

City of Piedmont
COUNCIL AGENDA REPORT

DATE: September 15, 2025

TO: Mayor and Council

FROM: Rosanna Bayon Moore, City Administrator

SUBJECT: Consideration of Acceptance of Improvements for the 2024-2025 Annual Sidewalk Repair Program

RECOMMENDATION

By a single motion, take the following actions regarding the 2024-2025 Annual Sidewalk Repair Program:

1. Accept the improvements as complete.
2. Authorize the release of the Performance and Labor and Material Bonds.
3. Retain the Maintenance Bond until September 15, 2026, and, if there are no warranty items found, authorize the Public Works Director to release the Maintenance Bond at that time.
4. Direct the Public Works Director to file the Notice of Completion for the project.

BACKGROUND

On April 7, 2025, the Council authorized award of the 2024-2025 Annual Sidewalk Repair Program to Villalobos & Associates, Inc. in the amount of \$299,012. The scope of work included the repair of 118 sidewalk locations, totaling approximately 1,800 linear feet of sidewalk replacement. All work associated with this project was recently determined to be complete.

DISCUSSION

Public Works staff have determined that the above-referenced work was completed in accordance with the construction documents and specifications. Staff is recommending that the City Council accept the improvements associated with this project, authorize the release of the Performance and Labor and Material Bonds, retain the Maintenance Bond for a period of one year and direct the filing of the Notice of Completion. If no issues have been identified with the improvements one year from acceptance, the Maintenance Bond can be released without further action.

FISCAL IMPACT

The overall expenditures associated with this project are:

	<u>Original Budget</u>	<u>Actual Expenditures</u>	<u>Variance</u>
Construction Contract	\$ 299,012.00	\$ 299,012.00	\$ 0.00
Construction Contingency	\$ 29,091.00	\$ 2,446.78	\$ -26,644.22
Totals	<u>\$ 328,913.00</u>	<u>\$301,458.78</u>	<u>\$ -26,644.22</u>

Construction project funding source:

	<u>Funding Allocation</u>
Facilities Maintenance Fund – Sidewalk Replacement (#111)	\$ 301,458.78

CITY ATTORNEY REVIEW

The City Attorney has reviewed the Staff Report.

By: Daniel Gonzales, Public Works Director