - \$160,000 is included in proposed expenditures consisting of \$106,000 succession costs and \$54,000 recruiting expense.

Capital Projects

- Facilities Capital Fund supported projects presented in the FY 2024-25 Budget include but are not limited to:
 - Community Pool Completion

- Dispatch Center Relocation
- Phased Planning for Civic Center / Essential Services Buildings
- Dearing Memorial Project
- Linda Beach Playground
- Sharon Avenue Storm Drain Improvements

GENERAL FUND REVENUES

The City is projecting General Fund revenues, not including grant pass throughs, in FY 2024-25 of \$37,577,143 compared to the current FY 2023-24 projection of \$37,563,836. Revenue by category is as follows:

Category	2024-25		2023-24		\$ Change %	
	Proposed Budget	% of Budget	Projected	% of Total		
Property Related Taxes	\$ 24,617,200	61%	\$ 24,572,000	65%	\$ 45,200	0%
Recreation Related	3,969,000	10%	3,755,161	10%	213,839	6%
City Service Taxes	2,804,500	7%	2,736,500	7%	68,000	2%
Other Agencies	2,951,305	7%	859,744	2%	2,091,561	243%
UUT & Franchise Fees	2,078,000	5%	1,960,000	5%	118,000	6%
Building Permits & Planning Fees	1,874,500	5%	1,845,500	5%	29,000	2%
Business and Sales Taxes	985,000	2%	965,000	3%	20,000	2%
Other	970,943	2%	1,221,931	3%	(250,988)	-21%
Total	\$ 40,250,448	100%	\$ 37,915,836	100%	\$ 2,334,612	6%
Pass Thru (ARPA,etc)	(2,673,305)		(352,000)		(2,321,305)	
Adjusted Total	\$ 37,577,143		\$ 37,563,836		\$ 13,307	0%

The major sources of revenue in each category are:

Property Related Taxes

Category	2024-25		2023-24		\$ Change %	
	Proposed Budget	% of Budget	Projected	% of Total		
Property Tax	\$ 18,994,000	77%	\$ 18,315,000	75%	\$ 679,000	4%
MVLF / Homeowners Relief	1,823,200	7%	1,757,000	7%	66,200	4%
Sub-Total	20,817,200	85%	20,072,000	82%	745,200	4%
Transfer Tax	3,800,000	15%	4,500,000	18%	(700,000)	-16%
Total	\$ 24,617,200	100%	\$ 24,572,000	100%	\$ 45,200	0%

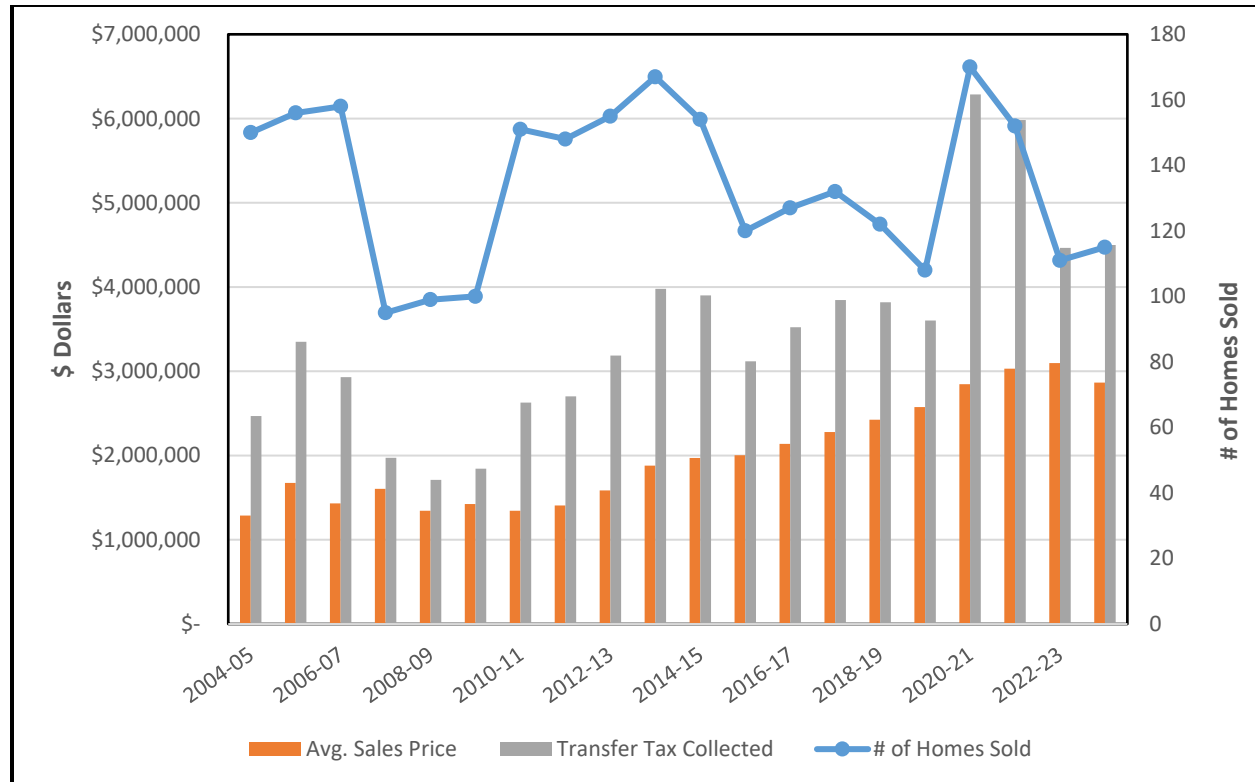
Property-related taxes are the City's primary revenue source and account for \$24,617,200 or 61% of General Fund revenues. This amount is an increase of \$45,200 over the 2023-24 projected actual.

The FY 2024-25 Proposed Budget consists of:

- Property Tax revenues, which consist of taxes on secured and unsecured property, are budgeted at \$18,994,000, an increase of \$679,000 or 4% as compared to the FY 2023-24 projection.
 - The 4% increase is based on estimates received from Alameda County. This increase is less than the past three years, which had annual increases of 4.5%, 8.0%, and 5.1%.
 - The softening of the increase is due to a decline in the number of homes being sold and their average sales price. In addition, assessed valuation adjustments under Proposition 8 and 19 have also increased.
- Property Tax in Lieu of Motor Vehicle License Fee (MVLF) / Homeowners Tax Relief is budgeted at \$1,823,200, a 4% increase over the prior year.
 - In 2004, the State Legislature permanently reduced the MVLF rate from two percent to 0.65 percent and compensated cities and counties for their revenue loss with a like amount of property taxes, dollar-for-dollar. Typically, the annual change in this tax corresponds with the change in property tax.
- Real Property Transfer Tax revenue is budgeted at \$3,800,000, a decline of \$700,000 or 16%, from the prior year. Staff is budgeting this cautiously as high interest rates and high inflation have weakened the real estate market, causing Transfer Tax receipts to decline approximately 30% from their peak in FY 2020-21.

Below is a table which summarizes the volatility of the housing market over the last several years (FY 2023-24 is estimated):

Annual Statistics Related to Real Property Transfer Tax Revenue



Recreation Related Revenue

Recreation related revenue consists of revenues generated from recreation programs and facility rentals and is budgeted at \$3,952,000 in 2024-25, an increase of \$210,000 from the prior year. The major components are:

- Recreation Programs – Revenue is budgeted at \$2,853,500, an increase of \$177,200, or 7%, over the FY 2023-24 projection. The increase is due to an additional week of summer camps and expanded PRD in-house camp offerings this summer.
- Pre-School Program - Revenue is budgeted at \$525,000, an increase of approximately \$30,000, a 6% increase over the FY 2023-24 projection due to an increase in the number of preschool summer camps being offered.
- Facility Rentals – Staff has budgeted \$573,000 for FY 2024-25 which is 1% higher than the prior year's projection.

City Service Taxes

Category	2024-25		2023-24		\$ Change	
	Proposed Budget	% of Budget	Projected	% of Total		
Parcel Tax	\$ 2,690,000	96%	\$ 2,622,000	96%	\$ 68,000	3%
Paramedic Tax	69,500	2%	69,500	3%	-	0%
Water Users Tax	45,000	2%	45,000	2%	-	0%
Total	\$ 2,804,500	100%	\$ 2,736,500	100%	\$ 68,000	2%

- Parcel Tax revenue, based on the ballot measure approved by 83% of voters in March 2020, is estimated at \$2,690,000, an increase of \$68,000 or 2.6% over the 2023-24 projection. The annual tax increase is limited to the lower of CPI, which was 2.3%, or 4%.
 - In March 2024, 76% of Piedmont voters approved a 20% increase to the tax and extended the term for 12 years, effective July 1, 2025.
- The Paramedic and Water Users Taxes remain unchanged. They are levied at \$18.46 and \$12.00 per parcel, respectively.

Revenues from Other Agencies

Revenues from Other Agencies are budgeted at \$2,951,305, an increase of \$2,091,561 from the FY 2023-24 projection. The bulk of the increase is due to the American Rescue Plan Act (ARPA) funds which are recognized as revenue when expended (\$1.7 million) and an Alameda County Transportation Commission (ACTC) grant of \$500,000. The ARPA funds are being used for the Dispatch Center Relocation project and the CTC funds for the 2024 Pavement project.

Utility User Taxes & Franchise Fees

Utility User Taxes are taxes collected from residents for the use of electricity, gas, and telephone. Franchise Fees are contractual obligations collected from PG&E, Republic Services, and Comcast for the right to operate in the City.

- Utility User Taxes are budgeted at \$1,460,000 which is 7% higher than the current year's projection. The increase is due to expected rate hikes by PG&E.

Franchise Fees are budgeted at \$618,000, a 3% increase over the current year projection of \$600,000.

Building Permits and Planning Fees

This category consists of the following construction related activities: Building Permits, Planning Fees, Plan Check Fees, General Plan Maintenance Fee, and Records Management Fees.

Proposed Revenue for FY 2024-25 is \$1,874,500 compared to a projection of \$1,845,500 for the current fiscal year primarily due to proposed fee increases. The proposal is to increase fees consistent with the rise in the Consumer Price Index.

Business and Sales Taxes

Business taxes consist of Business License and Real Estate Rental taxes. Business Licenses were relatively stable until an 18% jump in FY 2021-22 followed by a 30% increase in FY 2022-23. FY 2023-24 is tracking to the same level, and a modest increase (3%) is budgeted for FY 2024-25. Rental taxes were increasing approximately 6% per year until leveling off in FY 2020-21. Sales taxes have hovered between \$220,000 and \$250,000 for the past three years.

Staff is estimating \$985,000 in revenues, an increase of \$20,000 or 2%, from the current year for this category.

Other Revenue

The major components of Other Revenue consist of these miscellaneous items: Ambulance Service Charges, Lease Revenue, Reimbursable Services, Interest and Unrealized Investment Results, and other miscellaneous receipts.

Staff is budgeting \$970,943 for FY 2024-25 compared to a projection of \$1,221,931 in the current fiscal year, a decrease of \$250,988. The primary reason for the variance is lower interest income as interest rates are expected to decline. Additionally, FY 2023-24 included approximately \$108,000 received for insurance claims.

GENERAL FUND EXPENDITURES

The City is budgeting \$39,770,718 in General Fund expenditures, an increase of 11% from last year's projected expenditures. In developing the Proposed Budget, the City continues efforts to control and contain operating costs in all departments.

