

City of Piedmont
COUNCIL AGENDA REPORT

DATE: June 20, 2023

TO: Mayor and Council

FROM: Rosanna Bayon Moore, City Administrator

SUBJECT: Public Hearing on Proposed Budget for 2023-24, Proposed Levy of the Municipal Services Special Tax, and Proposed Levy of the Special Municipal Sewer Tax and Consideration of the Proposed Operating and Other Funds Budgets, Schedule of Fees and Charges, and Appropriations (Gann) Limit

RECOMMENDATION

Take the following actions with regard to the proposed Fiscal Year 2023-24 budget with a separate motion for each of the items:

- a. Adopt the following resolution which approves the 2023-24 Operating Budget and sets total appropriations at \$38,332,551 (Table 1).**

Resolved, that the City Council adopts the Proposed 2023-24 Operating Budget in the amount of \$38,332,551.

- b. Adopt the following resolution which approves the 2023-24 Other Funds Budget and sets total appropriations at \$38,512,724 (Table 1, bottom).**

Resolved, that the City Council adopts the Proposed 2023-24 Other Funds Budget in the amount of \$38,512,724.

- c. Adopt the following resolution which approves updates to the City's adopted Schedule of Fees and Charges as reflected in Attachment A.**

Resolved, that the City Council approves the updated fees and charges as set forth in the Schedule of Fees and Charges in Attachment A .

- d. Approve the following resolutions necessary to establish the annual appropriations limit for 2023-24 as presented in Attachment B.**

Resolved, that the population percentage increase for the County of Alameda be used for computing the 2023-24 appropriation limit for the City of Piedmont.

Be It Further Resolved, that the use of growth in the California Per Capita Personal Income be used for computing the appropriation limit for the City of Piedmont for 2023-24.

Be It Further Resolved, that following public notice of the availability of the documentation used in the determination of the appropriation limit pursuant to Section 7910 of the Government Code and Article X111(B) of the California Constitution, as amended by Proposition 111 and SB 88, the City Council does hereby establish the appropriation limit for 2023-24 of \$31,474,529.

e. Adopt the following resolution necessary to levy the Fiscal Year 2023-24 Municipal Services Special Tax.

WHEREAS, the City Council, in accordance with the provisions of Chapter 20B of the City Code, has held a public hearing relating to the need to assess the Municipal Services Special Tax for the 2023-24 tax year commencing July 1, 2023; and

WHEREAS, the City Council, after fully considering all of the information and materials before it, determines in accordance with Section 20B.2 of the City Code that the cost of providing the general municipal services for the 2023-24 tax year exceeds the amount of funds generated through other revenue and income for such services; and

WHEREAS, the City Council further determines that a general Municipal Services Special Tax must be levied for the 2023-24 tax year in order to provide the municipal services required by the residents of the City; and

WHEREAS, after reviewing the financial and tax data available, the City Council determines that the amount to be raised by the Municipal Services Special Tax is estimated at \$2,623,000 and that the tax should be set at the rates set forth hereafter.

NOW, THEREFORE, BE IT RESOLVED, that based upon the foregoing findings and determinations the City Council does hereby levy a general Municipal Services Special Tax in the estimated amount of \$2,623,000 for the 2023-24 tax year pursuant to Chapter 20B of the City Code at the rates set forth hereafter:

Single Family Residence	
0 to 4,999 sq. ft.	\$ 595
5,000 to 9,999 sq. ft.	\$ 669
10,000 to 14,999 sq. ft.	\$ 772
15,000 to 20,000 sq. ft.	\$ 882
Over 20,000 sq. ft.	\$ 1,005
Commercial Properties	
0 to 10,000 sq. ft.	\$ 1,005
Over 10,000 sq. ft.	\$ 1,508
Multi-Family Residence per unit	\$ 413
Parcels Divided by Tax Code Area Line	\$ 610

f. Adopt the following resolution necessary to levy the Fiscal Year 2023-24 Special Municipal Sewer Tax.

WHEREAS, the City Council, in accordance with the provisions of Chapter 20E.4 of the Piedmont Municipal Code, has held a public hearing relating to the need to assess the Special Municipal Sewer Tax for the 2023-24 tax year commencing July 1, 2023; and

WHEREAS, the City Council, after fully considering all of the information and materials before it, determines in accordance with Section 20E.2 of the City Code that the maximum amount to be raised by the Special Municipal Sewer Tax is \$3,062,000; and

WHEREAS, under the provisions of Section 20E.3, the tax for the fiscal year beginning July 1, 2023 shall be set forth hereafter; and

WHEREAS, that based upon the foregoing findings and determinations, the City Council does hereby levy a Special Municipal Sewer Tax with an estimated revenue of \$3,062,000 for the 2023-24 tax year pursuant to Chapter 20E of the Piedmont Municipal Code at the rates set forth hereafter.

