

City of Piedmont
COUNCIL AGENDA REPORT

DATE: June 20, 2023

TO: Mayor and Council

FROM: Rosanna Bayon Moore, City Administrator

SUBJECT: City Council Regular Meeting Calendar for Fiscal Year 2023-2024

RECOMMENDATION

Receive a calendar of scheduled City Council regular meeting dates for FY 2023-2024.

BACKGROUND

A calendar of meeting dates for the upcoming fiscal year has been prepared to assist with advance planning. The City Council regularly meets on the first and third Mondays of each month. If a holiday falls on one of these dates, the meeting is moved to the following day. The second meeting in August is presented as a summer recess.

The dates on the attached calendar were reviewed to avoid overlap with major holidays that may prevent community members from participating in the meetings. Dates which have been moved due to a holiday are highlighted in yellow.

Staff recommends pre-planning the start time of 5:00 p.m. for closed session and reserving the fourth Monday of each month in the event that a special meeting is necessary. This will allow for greater efficiency with logistics associated with meeting scheduling.

ATTACHMENT

A: City Council Regular Meeting Calendar for Fiscal Year 2023-2024

By: John O. Tulloch, Assistant City Administrator / City Clerk

City of Piedmont
City Council Regular Meeting Calendar
Fiscal Year 2023-2024

Date	Meeting Type	Reason
Monday, July 3, 2023	Regular	
Monday, July 17, 2023	Regular	
Monday, August 7, 2023	Regular	
Tuesday, September 5, 2023	Regular	Labor Day
Monday, September 18, 2023	Regular	
Monday, October 2, 2023	Regular	
Monday, October 16, 2023	Regular	
Monday, November 6, 2023	Regular	
Monday, November 20, 2023	Regular	
Monday, December 4, 2023	Regular	
Monday, December 18, 2023	Regular	
Tuesday, January 2, 2024	Regular	New Year's Day
Tuesday, January 16, 2024	Regular	Martin Luther King, Jr. Day
Monday, February 5, 2024	Regular	
Tuesday, February 20, 2024	Regular	Presidents' Day
Monday, March 4, 2024	Regular	
Monday, March 18, 2024	Regular	
Monday, April 1, 2024	Regular	
Monday, April 15, 2024	Regular	
Monday, May 6, 2024	Regular	
Monday, May 20, 2024	Regular	
Monday, June 3, 2024	Regular	
Monday, June 17, 2024	Regular	

The City Council regularly meets on the first and third Mondays of each month. Monday, August 21, 2023 is presented as cancelled for summer recess. Regular meeting start times for closed sessions are 5:00 p.m. and open sessions are 6:00 p.m. If a holiday falls on one of these dates, the meeting is moved to the following day. Dates in which meetings have been moved are highlighted in yellow.

City of Piedmont scheduled holidays for FY 2023-2024 are as follows:

Holiday	Date
Independence Day	Tuesday, July 4th
Labor Day	Monday, September 4th
Veterans Day	Friday, November 10th (observed)
Thanksgiving Day	Thursday, November 23rd
Day after Thanksgiving	Friday, November 24th
Christmas Eve	Friday, December 22nd (observed)
Christmas Day	Monday, December 25th
New Year's Day	Monday, January 1st
Martin Luther King, Jr., Day	Monday, January 15th
Presidents' Day	Monday, February 19th
Memorial Day	Monday, May 27th