The following is a summary by cost categories:

Category	2024-25		2023-24			
	Proposed Budget	% of Budget	Projected	% of Total		
Personnel Costs	\$ 24,597,820	62%	\$ 23,215,442	65%	\$ 1,382,378	6%
Maintenance & Operations	10,322,427	26%	8,826,713	25%	1,495,714	17%
Non-Departmental	4,450,471	11%	3,923,109	11%	527,362	13%
Aquatics Subsidy	400,000	1%	0	0%	400,000	NA
Total	<u>\$ 39,770,718</u>	<u>100%</u>	<u>\$ 35,965,264</u>	<u>100%</u>	<u>\$ 3,805,454</u>	<u>11%</u>

General Fund Budget by Expenditure Category

Personnel Costs

Personnel related costs, which include salaries & wages, benefits, and retirement costs, are the largest overall expenditure in the General Fund at \$24,597,820, which is \$1,382,378 (6%) higher than the prior year projection. Such costs make up 62% of the total 2024-25 General Fund budget.

The tables below summarize projected personnel costs by department and by type:

Personnel Budget by Department

Category	2024-25		2023-24		\$ Change	
	Proposed Budget	% of Budget	Projected	% of Total		
Administration	\$ 1,974,807	8%	\$ 1,780,050	8%	\$ 194,757	11%
Communications	376,711	2%	355,102	2%	21,609	6%
Public Works	2,489,967	10%	2,239,730	10%	250,237	11%
Planning & Building	1,913,950	8%	1,939,120	8%	(25,170)	-1%
Recreation	2,247,780	9%	2,106,503	9%	141,277	7%
Police	7,702,445	31%	7,001,400	30%	701,045	10%
Fire	7,892,160	32%	7,793,537	34%	98,623	1%
Total	\$ 24,597,820	100%	\$ 23,215,442	100%	\$ 1,382,378	6%

Personnel Budget by Type

Category	2024-25		2023-24		\$ Change	
	Proposed Budget	% of Budget	Projected	% of Total		
Salaries	\$ 16,702,467	68%	\$ 16,371,788	71%	\$ 330,679	2%
Health Insurance	2,150,899	9%	1,842,022	8%	308,877	17%
Retirement	4,765,838	19%	4,118,052	18%	647,786	16%
Other Benefits	978,616	4%	883,580	4%	95,036	11%
Total	\$ 24,597,820	100%	\$ 23,215,442	100%	\$ 1,382,378	6%

In FY 2021-22 the City entered into four-year labor agreements with all City employees including its four bargaining units, as well as all unrepresented employees. With the goal of containing costs and setting total employee compensation to within -3 % of the median of Piedmont's comparator cities, the City agreed to the following major terms:

- Salary increases in each of the next four years as follows: 3%, 3%, 3.25% 3.25%.
- Continue medical benefit cost sharing but reset base to FY 2020-21 level.
- Freeze employee cost sharing percentage for CalPERS at FY 2020-21 levels.

FY 2024-25 is the final year of these four-year agreements.

Salaries expense for FY 2024-25 is budgeted at \$16,702,467 which is a 2% increase compared to the FY 2023-24 projection. The increase is due to the following:

- 3.25% across the board wage increase per labor agreements.
- The addition of the Dispatch Supervisor in the Police Department.
- One temporary part-time position in Administration to lead specific records management projects, including digitization of property files.
- Succession costs of \$106,000 included for transition activities associated with two key planned retirements.
- Assumption of full staffing.

These increases are partially offset by:

- Lower overtime costs as both the Police and Fire Departments are at full staff.
- Decline in part-time costs in the Planning and Building Department.

In addition, as compared to the prior year projections, the most significant changes in personnel costs are as follows:

- Health Insurance – The proposed budget reflects an increase of \$308,877 over last year. The increase is primarily due to an assumed 5.0% increase in premium rates and the assumption of full staffing.
- Retirement - Employee retirement costs are projected to increase \$647,786 over last year.
 - In FY 2018-19 CalPERS began phasing in the lowering of its discount rate from 7.5% to 7.0%. The full impact of this phase in will be completed in FY 2024-25.
 - In FY 2020-21, CalPERS experienced a very favorable investment return of 21.3%. The large gain triggered the CalPERS Risk Mitigation Policy which lowered the discount rate to 6.8%. Then in FY 2021-22, the CalPERS portfolio lost 6.1%. These events resulted in a lower Unfunded Accrued Liability (UAL) payment ONLY in FY 2023-24, but Normal Cost increasing dramatically in FY 2023-24 and then stabilizing going forward.
 - In FY 2024-25, staff is projecting that the Normal Cost, net of employee cost share, will increase by 3%, from \$1,621,905 (9.9% of salaries) in FY 2023-24 to \$1,718,015 (10.3% of salaries) in FY 2024-25. The Unfunded Liability Payment will jump 22% to \$3,047,823, an increase of \$551,676.

Category	2024-25		2023-24		\$ Change	
	Proposed Budget	% of Budget	Projected	% of Total		
Normal Cost	\$ 2,103,743	44%	\$ 2,035,178	49%	\$ 68,565	3%
Cost Share	(385,728)	-8%	(413,273)	-10%	27,545	-7%
Net Normal Cost	1,718,015	36%	1,621,905	39%	96,110	6%
Unfunded Accrued Liability (UAL)	3,047,823	64%	2,496,147	61%	551,676	22%
Total	\$ 4,765,838	100%	\$ 4,118,052	100%	\$ 647,786	16%

- The Normal Cost is projected to increase slightly below the same rate as payroll expense going forward. As Tier 1 employees retire, the overall rate being paid declines.
- The Cost Share offset will continue to decline as CalPERS Tier One employees retire.
- Unfunded liability payments are projected to increase at an average rate of 9% for the next 7 years, then begin to flatten out.

Maintenance and Operations

Maintenance and Operations costs are budgeted at \$10,322,427, amounting to 26% of the FY 2024-25 General Fund budget and an increase of \$1,495,714 compared to the FY 2023-24 projection.

This category includes the following major expenses:

- Employee related – Conferences, travel, training, and memberships
- Supplies – Department supplies
- Equipment – Vehicle maintenance and repair, fuel, and rentals
- Contract Services – Third party recreational activity providers, legal, consulting, crossing guards
- IT related – Computer Courage contract, software licenses and strategic planning
- Other – Public Works services (including street patching, landscaping, and tree pruning)
- Utilities

The following summarizes maintenance and operations costs by department:

Maintenance and Operations Budget by Department

Category	2024-25		2023-24		\$ Change %	
	Proposed Budget	% of Budget	Projected	% of Total		
Administration	\$ 2,813,275	27%	\$ 2,015,200	23%	\$ 798,075	40%
Communications	173,060	2%	116,800	1%	56,260	48%
Public Works	2,473,980	24%	2,201,646	25%	272,334	12%
Planning & Building	1,019,155	10%	894,750	10%	124,405	14%
Recreation	1,888,900	18%	1,843,637	21%	45,263	2%
Police	1,119,262	11%	1,061,680	12%	57,582	5%
Fire	834,795	8%	693,000	8%	141,795	20%
Total	\$ 10,322,427	100%	\$ 8,826,713	100%	\$ 1,495,714	17%

The most significant increases in Maintenance and Operations costs in the FY 2024-25 Proposed Budget as compared to the FY 2023-24 projection are as follows:

- Administration – Expenses are projected to be \$798,075 (40%) higher year over year. The increase is primarily due to:
 - IT related expenses – Increase in Client First consulting, software and Computer Courage staffing - \$315,000.
 - Labor Negotiations, including all city compensation study - \$230,000.
 - Records Management Project - \$203,000.
 - Recruiting Expense - \$54,000.
 - Election expenses - \$37,000.
- Public Works – Staff is budgeting an increase of \$272,334. This increase consists of the following:
 - Enterprise Asset Management system annual software fees - \$42,500
 - Increased utility costs - \$47,500
 - Maintenance and operating expenses increase due to inflationary pressures - \$175,000
- Fire – Staff is projecting an increase of \$141,795 over last year primarily due to costs associated with the Local Hazard Mitigation Plan. The City was awarded a grant of approximately \$150,000 to fund this project.
- Planning and Building – Staff is budgeting an increase of \$124,405. This increase is primarily due to:
 - Carryforward of unspent funds for Supplemental Planning Services, which consists of Housing Element related programs and Objective Design Standards - \$455,000.

- This is offset by lower specific plan and environmental consulting expenses - (\$350,000).

Non-Departmental

Non-Departmental costs are budgeted at \$4,450,471, comprising 11% of the 2024-25 General Fund budget. The following costs are included:

Category	2024-25		2023-24		\$ Change	
	Proposed Budget	% of Budget	Projected	% of Total		
Insurance	\$ 3,030,000	68%	\$ 2,510,000	64%	\$ 520,000	21%
Retiree Medical Premiums	1,070,000	24%	975,000	25%	95,000	10%
Library	350,471	8%	350,471	9%	0	0%
Miscellaneous	0	0%	87,638	2%	(87,638)	NA
Total	\$ 4,450,471	100%	\$ 3,923,109	100%	\$ 527,362	13%

- Insurance costs, which include General Liability and Workers Compensation, comprise \$3,030,000 and present a \$520,000 increase from the estimated 2023-24 expense. The increase is primarily due to:
 - Higher General Liability premiums caused by increased payroll, overall actuarial adjustments to the risk pool and increased property values. In FY 2022-23, the City increased its General Liability self-insured retention from \$10,000 to \$25,000 per claim, which reduced the premium increase from 20% to 15% year over year. Workers Compensation costs are projected to increase 6% as higher premiums are expected to be offset by lower claims.
- Retiree Medical Premiums - Premiums are budgeted at \$1,070,000 compared to \$975,000 last year. The increase is due to one retirement in 2023-24, a 5% budgeted increase in premium costs, and an estimated three retirements in FY 2024-25.
- Library Services – \$350,471 is budgeted as a contribution to the City of Oakland, unchanged from prior years.

GENERAL FUND BALANCE

The FY 2024-25 Proposed Budget projects Operating Net Income of approximately \$1,681,000. Proposed Capital transfers for essential capital needs are:

- \$2,016,000 - Capital Improvements (ARPA & Prop 68 Funds)
- \$ 850,000 - Facilities Maintenance, including sidewalk replacement/repair
- \$ 500,000 – 2025 Street Paving Project (ACTC Funds)

After these transfers, the General Fund ending balance will be approximately \$6.8 million, or 17% of Operating Expenses. No further transfers are recommended at this time as the City's goal is to maintain a General Fund reserve of +/- 18% of Operating Expenses.