NOW, THEREFORE, BE IT RESOLVED, that based upon the foregoing findings and determinations the City Council does hereby levy a Special Municipal Sewer Tax with an estimated revenue of \$3,062,000 for the 2023-24 tax year pursuant to Chapter 20E of the City Code at the rates set forth hereafter:

Single Family Residence	
0 to 4,999 sq. ft.	\$ 682
5,000 to 9,999 sq. ft.	\$ 777
10,000 to 14,999 sq. ft.	\$ 896
15,000 to 20,000 sq. ft.	\$ 1,045
Over 20,000 sq. ft.	\$ 1,231
Commercial Properties	
0 to 10,000 sq. ft.	\$ 1,231
Over 10,000 sq. ft.	\$ 1,698
Multi-Family Residence per unit	\$ 568
Parcels Divided by Tax Code Area Line	\$ 682

BACKGROUND

The City Charter requires that a public hearing be held prior to adoption of the budget, the levy of the Municipal Services Special Tax, and the proposed levy for the Special Municipal Sewer

Tax. This is the second of two scheduled public hearings. The first public hearing was held on June 5, 2023 and was preceded by special meetings of the City Council when budget workshops were convened on March 24, 2023 and May 18, 2023.

Based on direction to staff on June 5th, , the following items have been incorporated into the Proposed Budget as presented at the June 5, 2023 City Council Meeting:

- Addition of one Dispatch position in the Police Department
 - Hire Date – September 1
 - Total Cost \$126,274 (Includes salary, benefits, retirement, and taxes).
 - Funding source – Citizens Option for Public Safety (COPS) Fund At the time of the mid year budget review, revisit of a second full time Dispatcher will be considered

Following closure of this second public hearing, the City Council may direct additional adjustments to the draft documents that will be reflected in the final adopted budget.

DISCUSSION

GENERAL FUND REVENUES

The City is projecting General Fund revenues in 2023-24 of \$37,928,132 compared to the current 2022-23 projection of \$35,651,366. Revenue by category is shown in the table on the following page.

The major sources of revenue in each category are as follows:

Category	2023-24		2022-23		\$ Change %	
	Proposed Budget	% of Budget	Projected	% of Total		
Property Related Taxes	\$ 25,883,000	68%	\$ 26,146,000	73%	\$ (263,000)	-1%
Recreation Related	3,491,500	9%	3,268,300	9%	223,200	7%
Other Agencies	2,822,232	7%	653,957	2%	2,168,275	332%
UUT & Franchise Fees	2,022,000	5%	1,938,000	5%	84,000	4%
Building Permits & Planning Fees	1,851,000	5%	1,792,425	5%	58,575	3%
Business and Sales Taxes	941,000	2%	915,000	3%	26,000	3%
Other	917,400	2%	937,684	3%	(20,284)	-2%
Total	\$ 37,928,132	100%	\$ 35,651,366	100%	\$ 2,276,766	6%

Property Related Taxes

Property-related taxes are the City's primary revenue source and account for \$25,883,000 or 68% of General Fund revenues. This amount is a decrease of \$263,000 over the 2022-23 projected actual.

The 2023-24 Proposed Budget consists of:

- Property Tax revenues, which consists of tax on secured and unsecured property, is budgeted at \$18,110,000, an increase of \$899,000 or 5.2% as compared to the 2022-23 projection. The increase is due to the following:
 - The average sales price of a home reached a record high of \$3.2 million, which increased the assessed valuation of those homes approximately 117%.
 - Properties not subject to an assessment step-up via a change of ownership increased the maximum of 2.0%.
- Parcel Tax revenue, based on the ballot measure approved by 83% of voters in March 2020, is estimated at \$2,622,000, an increase of \$100,000 or 4.0% over the 2022-23 projection. The tax was approved for four years, and future annual increases are limited to the lower of CPI or 4%.
- Property Tax in lieu of Motor Vehicle License Fee (MVLFF) \ Homeowners Tax Relief is budgeted at \$1,751,000, a 5.3% increase over the prior year.
 - In 2004, the State Legislature permanently reduced the MVLFF rate from two percent to 0.65 percent and compensated cities and counties for their revenue loss

with a like amount of property taxes, dollar-for-dollar. Typically, the annual change in this tax corresponds with the change in property tax.