RECREATION DEPARTMENT \ SCHOOLMATES \ AQUATICS

While the Recreation Department is a component of the General Fund, two programs under its purview, Schoolmates and Aquatics, are accounted for in separate funds. Below is a recap of the proposed 2024-25 budget and actual results from the prior five years:

	FISCAL YEAR ENDED					Proposed	Projected	
	June-19	June-20	June-21	June-22	June-23	BUD 2025	FY 23-24	\$ VAR
<u>RECREATION (GF)</u>								
Revenue	\$ 2,832,816	\$ 1,261,674	\$ 1,761,020	\$ 3,149,170	\$ 3,666,420	\$ 3,951,643	\$ 3,741,807	\$ 209,836
Salaries	1,340,569	1,315,680	1,182,494	1,460,424	1,500,586	1,712,871	1,622,136	90,735
Benefits & Taxes	356,360	321,674	309,749	415,922	444,553	534,909	484,367	50,542
Operating Exp	1,215,631	1,028,856	912,727	1,419,944	1,781,636	1,888,900	1,843,637	45,263
Total Expenses	2,912,560	2,666,210	2,404,969	3,296,290	3,726,775	4,136,680	3,950,140	186,540
% of Revenue	103%	211%	137%	105%	102%	105%	106%	89%
Net Income/(Loss)	\$ (79,743)	\$ (1,404,536)	\$ (643,950)	\$ (147,120)	\$ (60,356)	\$ (185,037)	\$ (208,333)	\$ 23,296
Cost Recovery %	97%	47%	73%	96%	98%	96%	95%	
<u>SCHOOLMATES</u>								
Revenue	\$ 762,930	\$ 632,868	\$ 586,126	\$ 1,101,085	\$ 1,558,831	\$ 1,481,000	\$ 1,425,567	\$ 55,433
Salaries	448,901	459,301	495,839	468,108	554,394	1,007,155	894,700	112,455
Benefits & Taxes	131,893	139,243	123,680	147,117	202,017	287,043	165,300	121,743
Operating Exp	122,180	111,409	86,836	91,808	180,634	204,500	120,000	84,500
Total Expenses	702,973	709,953	706,355	707,033	937,044	1,498,698	1,180,000	318,698
% of Revenue	92%	112%	121%	64%	60%			
Net Income/(Loss)	\$ 59,957	\$ (77,085)	\$ (120,229)	\$ 394,052	\$ 621,786	\$ (17,698)	\$ 245,567	\$ (263,265)
Cost Recovery %	109%	89%	83%	156%	166%	99%	121%	
<u>AQUATICS</u>								
Revenue	\$ 495,806	\$ 338,829	\$ (1,034)	\$ -	\$ -	\$ 316,000	\$ -	\$ 316,000
Salaries	387,586	375,765	74,792	5,205	1,989	380,220	-	380,220
Benefits & Taxes	52,117	52,802	16,174	(2,618)	161	111,009	-	111,009
Operating Exp	254,239	190,320	45,293	14,330	19,476	266,000	-	266,000
Total Expenses	693,942	618,888	136,258	16,918	21,627	757,229	-	757,229
% of Revenue	NA	NA	-13183%	#DIV/0!	#DIV/0!			
Net Income/(Loss)	\$ (198,136)	\$ (280,059)	\$ (137,292)	\$ (16,918)	\$ (21,627)	\$ (441,229)	\$ -	\$ (441,229)
Cost Recovery %	71%	55%	-1%	0%	0%	42%	#DIV/0!	

Staff has historically targeted the Recreation Department to be cost neutral. Staff is projecting 95% total department cost recovery in FY 2023-2024 and proposing 96% for FY 2024-2025. This is after historic pandemic lows of 47% and 73% in FY 2019-20 and FY 2020-21 respectively, which then recovered to 96% and 98% in FY 2021-2022 and FY 2022-23, respectively.

Recreation Department Staffing Adjustments:

- Reclassify the Aquatics Supervisor position to the Recreation Supervisor classification and add incentives for Aquatics related certifications. This increases flexibility amongst the group, allowing any of the Supervisors to support Aquatics.

In 2023-24, staff is projecting Schoolmates cost recovery to be 121% and proposing a budget of 99% for FY 2024-2025. This cost recovery figure for FY 2023-2024 is well above the target due to the delay of Schoolmates related maintenance and capital projects and attaining full staffing.

The following staffing changes were approved in FY 2023-24 and will be fully implemented in FY 2024-25:

- Schoolmates Site Leads (2) and Assistant Site Leads (4) will remain part-time positions but will work more than 1,000 hours in a fiscal. As a result, the staff will be enrolled in CalPERS, will be eligible to enroll in the City's medical insurance plan and be offered the PEMHCA minimum payment for medical benefits as required by law. Site Coordinators (2) will remain part-time, will be enrolled in CalPERS, and will receive full medical benefits. The goal of the additional part-time positions is to establish four core staff positions at each Schoolmates site and two core staff at each Mini-mates program to provide program stability, give staff the opportunity to work more hours and facilitate access to medical benefits for employee retention.

Aquatics Fund –The Proposed Budget assumes an early 2025 opening. The budget is consistent with the operational analysis prepared by the Isaac Sports Group and presented to the City Council in December 2022. Included in the Proposed Budget are the following expenses:

- Aquatics Supervisor - hired 8 months prior to opening.
- Aquatics Coordinator - hired 4 months prior to opening.
- Maintenance Technician (Part-Time) - hired 2 months prior to opening.
- Lifeguards – Training.
- Operating expenses - \$266,0050, of which \$40,000 is for site furnishings.

The residual balance in the Aquatics Fund plus a General Fund subsidy of \$400,000 is proposed to cover these startup costs.

OTHER FUNDS

In addition to the General Fund, the City maintains a number of major funds to provide for the long-term capital needs of the organization.

Street Infrastructure Maintenance & Replacement

The City's FY 2024-25 budget for street infrastructure maintenance and replacement, including sidewalk repair, is \$3.7 million. Funding sources include Gas Tax, SB1, Measure BB, and Measure F. These sources are funded by Sales and Gasoline taxes. The budget is based on estimates received from the County.

In addition, the City has received a grant from Alameda County Transportation Commission for \$500,000. The majority of available funding is dedicated to street resurfacing, with the balance dedicated to important sub-categories such as the implementation of projects prioritized by the approved Pedestrian & Bicycle Master Plan, and those related to the Complete Streets program.

The PCI (Pavement Condition Index) for the streets within the City of Piedmont is currently 61. This is down from the 63 reported last year and 67 reported in 2019. This keeps the City's overall average within the "Good" range.

PCI Range	Description	2024	2023	2022	2019
	OVERALL	61%	63%	65%	67%
>70	Very Good	47%	50%	58%	49%
50-69	Good	22%	23%	17%	28%
24-49	Poor	22%	20%	20%	20%
0-24	Very Poor	9%	7%	5%	3%

An estimated \$700,000 in additional annual spending above recent levels would be required to improve the PCI to 71 and reach the "Very Good" category.

Summary Street Report									
	Measure BB	Gas Tax	SB 1	Measure F	Measure B	Traffic Congestion	Total Sources	General Fund	Grand Total
ACTUAL 2021-22									
Total Revenues	672,532	271,455	219,860	42,720	425,796	-	1,632,365		
Streets	(722,312)		(204,879)	-	(520,618)	(38,429)	(1,486,238)		(1,486,238)
Sidewalks		(277,480)					(277,480)	(937,368)	(1,214,848)
Total Expenditures	(722,312)	(277,480)	(204,879)	-	(520,618)	(38,429)	(1,763,718)	(937,368)	(2,701,086)
Ending Balance	\$ 422,906	\$ 1,113	\$ 463,343	\$ 116,085	\$ 212,550	\$ 0	\$ 1,215,999		
ACTUAL 2022-23									
Total Revenues	1,334,264	291,104	265,516	40,000	3,238	-	1,934,122		
Streets - Spent YTD	(1,017,988)		(670,941)	(104,963)	(215,788)	-	(2,009,680)		(2,009,680)
Streets - To be Spent							-		-
Sidewalks							-	(601,662)	(601,662)
Total Expenditures	(1,017,988)	-	(670,941)	(104,963)	(215,788)	-	(2,009,680)	(601,662)	(2,611,342)
Ending Balance	\$ 739,182	\$ 292,217	\$ 57,919	\$ 51,122	\$ (0)	\$ 0	\$ 1,140,440		
PROJECTED 2023-24									
Total Revenues	1,164,000	316,791	272,559	41,000	-	-	1,794,350		
Streets - Available	(1,800,000)	(600,000)	(280,000)	(90,000)		-	(2,770,000)		(2,770,000)
Sidewalks							-	(700,000)	(700,000)
Total Expenditures	(1,800,000)	(600,000)	(280,000)	(90,000)	-	-	(2,770,000)	(700,000)	(3,470,000)
Ending Balance	\$ 103,182	\$ 9,008	\$ 50,478	\$ 2,122	\$ (0)	\$ 0	\$ 164,790		
PROPOSED 2024-25									
Total Revenues	1,150,000	316,500	291,000	41,000	-	-	1,798,500		
Streets - Available	(1,825,000)	(300,000)	(290,000)	(40,000)		-	(2,455,000)	(500,000)	(2,955,000)
Sidewalks							-	(700,000)	(700,000)
Total Expenditures	(1,825,000)	(300,000)	(290,000)	(40,000)	-	-	(2,455,000)	(1,200,000)	(3,655,000)
Ending Balance	\$ (571,818)	\$ 25,508	\$ 51,478	\$ 3,122	\$ (0)	\$ 0	\$ (491,710)		

Piedmont's sidewalks are increasingly in disrepair. It is especially important to repair sidewalks as soon as possible to reduce the liability associated with accidents caused by unsafe sidewalks.

Staff has proposed a budget of \$700,00 for sidewalk repair and replacement, which will be funded from the Facilities Maintenance Fund.

The City currently does not have the tools to adequately track the required maintenance of sidewalks. Staff have included in the Proposed Budget the implementation of an Enterprise Asset Management system to satisfy this and other maintenance related needs.

Facilities Maintenance Fund

The City Council established the Facilities Maintenance Fund in 2013 to provide a long-term plan for addressing City-owned facilities. In 2014, responsibility for facilities was transferred from the Recreation Department to the Public Works Department. Since that time, staff has been working to develop a thorough and well-documented plan that addresses deferred maintenance, ongoing maintenance and repair, and, importantly, the desire to build reserves to address long-term, life-cycle maintenance and replacement costs. The plan will continue to evolve and improve as staff closely monitors City needs.

In 2019-20, staff removed janitorial type expenses from this fund and are now accounting for them in the General Fund. Further, to better identify and quantify long term capital needs as opposed to ongoing maintenance costs, beginning in FY 2022-23 staff split this fund into two separate funds:

- Facilities Maintenance Fund (111) – Repairs and maintenance, scheduled maintenance, and sidewalk replacement\repair is funded annually by transfers from the General and Schoolmates Funds based on need.
- Facilities Capital Projects (112) – Capital projects for all City facilities including parks. Funding is determined each year based on budget surplus, if any.

The following schedule summarizes the current Facilities Maintenance Fund plan. It is a roll up of scheduled maintenance and estimated repairs and maintenance for each City facility, as well as sidewalk replacement/repair.

	FISCAL YEAR					
	2022-23	2023-24	2024-25	2025-26	2026-27	FY 2027
	Actual	Projected	Budget	Forecast	Forecast	Forecast
FACILITIES MAINTENANCE						
Beginning Balance	\$ 347,583	\$ 571,407	\$ 429,407	\$ 118,907	\$ 128,007	\$ 155,769
General Fund Subsidy	\$ 1,300,000	\$ 850,000	\$ 850,000	\$ 1,500,000	\$ 1,550,000	\$ 1,250,000
Schoolmates Subsidy	70,075	38,000	32,000	95,600	64,104	81,628
Contributions \ Other Funding	50,615	-	-	-	-	-
Interest	17,483	8,000	15,000	24,000	25,000	21,000
Total Revenue	\$ 1,438,174	\$ 896,000	\$ 897,000	\$ 1,619,600	\$ 1,639,104	\$ 1,352,628
Expenditures:						
Sidewalks	\$ (601,662)	\$ (700,000)	\$ (700,000)	\$ (650,000)	\$ (650,000)	\$ (600,000)
Annual Maintenance	(223,978)	(201,000)	(215,000)	(225,750)	(234,780)	(244,171)
Scheduled Maintenance	(388,710)	(137,000)	(292,500)	(734,750)	(726,563)	(506,941)
Total Expenditures	\$ (1,214,350)	\$ (1,038,000)	\$ (1,207,500)	\$ (1,610,500)	\$ (1,611,343)	\$ (1,351,112)
Ending Balance	\$ 571,407	\$ 429,407	\$ 118,907	\$ 128,007	\$ 155,769	\$ 157,285

The schedule summarizes the current Facilities Capital Fund plan. It is a roll up of capital projects for all City facilities, including parks. Supporting schedules which detail each project are included in the Facilities Program documents.

City of Piedmont						
Five Year Capital Improvement Program						
	FISCAL YEAR					
	2022-23	2023-24	2024-25	2025-26	2026-27	FY 2027
	Actual	Projected	Budget	Forecast	Forecast	& Beyond
FACILITIES CAPITAL FUND						
Beginning Balance	\$ 10,059,535	\$ 10,797,968	\$10,077,736	\$ 4,062,036	\$ 2,576,036	\$ 1,395,036
General Fund Subsidy	\$ 1,500,000	\$ -	\$ -	\$ 400,000	\$ 400,000	\$ 400,000
Schoolmates Subsidy	-	-	-	-	-	-
ARPA Funding	232,533	250,000	1,896,800	-	-	-
Contributions \ Other Funding	36,298	-	219,000	-	-	-
Interest	245,472	450,000	300,000	61,000	39,000	-
Total Revenue	\$ 2,014,303	\$ 700,000	\$ 2,415,800	\$ 461,000	\$ 439,000	\$ 400,000
Expenditures:						
Facilities	\$ (619,712)	\$ (250,000)	\$ (4,625,000)	\$ (1,020,000)	\$ (1,100,000)	\$ (52,760,000)
Parks	(411,965)	(601,992)	(1,415,000)	(669,000)	(215,000)	(26,105,000)
Tennis Courts	(80,238)	(100,000)	(100,000)	-	-	(810,000)
Sustainability	-	(43,240)	(131,500)	(158,000)	(30,000)	(752,000)
Storm Drains	(4,473)	(100,000)	(430,000)	(100,000)	(100,000)	-
Green Infrastructure	-	(250,000)	(200,000)	-	(175,000)	(775,000)
Community Pool	(72,562)	(75,000)	(1,500,000)	-	-	-
Miscellaneous	(86,920)	-	(30,000)	-	-	-
Total Expenditures	\$ (1,275,870)	\$ (1,420,232)	\$ (8,431,500)	\$ (1,947,000)	\$ (1,620,000)	\$ (81,202,000)
Ending Balance	\$ 10,797,968	\$ 10,077,736	\$ 4,062,036	\$ 2,576,036	\$ 1,395,036	\$ (79,406,964)

The Facilities Capital Fund is estimated to have a balance of approximately \$10.1 million as of June 30, 2024. Funding will be primarily from the General and Schoolmates Funds, when available. American Rescue Plan Act (ARPA) funds are being allocated for use on the Police Dispatch Center Relocation project in accordance with City Council direction. Construction begins in FY 2023-24.

Annual funding is determined based on available funds in the General Fund after consideration of the needs of the equipment replacement fund, facilities maintenance fund, and a General Fund reserve set aside in the range of +/-18%.

The Facilities Capital Fund includes major capital improvements currently being evaluated by the City in the column “FY 2027 & Beyond”. High-level assessments of the Police Department and Fire Department indicate considerable deficiencies in Essential Services Buildings.

Beyond the Essential Services Buildings, City staff anticipates future renovation of the City Hall basement and Recreation Department to improve accessibility and safety. Major improvements to Linda Beach, Coaches Field and Hillside Park are also being evaluated. The total cost of all these

projects is anticipated to exceed \$65 million. Based on ten-year projections for the General Fund, the City does not have adequate funding to complete these projects.

Equipment Replacement Fund

The Equipment Replacement Fund sets aside funds in anticipation of the orderly replacement of City vehicles, heavy equipment, general equipment, as well as IT infrastructure. A replacement schedule has been developed detailing all equipment including the estimated year of replacement and estimated replacement cost.

The following is the proposed Equipment Replacement expenditures for FY 2024-25 of \$1,146,175:

Description	\$ Amount
<u>Administration</u>	
Copy Machine	\$ 15,000
<u>Communications</u>	
Broadcast & Streaming Equip.	100,000
Video Equipment	70,000
<u>Public Works:</u>	
Storm Drain Camera	40,000
<u>Recreation</u>	
Utility Electric Cart	30,000
Copy Machine	15,000
<u>Police:</u>	
Vehicle - Patrol Unit	96,000
<u>Fire:</u>	
Ambulance	379,335
<u>IT:</u>	
Applications & Systems	236,000
Hardware	110,000
Desktops\Laptops\etc.	54,840
Total Proposed Expenditures	\$ 1,146,175

The Equipment Replacement Fund is estimated to have a balance of approximately \$2.4 million as of June 30, 2024. Funding of \$800,000 is needed for FY 2024-2025. Staff recommends transferring these funds in FY 2023-24 due to the projected surplus this year.

The fund balance at the end of FY 2024-25 is projected at approximately \$2.2 million, with an unrestricted fund balance of \$1.6 million and a restricted balance of \$600,000. The restriction is the City Council approved system rehabilitation loan to the Sewer Fund.

Sewer Fund

The Sewer Fund is used to account for costs related to the inspection, maintenance, repair, and replacement of the sanitary sewer system in the City. In July 2014, the City and other East Bay jurisdictions entered into a Consent Decree Order (CDO) mandated by the U.S. Environmental Protection Agency (EPA) which requires the City to complete a rehabilitation of the sewer system and to establish a comprehensive monitoring of system performance. With the CDO finalized, and all of the mandated improvement measures identified, the City has moved forward with definitive plans to achieve full compliance.

To this end, the City Council previously approved loans totaling \$800,000 to the Sewer Fund from the Equipment Replacement Fund and the Facilities Maintenance Fund. These loans made the need for increasing the Sewer Tax or Real Property Transfer Tax unnecessary and provided the resources needed to initiate the next phase of required sewer rehabilitation.

With the approval of a low-interest loan by the State Water Resources Control Board (SWRCB), construction of Phase V of the sewer rehabilitation project began in 2017-18 and was completed in the first quarter of FY 2018-19. Thereafter, Phase VI design work began in FY 2022-23 with construction anticipated to begin in FY 24-25. All phases of rehabilitation are projected to be completed over the next decade, ahead of the overall schedule established under the CDO.

Sewer Fund Recap

SEWER FUND	Projected	Proposed	Projected			
	2023-24	Budget 2024-25	2025-26	2026-27	2027-28	2028-29
Beginning Balance	\$4,081,447	\$ 4,118,449	\$ 2,942,231	\$ 3,238,843	\$ 6,945,999	\$ 6,952,429
Sewer Service Charges \ Interest	3,222,000	3,270,000	3,345,100	3,444,024	3,637,595	3,741,674
Loan Proceeds	0	0	2,585,998	3,231,000	0	969,963
Total Revenue	3,222,000	3,270,000	5,931,098	6,675,024	3,637,595	4,711,636
Operating Costs	1,280,000	1,343,000	1,392,150	1,443,408	1,496,828	1,552,469
<u>Capital Costs:</u>						
General Sewer Replacement	540,000	250,000	262,500	275,625	289,406	303,877
Capital Equipment	400,000	80,000	0	0	0	0
Phase VI	300,000	2,250,000	3,231,000	0	0	0
Phase VII	0	0	0	500,000	1,000,000	2,379,850
Debt Service	664,998	523,218	748,836	748,836	844,931	1,103,142
Total Expenditures	3,184,998	4,446,218	5,634,486	2,967,869	3,631,165	5,339,338
Ending Balance	\$ 4,118,449	\$ 2,942,231	\$ 3,238,843	\$ 6,945,999	\$ 6,952,429	\$ 6,324,727

In addition to the construction of rehabilitation projects, the Sewer Fund reimburses the General Fund for sewer related expenses charged to the General Fund. Public Works and Finance have refined expense estimates and captured actual costs related to personnel, supplies and services. Based on the data collected, the proposed transfer for FY 2024-25 is projected at \$900,000, an increase of \$10,000 over the last fiscal year.

Pension Rate Stabilization Fund

In 2017-18, the City established a Pension Rate Stabilization Fund. The City partnered with the Public Agency Retirement Services (PARS) to establish a Section 115 Trust. The trust allows for the smoothing of rising pension costs which are expected to more than double over the next ten years. Through the deposit of funds into the Section 115 Trust Program, the City could expect to earn a rate of return greater than what would be attained through the City's investment with the State of California Local Agency Investment Fund (LAIF). The higher return is made possible because the Section 115 Trust Program is not prohibited by State law from making purchases of higher yield equities.

In May 2018, the City transferred \$2.0 million from the General Fund into the Pension Rate Stabilization Fund with an additional transfer of \$750,000 in November 2018. In February 2021, the City engaged actuarial firm Bartel & Associates to refresh the City's ten-year pension expense projections. The projections increased approximately \$3.0 million as compared to the long-range plan. The increase was due to CalPERS lower than expected investment results in FY 2019-20 and the effect of the changes in its amortization policy. Amortization periods for the Unfunded Accrued Liability have been shortened from 30 years to 20 years, which lowers overall liability, but increases annual payments. Due to this change, an additional \$1.0 million was transferred to PARS in October 2021.

The City's long-term plan now indicates that the City may need to draw down on the PARS fund as early as FY 2025-26 to pay annual pension payments and maintain a reasonable General Fund reserve of +/-18%.

Table 1 – City of Piedmont Budget Summary

CITY OF PIEDMONT				
FY 2024-2025 BUDGET SUMMARY				
OPERATING BUDGET				
	CURRENT	ESTIMATED	PROPOSED	BUDGET
	BUDGET	EXPENDITURES	BUDGET	%
EXPENDITURES:	2023-24	2023-24	2024-25	CHANGE
ADMIN. & COMMUNICATIONS	\$ 4,425,281	\$ 4,269,227	\$ 5,337,853	20.6%
PUBLIC WORKS	4,590,740	4,441,376	4,963,947	8.1%
PLANNING & BUILDING	3,664,244	2,833,870	2,933,105	-20.0%
RECREATION	3,578,567	3,950,140	4,136,680	15.6%
POLICE	8,188,633	8,063,080	8,821,707	7.7%
FIRE	8,397,967	8,487,537	8,726,955	3.9%
NON-DEPARTMENTAL	3,947,471	3,923,109	4,450,471	12.7%
TOTAL GENERAL FUND	36,792,903	35,968,339	39,370,718	7.0%
OTHER OPERATING FUNDS				
SCHOOLMATES FUND	1,433,377	1,180,000	1,466,698	2.3%
TOTAL OPERATING EXPENDITURES	\$38,226,280	\$ 37,148,339	\$40,837,416	6.8%
OTHER FUNDS BUDGET				
EXPENDITURES:				
ATHLETIC FACILITY PRESERVATION	40,000	40,000	42,000	5.0%
COPS	380,000	282,000	175,000	-53.9%
GAS TAX	550,000	600,000	300,000	-45.5%
MEASURE BB	1,800,000	1,105,000	1,825,000	1.4%
MEASURE D	35,000	36,200	36,500	4.3%
MEASURE F - VRF	90,000	90,000	40,000	-55.6%
SB1 ROAD MAINTENANCE	280,000	280,000	290,000	3.6%
TRAFFIC SAFETY	9,000	10,500	11,000	22.2%
TOTAL SPECIAL REVENUE FUNDS	3,184,000	2,443,700	2,719,500	-14.6%
CAPITAL IMPROVEMENT	50,000	50,000	500,000	900.0%
AQUATICS PROJECT	21,483,000	11,835,000	12,518,066	-41.7%
EQUIPMENT REPLACEMENT	1,974,000	1,238,294	1,146,175	-41.9%
FACILITY CAPITAL PROJECT	6,186,000	1,345,232	6,931,500	12.1%
FACILITY MAINTENANCE	1,757,500	1,038,000	1,207,500	-31.3%
TOTAL CAPITAL PROJECT FUNDS	31,450,500	15,506,526	22,303,241	-29.1%
AQUATICS BOND	1,273,225	1,273,525	1,272,900	0.0%
TOTAL DEBT SERVICE FUNDS	1,273,225	1,273,525	1,272,900	0.0%
AQUATICS	225,271	-	757,229	236.1%
SEWER	2,724,999	2,294,998	3,546,219	30.1%
TOTAL ENTERPRISE FUNDS	2,950,270	2,294,998	4,303,448	45.9%
TOTAL OTHER FUNDS	\$38,857,995	\$ 21,518,749	\$30,599,089	-21.3%
GRAND TOTAL	\$77,084,275	\$ 58,667,088	\$71,436,505	-7.3%

APPROPRIATIONS (GANN) LIMIT

State law approved by the voters and known as the Gann Initiative places limits on the amount of tax-generated revenue (Proceeds of Taxes) that cities can receive and appropriate each year. The limit is based on actual appropriations during 1978-79 and is adjusted annually by cost-of-living and population growth factors. Only specific revenues are classified as Proceeds of Taxes.

The passage of Proposition 4 in November 1979 established the annual appropriation limit requirement beginning in 1980-81 (using 1978-79 as the base) for state and local entities. If an entity received excess funds (over the limit) in any one year, it could only use the funds in the subsequent year if below the Appropriations Limit that year.

Senate Bill 1359 provided for implementing Proposition 4. The State Department of Finance is required each year to notify local governments of the changes in the cost of living or change in California Per Capita Income, whichever is lower, along with the population change from the prior calendar year. Using this data, the City Council would then adopt a resolution stating the amount of the appropriation limit for the new fiscal year.

Proposition 111 and SB 88 modified Proposition 4 to allow the annual adjustment factors to be altered beginning with the 1990-91 calculation. Rather than using the lesser of California Per Capita Income or U.S. CPI to measure inflation each year, the city may choose to use the growth in the California Per Capita Income or the growth in the non-residential assessed valuation due to new construction within the city. Also, rather than using only the population growth of the city, each city may choose to use the population growth within its county.

The Calculation of Appropriation Subject to Limit for 2024-25 is attached. This computation includes the calculations necessary to determine the City's appropriation limitation for 2024-25. The carry forward 2023-24 Appropriation Limit, adjusted by the Cost of Living factor of 1.0362% and the population factor of .9946% (from the Department of Finance) establishes the 2024-25 Appropriation Limit at \$32,425,416. The City's appropriations subject to limit totals \$31,843,194, which is \$582,222 below the calculated limit.

FEES & CHARGES

The City annually reviews its fee schedule and adopts updates to certain specific fees and charges where determined necessary. It is generally City policy to establish fees and charges for City services which fully reimburse the City for the associated costs of providing services, and thus planning permit fees, building fees, and other fees for services are adjusted on a regular basis. Staff review existing fees and charges annually in conjunction with the review of the City's budget to insure that they are adequate and to relate them to their associated program cost.

Based on increases in costs, including related staff costs, staff are recommending a 2.6% increase in the following categories of fees in the Planning & Building Department:

Building Division Fees

- Building Permit and Inspection Fees
- Plan Check Fees

- Other Fees and Permits
- Title 24 Plan Check

Planning Division Fees

- Design Review Permit – Expedited Review
- Design Review Permit – Director Review
- Design Review Permit – Planning Commission Review
- Variance
- Conditional Use Permit
- Other Review
- Subdivision/Map Act
- California Environmental Quality Act (CEQA)
- Filming Permit
- Other Fees

In addition, rental fees for Community Hall, Amphitheatre, and Tea House have increased between 2% and 3%.

Fees in the categories above have been adjusted, but all fees are shown in the schedule for ease of reference. Based on staff estimates of City costs of service, the amounts recommended for fees and charges, including increases, do not exceed the reasonable cost of providing the services.

By: Michael Szczech, Finance Director

Attachment A - Schedule of Fees and Charges

Attachment B - Calculation of Appropriation Subject to Limit (Schedules 1 – 3)

Attachment C - Department of Finance Price & Population Information

Fee Schedule



**City of Piedmont
2024-25 Proposed Budget**

Fee Schedule

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City of Piedmont
2024-25 Proposed Budget

Fee Schedule

SCHEDULE OF FEES AND CHARGES		
I. ADMINISTRATION		
DESCRIPTION	FEE	COMMENTS
Home Occupation Permit Application Fee	\$100	
Street Use Permit Application Fee	\$50	
State Disability Access Fee	\$4	Added to Business Licenses pursuant to GC4467
Bank Non-Sufficient Funds Fee	\$35	
Bank Stop Payment Fee	\$31	

SCHEDULE OF FEES AND CHARGES		
II. PUBLIC WORKS		
DESCRIPTION	FEE	COMMENTS
Banner Hanging Fee	\$105	Piedmont Groups
Banner Hanging Fee	\$300	Outside Piedmont Groups
Encroachment Permits (Work in Right-of-Way)	\$564	Depending on project site and scope, and deposit might be required
Encroachment Permits with Engineering Review	\$911	
Revocable Encroachment Permit (for semi-permanent improvements in the Right-of-Way or within easements)	\$1,030	
Sidewalk Inspection	\$265	
Sewer	\$272	
Solid Waste Self Haul Permit	\$272	
Exemption from Curbside Placement of Solid Waste Carts	No Fee	Requires annual renewal

City of Piedmont
2024-25 Proposed Budget

Fee Schedule

III. PLANNING AND BUILDING		
Building Division Fees		
DESCRIPTION	FEE	COMMENTS
Building Permit & Inspection Fees		
Job Value of work being done:		Fee based on value of work
\$1 to \$500	Base Fee of \$76	
\$501 to \$2,000	Base Fee of \$82 + (\$4.35 for every \$100)	
\$2,001 to \$25,000	Base Fee of \$148 + (\$21.11 for every \$1,000)	
\$25,001 to \$50,000	Base Fee of \$663 + (\$15.12 for every \$1,000)	
\$50,001 to \$100,000	Base Fee of \$1,062 + (\$10.42 for every \$1,000)	
\$100,001 to \$500,000	Base Fee of \$1,619 + (\$8.38 for every \$1,000)	
\$500,001 to \$1,000,000	Base Fee of \$4,872 + (\$7.09 for every \$1,000)	
Over \$1,000,000	Base Fee of \$8,964 + (\$4.53 for every \$1,000)	
Plan Check Fee		
Job Value of work being done:		Fee based on value of work
\$1 to \$500	Base Fee of \$25	
\$501 to \$2,000	Base Fee of \$30 + (\$3.17 for every \$100)	
\$2,001 to \$25,000	Base Fee of \$71 + (\$13.66 for every \$1,000)	
\$25,001 to \$50,000	Base Fee of \$404 + (\$10.25 for every \$1,000)	
\$50,001 to \$100,000	Base Fee of \$668 + (\$6.80 for every \$1,000)	
\$100,001 to \$500,000	Base Fee of \$1,026 + (\$5.46 for every \$1,000)	
\$500,001 to \$1,000,000	Base Fee of \$3,148 + (\$4.58 for every \$1,000)	
Over \$1,000,000	Base Fee of \$5,803 + (\$3.05 for every \$1,000)	
Permit Renewal		
Length of Permit Expiration:		
less than 180 days	No Fee	
181 to 365 days	50% of Original Permit & Inspection Fee	
more than 365 days	100% of Original Permit & Inspection Fee	
General Plan Maintenance Fee	Job value x \$0.02	Fee based on value of work. Solar PV projects exempt.
Records Management Fee	5% of Permit & Inspection Fee 5% of Permit Renewal Fee	Sewer and Solar PV projects exempt

City of Piedmont
2024-25 Proposed Budget

Fee Schedule

III. PLANNING AND BUILDING		
Building Division Fees		
DESCRIPTION	FEE	COMMENTS
Strong Motion Instrumentation & Seismic Hazard Mapping Program (SMIP)		
Determined by State		
Job Value of work being done:		Fee based on value of work
\$1 to \$3,850	Base Fee of \$0.50	
Over \$3,850	Base Fee of \$0.50 + ([Job Value - \$3,850] / \$1*\$0.0001)	
Calif SB 1473 Fee (Determined by State Effective 1/1/2009)		
Job Value of work being done:		Fee based on value of work
\$1 to \$25,000	Base Fee of \$1.00	
\$25,001 to \$50,000	Base Fee of \$2.00	
\$50,001 to \$75,000	Base Fee of \$3.00	
\$75,001 to \$100,000	Base Fee of \$4.00	
Over \$100,000	Base Fee of \$4.00 + ([Job Value - \$100,001] / \$25,000*\$1.00)	
Other Fees & Permits		
Change in Approved Building Permit (CAP)	\$90¹	
Solar Energy Related Permits	\$396¹	
Change of Address Fee	\$110¹	
Drop Box	\$72¹	
Garage Sale Permit	\$35	
Hourly Rates:		
Building Official	\$113 hr.	
Planning & Building Director	\$170 hr.	
Plans Examiner	\$99 hr.	
Senior Planner	\$96 hr.	
Associate Planner	\$81 hr.	
Housing Records Search	\$101¹	
New Sewer Connection	\$1,433¹	
Penalty Fee - Starting Construction without Permit	50%	Permit/Inspection Fee Cost + 50% of Cost
Planning Commission Mailing List	No Fee	
Residential Rental Safety Inspection	\$244	
Title 24 Plan Check		
Prescriptive Compliance	\$101¹	
No increase in conditioned floor area	\$168¹	
Addition area only	\$204¹	
Addition plus existing area combined	\$273¹	
New home or structure	\$309¹	
¹ Includes \$29 Records Management Fee		

City of Piedmont
2024-25 Proposed Budget

Fee Schedule

III. PLANNING AND BUILDING		
Building Division Fees		
DESCRIPTION	FEE	COMMENTS
Design Review Permit – Expedited Review		
General Applications	\$250⁴	
Windows & Doors	\$287⁴	
Changes to Previously Approved Permits	\$393⁴	
Design Review Permit - Director Review		
Construction <\$7,400	\$515³	
Construction \$7,401 - \$66,611	\$768³	
Construction \$66,612 - \$125,819	\$938³	
Construction \$125,820 - \$185,020	\$1,384³	
Sequential DRP-DRs referred to PC	\$153 Surcharge	
Design Review Permit - Planning Commission Review		
Construction \$185,021 - \$259,036	\$1,846³	
Construction \$259,037 or more	\$2,193³	
New House	\$5,388³	
Variance		
One Variance with Design Review	\$1,075	
One Variance without Design Review	\$1,453³	
Each Additional Variance	\$527	
Conditional Use Permit		
Conditional Use Permit	\$2,719³	
Conditional Use Permit (Minor Modification)	\$884³	
Other Review		
Additional Bedroom Permit	\$280⁴	
Administrative Extension	\$410⁴	
Appeal	\$856⁴	
Accessory Dwelling Unit Permit (with or without Exception)	\$1,015⁴	
Modification to Approved ADU Permit	\$393⁴	
Fence, Retaining Wall or Site Feature Design Review Permit	\$660⁴	
SB 684 Subdivision	\$20,000¹	
SB 9 Housing Development	\$2,181⁴	
Other Review		

City of Piedmont
2024-25 Proposed Budget

Fee Schedule

III. PLANNING AND BUILDING		
Building Division Fees		
DESCRIPTION	FEE	COMMENTS
Modification to Approved SB 9 Permit	\$393⁴	
Sign Design Review Permit	\$1,096⁴	
Short-Term Rental Permit	\$399⁴	
AB 939 Information Report	\$153⁴	
Zoning Amendment	\$3,213³	
Subdivision/Map Act		
Parcel Merger deposit/cost to process	\$1,867³	Deposit for cost to process ¹
Parcel Map	\$4,526³	Deposit for cost to process ¹
Tentative Map	\$8,058³	Deposit for cost to process ¹
SB 9 Urban Lot Split	\$2,105⁴	
California Environmental Quality Act (CEQA)		
Initial Study/Negative Declaration	\$53,865³	Deposit for cost to process ¹
Environmental Impact Report (EIR)	\$107,730³	Deposit for cost to process ¹
CA Dept. of Fish & Wildlife Fee	Fee per CA DFW² + \$505 City processing fee³	
Filming Permit		
Still Photography	\$1,778⁴	
Commercial Video	\$2,165⁴	
Motion Picture Video	\$2,692⁴	
Wireless Communication Facility (WCF) Permit		
WCF Permit for small cell facilities located in the City right-of-way	\$4,486 per site³	
Eligible Facility Request Permit	\$2,691³	
WCF Permit for all facilities other than small cell in City right-of-way	\$12,378³	Deposit for cost to process ¹
WCF Independent Technical Review for all facilities other than small cell in City right-of-way	\$12,378³	Deposit for cost to process ¹
Other Fees		
Reasonable Accommodation	No Fee	Fee(s) required for other related permit(s)
Development Agreement	\$6,727³ + 30% Admin. Fee	Deposit for cost to process ¹ + admin. fee
Applications and Reviews not listed above	\$3,662³	Deposit for cost to process ¹

City of Piedmont

Fee Schedule

2024-25 Proposed Budget

III. PLANNING AND BUILDING		
Building Division Fees		
DESCRIPTION	FEE	COMMENTS
¹ An initial deposit is required at application submittal. If the deposit declines to less than \$1,000, an additional deposit is required. Applicant may apply for return of unused funds at completion of project.		
² DFW is the California Department of Fish and Wildlife, which requires a separate, additional fee.		
³ Includes \$58 Records Management Fee		
⁴ Includes \$29 Records Management Fee. No planning fees for applications filed per Section 17.38.075, Pre-approved Plans.		

City of Piedmont
2024-25 Proposed Budget

Fee Schedule

IV. RECREATION			
DESCRIPTION	Current Fee	Proposed FY 2024-25	Last Adjustment
Tennis Fees			
Adult Tennis Decal	\$50.00	\$50.00	6/3/2019
Youth Tennis Decal	\$28.00	\$28.00	6/3/2019
Weekday Tennis Court	\$6.25/hr	\$6.25/hr	7/1/2018
Weekend Tennis Court	\$8.25/hr	\$8.25/hr	7/1/2018
Weekend Tennis Court - Youth	\$6.00/hr	\$6.00/hr	7/1/2017
Weekday Tennis Court - Youth	\$0.00/hr	\$0.00/hr	7/1/1994
Community Non-Profit	\$7.00/hr	\$7.00/hr	N/A
Annual Tennis Team Fee	\$195.00	\$195.00	6/3/2019
City Recreation Facilities - Fields and Picnic Area			
Piedmont Resident	\$180.00	\$180.00	7/1/2018
Piedmont Non-Profit	\$150.00	\$150.00	7/1/2018
Piedmont Resident - Business Use	\$350.00	\$350.00	7/1/2018
Piedmont Community Hall			
Weekday (Monday-Thursday and Friday before 3:00 pm) 2-hour minimum; No Weddings			
Base Rental Rate	\$220.00/hr	\$226.00/hr	7/1/2024
Resident Discount Rate	\$170.00/hr	\$176.00/hr	7/1/2024
Non-Profit Rate	\$105.00/hr	\$111.00/hr	7/1/2024
Friday Evenings and Sundays (8 hours)			
Base Rental Rate	\$4,725.00	\$4,867.00	7/1/2024
Additional time	\$220.00/hr	\$226.00/hr	7/1/2024
Resident Discount Rate	\$3,045.00	\$3,260.00	7/1/2024
Additional time	\$170.00/hr	\$176.00/hr	7/1/2024
Additional time requested within 7 days of rental	\$265.00/hr	\$271.00/hr	7/1/2024
Saturdays (8 hours)			
Base Rental Rate	\$5,250.00	\$5,408.00	7/1/2024
Additional time	\$265.00/hr	\$271.00/hr	7/1/2024
Resident Discount Rate	\$3,412.00	\$3,623.00	7/1/2024
Additional time	\$215.00/hr	\$221.00/hr	7/1/2024
Additional time requested within 7 days of rental	\$315.00/hr	\$321.00/hr	7/1/2024
Community Hall Rental Deposit	\$1,000.00	\$1,000.00	7/1/2016
Tea House			
With Community Hall Rental (Friday-Sunday)	\$475.00	\$490.00	7/1/2024
Without Community Hall Rental (Monday-Thursday)	\$675.00	\$690.00	7/1/2024

City of Piedmont
2024-25 Proposed Budget

Fee Schedule

IV. RECREATION			
DESCRIPTION	Current Fee	Proposed FY 2024-25	Last Adjustment
Amphitheater			
With Community Hall Rental (Friday-Sunday)	\$375.00	\$387.00	7/1/2024
Without Community Hall Rental (Monday-Thursday) Wedding Ceremonies Only	\$475.00	\$490.00	7/1/2024
Excedra Plaza (4 hours and up to 200 chairs)			
With Hall Rental (Community or Veterans)	\$525.00	\$525.00	7/1/2022
Without Hall Rental	\$625.00	\$625.00	7/1/2022

City of Piedmont

Fee Schedule

2024-25 Proposed Budget

IV. RECREATION			
DESCRIPTION	Current Fee	Proposed FY 2024-25	Last Adjustment
Mobile Bar Trailer (Trailer Rental Only)			
With Community Hall Rental (Friday-Sunday) 8 hours		\$1,200.00	7/1/2024
With Community Hall Rental (Monday-Thursday) 3-hour minimum		\$200/hr	7/1/2024
Off-Site Rental (Inside Piedmont City limits) 4-hour minimum		\$250/hr	7/1/2024
Mobile Bar Deposit		\$750	7/1/2024
Piedmont Veterans Memorial Hall			
Weekday (Monday-Thursday and Friday before 3:00 pm) 2-hour minimum			
Base Rental Rate	\$185.00/hr	\$185.00/hr	7/1/2022
Resident Discount Rate	\$135.00/hr	\$135.00/hr	7/1/2022
Non-Profit Rate	\$95.00/hr	\$95.00/hr	7/1/2022
Friday 3:00 pm-Sunday (8 hours)			
Base Rental Rate	\$2,625.00	\$2,625.00	7/1/2022
Additional time	\$210.00/hr	\$210.00/hr	7/1/2022
Resident Discount Rate	\$1,705.00	\$1,705.00	7/1/2022
Additional time	\$160.00/hr	\$160.00/hr	7/1/2022
Additional time requested within 7 days of rental	\$265.00/hr	\$265.00/hr	7/1/2022
Non-Profit Rate (4 hours)		\$540.00	7/1/2024
Additional time		\$120.00/hr	7/1/2024
Veterans Memorial Hall Rental Deposit	\$750.00	\$750.00	7/1/2016
801 Magnolia Main Hall			
Piedmont Community Based Organization	\$30.00/hr	\$30.00/hr	7/1/2022
Community Based Organization	\$50.00/hr	\$50.00/hr	7/1/2022
Private Rental Resident	\$80.00/hr	\$80.00/hr	7/1/2022
Private Rental Non-Resident	\$125.00/hr	\$125.00/hr	7/1/2022
801 Magnolia Rental Deposit	\$500.00	\$500.00	7/1/2022
Schoolmates Programs			
Schoolmates Programs	\$11.20/hr	\$11.20/hr	7/1/2022
Schoolmates Flexible Hourly Option	\$13.40/hr	\$13.40/hr	7/1/2022
Minimates Programs	\$11.20/hr	\$11.20/hr	7/1/2022
Preschool Programs			
Preschool Programs	\$18.25/hr	\$18.75/hr	7/1/2024
Additional Non Resident Fee	\$30.00/mo	\$30.00/mo	7/1/2022

City of Piedmont A
2024-25 Proposed Budget

Fee Schedule

V. POLICE			
DESCRIPTION	Current Fee	Proposed 2024/25	Comments
Animal Control Services			
Animal Releases	\$46	\$46	
Dog License Fees			
Spayed/Neutered:			
1 year	\$17	\$17	
2 year	\$28	\$28	
3 year	\$38	\$38	
Senior (55 years or older)/Disabled	\$5	\$5	
Non-spayed/Non-neutered:			
1 year	\$33	\$33	
2 year	\$55	\$55	
3 year	\$77	\$77	
Senior (55 years or older)/Disabled	\$10	\$10	
Lost Dog License Replacement	\$10	\$10	
Lost Dog License Replacement (55 years or older)/Disabled	\$3	\$3	
<i>Late Fees as stated in section 4.26 of Piedmont City Ordinance</i>			
Off Leash Area License Fees			
Spayed/Neutered:			
1 year	\$18	\$18	
2 year	\$28	\$28	
3 year	\$38	\$38	
Non-spayed/Non-neutered:			
1 year	\$43	\$43	
2 year	\$65	\$65	
3 year	\$87	\$87	
Lost License Replacement	\$10	\$10	
Out of Jurisdiction – Off Leash Area:			
Annually Non-spayed	\$70	\$70	
Annually Spayed	\$38	\$38	
Off Leash Fines	1ST P/A	2ND P/A	2ND P/A
Violation of off Leash Provisions Resolution 67-8	\$100	\$100	\$100
Civil Court Subpoenas			
Police Employees	\$275	\$275	Deposit and actual cost after appearance

City of Piedmont
2024-25 Proposed Budget

Fee Schedule

V. POLICE			
DESCRIPTION	Current Fee	Proposed 2024/25	Comments
False Alarm Responses			
1-3 in any 12-month period	\$0	\$0	
4 in any 12-month period	\$50	\$50	
5 in any 12-month period	\$150	\$150	
6 in any 12-month period	\$300	\$300	
7 or more in any 12-month period (\$100 increase for each subsequent false alarm)			
LiveScan Fingerprinting			
Resident	\$31	\$31	
Non-Resident	\$56	\$56	
Additional Non-Piedmont PD Fee:			
Department of Justice	\$33	\$33	
Federal Bureau of Investigation	\$20	\$20	
Firearms	\$29	\$29	
Child Abuse	\$15	\$15	
Non-listed Agency fees upon request			
Police Clearances			
Alien/U.S. Immigration	\$26	\$30	No increase has been made for several years. Increase calculated at .5 hourly rate.
Naturalization Service	\$26	\$30	No increase has been made for several years. Increase calculated at .5 hourly rate.
U.S. Citizenship/Travel Abroad	\$26	\$30	No increase has been made for several years. Increase calculated at .5 hourly rate.
Alcoholic Beverage Control	\$26	\$30	No increase has been made for several years. Increase calculated at .5 hourly rate.
Police Reports			
Traffic Accident Reports	.10 /page	.10/page	
Public Records	.10/page	.10/page	
Subpoena Duces Tecum	New fee in 2024-:	\$15	Legislatively Set
Police Photographs			
Photographs	\$5.00 each	\$5.00 each	
Digital Images	\$5.00 each	\$5.00 each	
Video/Audio Duplication	\$15	\$15	
Safekeeping			
Weapons	\$50	\$50	

V. POLICE			
DESCRIPTION	Current Fee	Proposed 2024/25	Comments
(Family Codes 6218 & 6304 and Penal Code 12021.3)			
Vehicle Release			
Vehicle	\$110	\$125	Increase due to fee survey by staff. Vehicle release fees range from \$125 - \$250
Concealed Weapon Permit			
Standard/2Yr		\$400	New Fees based on DOJ costs and staff time for backgrounds
Judicial/3Yr		\$422	New Fees based on DOJ costs and staff time for backgrounds
Non-Retiree Reserve/4Yr		\$446	New Fees based on DOJ costs and staff time for backgrounds

City of Piedmont
2024-25 Proposed Budget

Fee Schedule

V. POLICE			
DESCRIPTION	Current Fee	Proposed 2024/25	Comments
Repossession Release			
Vehicle	\$15	\$15	
(Government Code 41612)			
Solicitors/Sidewalk Vendor Permit (requires City Business License)	\$56	\$56	(Direct cost for LiveScan)
Party Responses			
Multiple Responses	Hourly Rate - \$1,000 limit	Hourly Rate - \$1,000 limit	
Driving Under the Influence Emergency Response Cost Recovery			
Per Accident caused by DUI	Officer(s) Rate + Expenses -	Officer(s) Rate + Expenses -	
Charged to arrestee	\$12,000 limit	\$12,000 limit	
Adminstrative Citation			
Piedmont City Ordinance	\$100	\$100	

City of Piedmont
2024-25 Proposed Budget

Fee Schedule

V. POLICE				
PARKING PENALTY SCHEDULE				
Section	Description	1st P/A	1st P/A	2nd P/A
11.38	Obedience to Signs	\$61	\$61	\$76
11.47a	Within divisional island unless marked	\$61	\$61	\$76
11.47b	Within 15' of property line of another street	\$61	\$61	\$76
11.47d	Public steps, public walks when indicated by signs/red paint	\$71	\$71	\$86
11.47e	As indicated by sign or red curb	\$71	\$71	\$86
11.48	Parking within allotted space	\$61	\$61	\$76
11.5	Park wrong way on one-way street	\$61	\$61	\$76
11.51	Parked inside limit markers for funeral service	\$61	\$61	\$76
11.52	Park for consecutive	\$76	\$76	\$92
11.53	Parked on street to be	\$61	\$61	\$76
11.55	Parked on grades exceeding 3%	\$61	\$61	\$76
11.56	Parallel parking	\$61	\$61	\$76
11.57	Angle parking	\$61	\$61	\$76
11.58	Parking for more than 10 minutes 6:00 p.m. to 5:00 a.m.	\$61	\$61	\$76
11.59	Temporary, emergency "No Parking" signs	\$71	\$71	\$86
11.6	Repairing, greasing vehicle in street	\$61	\$61	\$76
11.61	Parking on private property	\$128	\$128	\$148
11.62	Parking more than legal time	\$71	\$71	\$86
11.64	Green curb marking	\$71	\$71	\$86
11.65	Yellow curb marking	\$71	\$71	\$86
11.66	White curb marking	\$71	\$71	\$86
	Special passenger loading Zone	\$71	\$71	\$86
11.68	Loading zone generally	\$71	\$71	\$86
11.75.1	Removal of key from unattended vehicle	\$61	\$61	\$76
11.82	Parking District Violation	\$61	\$61	\$76
21.5	Vehicles over 80" wide between 10:00 p.m. and 6:00 a.m.	\$61	\$61	\$76
21.7	Parked commercial vehicle in residential	\$61	\$61	\$76
11.84	Blocking Driveway in Civic Center Area	\$128	\$128	\$148

City of Piedmont
2024-25 Proposed Budget

Fee Schedule

V. POLICE				
California Vehicle Code				
Section	Description	1st P/A	1st P/A	2nd P/A
21113(a)	Parking on School Grounds	\$61	\$61	\$76
22500 (A-H,J,K)	Illegal Parking	\$61	\$61	\$76
22500 (I)	Bus Zone	\$306	\$306	\$335
22500 (L)	Disabled Ramps	\$306	\$306	\$335
22502	Improper Curb Parking	\$61	\$61	\$76
22507.8 (A-C)	Disabled Zone	\$306	\$306	\$335
	Second offense of 22507.8	\$556	\$556	\$582
	Third offense of 22507.8	\$791	\$791	\$816
22511.56 (b)	Misuse of Disabled Permit	\$306	\$306	\$335
22514	Blocking Fire Hydrant	\$61	\$61	\$76
22515	Unattended Vehicles	\$61	\$61	\$76
22516	Locked Vehicle	\$61	\$61	\$76
22522	Access Ramps	\$306	\$306	\$335
Fine and Penalty Assessment following issuance of written notice to pay fine.				
Fine and Second Penalty Assessment 30 days after notice and forward to Department of Motor Vehicles for collection on registration payment.				

Administration Citation Bail				
Municipal Code	Violation Description	Amount	Active Date	Notice
3.4.1	Running at Large Prohibited in Parks	\$100	01/01/2012	+6 days
3.4.4 (a)	Off Leash Area Hours	\$100	01/01/2012	+6 days
3.4.4 (b)	No Smoking in Off Leash Areas	\$100	01/01/2012	+6 days
3.4.4 (c)	Vaccine, Off Leash Permit, License Req'd	\$100	01/01/2012	+6 days
3.4.4 (d)	< 4 Months/Females in Heat Prohibited	\$100	01/01/2012	+6 days
3.4.4 (e)	Owner Carry Leash/Voice Control	\$100	01/01/2012	+6 days
3.4.4 (f)	Max 3 Dogs/Dogs in Sight	\$100	01/01/2012	+6 days
3.4.4 (g)	Aggressive/Unruly/Rough Play Prohibited	\$100	01/01/2012	+6 days
3.4.4 (h)	Dangerous/Vicious Dogs Prohibited	\$100	01/01/2012	+6 days
3.4.4 (j)	Dog Defecation Must be Removed	\$100	01/01/2012	+6 days
3.4.4 (k)	Commercial Uses Prohibited	\$100	01/01/2012	+6 days
3.4.5	Off Leash Permit Required	\$100	01/01/2012	+6 days
4.10	Removal of Registration Tags Prohibited	\$100	01/01/2012	+6 days
4.12	Counterfeit Tags Prohibited	\$100	01/01/2012	+6 days
4.13	Running At Large Prohibited	\$100	01/01/2012	+6 days
4.16	Duty to Report Bite	\$100	01/01/2012	+6 days
4.17	Interference with Police K9 Prohibited	\$100	01/01/2012	+6 days
4.2	Dog License Required	\$100	01/01/2012	+6 days
4.34 (a)	Removal of Dog Defecation Required	\$100	01/01/2012	+6 days
4.34 (b)	Dog Defecation Container Required	\$100	01/01/2012	+6 days
4.9	Inspection of Tag Required	\$100	01/01/2012	+6 days

Parking Bail				
Municipal Code	Violation Description	Amount	Active Date	Notice
11.38	OBEDIENCE TO SIGNS OR CURB MARKINGS	\$61	01/20/2023	+7 days
11.47A	DIVIDING ISLAND PARKING PROHIBITED	\$61	01/20/2023	+7 days
11.47B	W/I 15' OF INTERSECTION PARKG PROHIB.	\$61	01/20/2023	+7 days
11.47D	PUBLIC STEPS/WALKS INDICATED BY SIGN	\$71	01/20/2023	+7 days
11.47E	RED ZONE OR POSTED NO PARKING	\$71	01/20/2023	+7 days
11.48	OUT OF MARKED PARKING SPACE	\$61	01/20/2023	+7 days
11.5	ONE WAY STREET FACING WRONG WAY	\$61	01/20/2023	+7 days
11.51	FUNERAL SERVICE PARKG > 3 MIN	\$61	01/20/2023	+7 days
11.52	72 HOUR CONTINUOUS PARKING	\$76	01/20/2023	+7 days
11.53	STREET CLEAN/REPAIR POSTED NO PARK	\$61	01/20/2023	+7 days
11.55	CURBING OR BLOCKING WHEEL REQUIRED	\$61	01/20/2023	+7 days
11.56	PARALLEL PARKG REQ. W SOME EXCEPTION	\$61	01/20/2023	+7 days
11.57	ANGLE PARKG REQ. IF MARKED BY LINES	\$61	01/20/2023	+7 days
11.58	10 MIN MAX PARKG 6PM-6AM WITH 2 OCC	\$61	01/20/2023	+7 days
11.59	TEMPORARY NO PARKING SIGNS VIOLATED	\$71	01/20/2023	+7 days
11.6	REPAIRING/GREASING VEHICLE IN STREET	\$61	01/20/2023	+7 days
11.61	PRIVATE PROPERTY PRK W/O PERMISSION	\$128	01/20/2023	+7 days
11.62	OVERTIME PARKING	\$71	01/20/2023	+7 days
11.64	GREEN ZONE	\$71	01/20/2023	+7 days
11.65	YELLOW ZONE PEOPLE 3 MIN MAT. 20 MIN	\$71	01/20/2023	+7 days
11.66	WHITE ZONE PARKG EXCESS - 3 MIN/SIGN	\$71	01/20/2023	+7 days
11.67	SPECIAL PASSENGER ZONE POSTED TEMP	\$71	01/20/2023	+7 days
11.68	LOADING ZONE POSTED/MARKED ON CURB	\$71	01/20/2023	+7 days
11.75.1	REMOVAL OF KEY FROM UNATTENDED VEH	\$61	01/20/2023	+7 days
11.82	PARKING DISTRICT VIOLATION	\$61	01/20/2023	+7 days
11.84	CIVIC CENTER DRIVEWAY BLOCKED	\$128	01/20/2023	+7 days
21.5	OVER 80" WIDE BETWEEN 10PM-6AM	\$61	01/20/2023	+7 days
21.7	COMM VEHICLE RES DISTR OVER 5 HRS	\$61	01/20/2023	+7 days
21113(A)	SCHOOL GROUNDS PROHIBITED PARKING	\$61	01/20/2023	+7 days
22500(A)	INTERSECTION PARKING PROHIBITED	\$61	01/20/2023	+7 days
22500(B)	CROSSWALK PARKING PROHIBITED	\$61	01/20/2023	+7 days
22500(C)	SAFETY ZONE PARKING PROHIBITED	\$61	01/20/2023	+7 days
22500(D)	FIRE DEPT DRVWAY PARKING PROH 15 FT	\$61	01/20/2023	+7 days
22500(E)	DRIVEWAY PARKING IN FRONT OF PROH	\$61	01/20/2023	+7 days
22500(F)	SIDEWALK PARKING OVER OR ON	\$61	01/20/2023	+7 days
22500(G)	OBSTRUCT TRAFFIC PARKING BY CONSTR	\$61	01/20/2023	+7 days
22500(H)	DOUBLE PARKING PROHIBITED	\$61	01/20/2023	+7 days
22500(I)	BUS ZONE RED CURB/SIGN FOR TRANSIT	\$306	01/20/2023	+7 days
22500(J)	TUBE/TUNNEL PARKING PROH WITHIN	\$61	01/20/2023	+7 days
22500(K)	BRIDGE PARKING ON PROHIBITED	\$61	01/20/2023	+7 days
22500(L)	DISABLED RAMP/CURB CUT PARKG PROH	\$306	01/20/2023	+7 days
22502A	18 " FROM CURB/FACING WRONG WAY	\$61	01/20/2023	+7 days
22507.8A	DISABLED PARKING ONLY	\$306	01/20/2023	+7 days
22507.8B	DISABLED STALL BLOCKED	\$306	01/20/2023	+7 days
22507.8C1	DISABLED BOUNDARY LINE	\$306	01/20/2023	+7 days

Municipal Code	Violation Description	Amount	Active Date	Notice
22507.8C2	DISABLED CROSSHATCHED LINES	\$306	01/20/2023	+7 days
22511.56(B)	DISABLED PLACARD OR PLATE MISUSED	\$306	01/20/2023	+7 days
22514	FIRE HYDRANT UNOCCUPIED W/I 15 FEET	\$61	01/20/2023	+7 days
22515	UNATTENDED VEH RUNNING/NO BRAKE SET	\$61	01/20/2023	+7 days
22516	LOCKED VEH OCCUPANT CANNOT ESCAPE	\$61	01/20/2023	+7 days
22522	ACCESS RAMP PARKING PROH W/IN 3 FT	\$306	01/20/2023	+7 days
5200	PLATE MISSING	\$50	01/20/2023	+7 days
5201	OBSCURING READABILITY OF LICENSE PLATE	\$50	01/20/2023	+7 days
5204	TABS NOT CURRENT/ATTACHED TO PLATE	\$50	01/20/2023	+7 days

VI. FIRE			
DESCRIPTION	Current Fee	Proposed 2024/2025	Comments
Ambulance Fees			
Base Rate	\$3,331.40	\$3,664.87	Fees effective as of 07/01/2023, set by Alameda County Board of Supervisors
Mileage	\$75.17	\$82.69	
Oxygen	\$248.88	\$273.79	
Treatment/Non-Transport	\$668.13	\$735.01	

END OF FEE SCHEDULE

SCHEDULE 1

CITY OF PIEDMONT
Calculation of Appropriation Subject to Limit
Proposed Budget
Fiscal Year Ended June 30, 2025

2024-25 Appropriation Limit**32,425,416**

schedule 2

Total Appropriation 2024-25

Operation

ADMINISTRATION & COMMUNICATIONS	5,337,853	
PUBLIC WORKS	4,963,947	
PLANNING & BUILDING	2,933,105	
RECREATION	4,136,680	
POLICE	8,821,707	
FIRE	8,726,955	
NON-DEPARTMENTAL	<u>5,917,169</u>	40,837,416

Other & Capital Projects

Athletic Facility Preservation	42,000	
COPS & Juvenile Officer Grant Func	175,000	
Community Development Projects	11,000	
Equipment Replacement	1,146,175	
CIP and Facility Maintenance Fund	8,639,000	
Gas Tax	300,000	
Measure D	36,500	
Sewer Projects	3,546,219	
Aquatics Project and Bond	14,548,195	
Streets Projects	<u>2,155,000</u>	<u>30,599,089</u>
		71,436,505

Less:

Non-Proceeds of Taxes	18,241,058	
Appropriated Reserves	<u>21,352,253</u>	<u>39,593,311</u>

2024-25 Appropriations Subject to Limit**31,843,194**

schedule 3

2024-25 Amount below Appropriation Ceiling**582,222**

SCHEDULE 2

CITY OF PIEDMONT
Computation of Appropriation Limitation
Cumulative Growth Rate For 2024-25
Information Provided by State Department of Finance

2024-25

Per Capita - State	$\frac{3.62+100}{100}$	=		1.0362
Population - County	$\frac{-0.54 + 100}{100}$	=		0.9946
Calculation of factor for	2024-25		1.03620 x 0.9946	1.0306

2023-24 Appropriation Limit

2023-24 Limit	31,474,529	\$	28,852,529
Muni Tax Voter Approved			2,622,000
			31,474,529

2024-25 Appropriation Limit

2024-25 Limit	28,852,529	x	1.0306	=	\$	29,735,416
Muni Tax Voter Proposed						2,690,000
Total 2023-24 Appropriation Limit						32,425,416

SCHEDULE 3

CITY OF PIEDMONT
Summary of Estimated Revenue by Category
Appropriation Limitation
Fiscal Year Ended June 30, 2025

	Proceeds From Taxes	Non-Proceeds From Taxes Users Fee	Federal & State	Other
TAXES				
Property Taxes	18,994,000			
Sales & Use Taxes	225,000			
Franchises:				
Pacific Gas & Electric		160,000		
Waste Management		295,000		
Cable TV		163,000		
Property Transfer Tax	3,800,000			
Muni Tax	2,690,000			
Ad Valorem Tax for Pool	1,489,494			
Business License & Rental Tax	760,000			
Utility Users Tax:				
Gas & Electric	1,300,000			
Telephone	160,000			
Water	45,000			
Sub-Total	29,463,494	618,000	0	0
LICENSES & PERMITS				
Dog License		22,000		
Building and Other Permits		823,500		
Sub-Total	0	845,500	0	0
FINES & FORFEITURES				
Vehicle Code Fines				26,000
Sub-Total	0	0	0	26,000
REVENUE FROM USE OF MONEY OR PROPERTY				
General Fund				
Interest Earnings	350,000			
Community Hall Rental		480,000		
Veterans Hall Rental		72,732		
Other Rentals		133,521		
Equipment Replacement -Int. Earnings		85,000		
Gas Tax & SB1 RMRP Fund		8,000		
Facilities Maintenance Fund		315,000		
Aquatics Project Fund		165,000		
Schoolmates-Interest Earnings		40,000		
Sewer Fund - Interest Earnings		100,000		
Sub-Total	350,000	1,399,253		

SCHEDULE 3 (Continued)				
	Proceeds From Taxes	Non-Proceeds From Taxes Users Fee	Federal & State	Other
REVENUE FROM OTHER AGENCIES				
State of California				
Motor Vehicle License Fee	1,747,200			
1/2 Cent Sales Tax (Public Safety)	133,000			
Gasoline Taxes and SB1 RMRP			599,500	
Homeowners Property Tax Relief	76,000			
P.O.S.T.			10,000	
State Grants: COPS			110,000	
Miscellaneous Federal, State and County Grants			2,808,305	
Alameda County				
County Paramedic Tax	69,500			
Abandoned Vehicle Abatement	4,000			
ACTC Sales Tax (Measure BB)				1,150,000
Measure D		36,000		
Measure F				41,000
Sub-Total	2,029,700	36,000	3,527,805	1,191,000
CHARGES FOR CURRENT SERVICES				
Variance/Design Review		185,000		
Plan Check Fees		345,000		
General Plan Maintenance Fee		490,000		
Record Management Fee		31,000		
Sewer Service Charges		3,170,000		
Ambulance Service Charges		300,000		
Recreation (Incl. Athlethi, Schoolmate, Aquatics)		5,335,500		
Other: Police Service,Variance Appeal		61,000		
Sub-Total	0	9,917,500	0	0
OTHER REVENUE				
Sale of Property				0
Other Revenue				91,000
Other - Private Donations				589,000
General Liability & Workers Comp. Contribution				0
Sub-Total				680,000
Proceeds From Taxes	31,843,194	12,816,253	3,527,805	1,897,000
Non-Proceeds From Taxes	18,241,058			
TOTAL REVENUE	50,084,252			

April 30, 2024

Dear Fiscal Officer:

Price Factor and Population Information

Appropriations Limit

California Revenue and Taxation Code section 2227 requires the Department of Finance to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2024, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2024-25. Attachment A provides the change in California's per capita personal income and an example for utilizing the factors to calculate the 2024-25 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. [California Revenue and Taxation Code section 2228](#) provides additional information regarding the appropriations limit. [Article XIII B, section 9\(C\) of the California Constitution](#) exempts certain special districts from the appropriations limit calculation mandate. Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2024.** Please note: The prior year's city population estimates may be revised. The per capita personal income change is based on historical data.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

/s Richard Gillihan

RICHARD GILLIHAN
Chief Operating Officer

Attachment

May 2024**Attachment A**

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2024-25 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2024-25	3.62

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2024-25 appropriation limit.

2024-25:

Per Capita Cost of Living Change = 3.62 percent
 Population Change = 0.17 percent

Per Capita Cost of Living converted to a ratio: $\frac{3.62 + 100}{100} = 1.0362$

Population converted to a ratio: $\frac{0.17 + 100}{100} = 1.0017$

Calculation of factor for FY 2024-25: $1.0362 \times 1.0017 = 1.0379$

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total</u> <u>Population</u>
	<u>23-24</u>	<u>1-1-23</u>	<u>1-1-24</u>	<u>1-1-24</u>
Alameda				
Alameda	1.21	76,309	77,234	78,071
Albany	-0.14	20,354	20,325	20,325
Berkeley	0.12	125,181	125,327	125,327
Dublin	-0.03	71,600	71,575	72,917
Emeryville	4.95	12,686	13,314	13,314
Fremont	-0.63	230,713	229,250	229,250
Hayward	-0.58	160,699	159,770	159,770
Livermore	-0.48	85,235	84,828	84,828
Newark	-2.36	47,762	46,635	46,635
Oakland	-0.52	427,085	424,873	425,093
Piedmont	-0.88	10,878	10,782	10,782
Pleasanton	-1.17	76,861	75,960	75,960
San Leandro	-1.01	87,984	87,098	87,098
Union City	-1.26	67,279	66,432	66,432
Unincorporated	-1.18	147,743	146,006	146,067
County Total	-0.54	1,648,369	1,639,409	1,641,869