- Real Property Transfer Tax revenue is budgeted at \$3,400,000. Staff is budgeting this cautiously as the current trend of rising interest rates and high inflation has weakened the real estate market. Transfer tax receipts since January of 2023 are the lowest observed in the last ten years.

Below is a table which summarizes the volatility of the housing market over the last several years (FY 2022-23 is estimated).

Annual Statistics Related to Real Property Transfer Tax Revenue



Recreation Related Revenue

Recreation related revenue consists of revenues generated from recreation programs and facility rentals and is budgeted at \$3,491,500 in 2023-24, an increase of \$223,200 from the prior year. The major components are:

- Recreation Programs – Revenue is budgeted at \$2,390,500, an increase of \$97,200, or 4%, over FY 2022-23 projection. Recreation program revenue has returned to a normal state after being severely impacted by cancelled programs and reduced capacity in varying degrees during the COVID-19 pandemic. The FY 2023-24 budget assumes recreation programs will not be affected by COVID-19.

- Pre-School Program Revenue is budgeted at \$537,000, an increase of approximately \$67,000, a 14% increase over FY 2022-23 projection. FY 2022-23 is projected to be 20% below budget as participant withdrawals caused by class location changes due to the new pool construction weakened revenue. Next school year's programs are currently at full class size and staff expects this to continue throughout FY 2023-24.

Facility Rentals – Staff has budgeted \$564,000 for FY 2023-24 which is \$59,000 higher than the FY 2022-23 projection. Included in the proposed budget is \$36,000 in rentals for 801 Magnolia Avenue.

Utility User Taxes & Franchise Fees

Utility User Taxes are taxes collected from residents for the use of electric, gas, water, and telephone. Franchise Fees are contractual obligations collected from PG&E, Republic Services, and Comcast for the right to operate in the City.

- Utility User Taxes are budgeted at \$1,415,000 which is 5% higher than the current year projection. The increase is due to expected rate hikes by PG&E.
- Franchise Fees are budgeted at \$607,000 slightly higher than the current year projection of \$588,000.

Revenue from Other Agencies

Revenues from Other Agencies is budgeted at \$2,822,232, an increase of \$2,168,275 from the FY 2022-23 projection. The bulk of the increase is due to the American Rescue Plan Act (ARPA) funds which are recognized as revenue when used (\$1.8 million) and \$225,000 for LEAP and SB2 grants.

Building Permits and Planning Fees

This category consists of the following construction related activities: Building Permits, Planning Fees, Plan Check Fees, General Plan Maintenance Fee, and Records Management Fees.

Proposed Revenue for FY 2023-24 is \$1,851,000 compared to a projection of \$1,792,425 for the current fiscal year primarily due to proposed fee increases. The proposal is to increase fees consistent with the rise in the Consumer Price Index, and a supplemental increase in the General Plan Maintenance Fee to help offset increased costs due to the 6th Cycle Housing Element.

- This category continues to increase as the construction & remodel market has exceeded all expectations. FY 2021-22 was a record year, increasing 12% over the prior year. Staff had budgeted conservatively expecting a slowdown, but the strength has continued into FY 2022-23 and staff is projecting to exceed the annual budget by \$300,000 (22%).

Business and Sales Taxes

Business taxes consist of Business License and Real Estate Rental taxes. Business Licenses were relatively stable over the past several years until FY 2021-22 jumped 18%, and FY 2022-23 is tracking to the same level. Rental taxes were increasing approximately 6% per year until leveling off in FY 2020-21. Sales taxes have hovered around \$250,000 for the past three years.

Staff is estimating \$941,000 in revenues, an increase of \$26,000 or 3%, from the current year for this category.

Other Revenue

The major components of Other Revenue consist of these miscellaneous items: Ambulance Service Charges, Lease Revenue, Reimbursable Services, Interest and Unrealized Investment Results, and other miscellaneous receipts.

Staff is budgeting \$917,400 for FY 2023-24 compared to a projection of \$937,684 in the current fiscal year, a decrease of \$20,284. The primary reason for the variance is FY 2022-23 included an insurance claim received for the Guilford Steps Project and monies received from Republic Services per contract for a performance audit which will not be repeated, offset by higher than expected interest receipts.

GENERAL FUND EXPENDITURES

The City is budgeting \$36,822,903 in General Fund expenditures, an increase of 11% from last year's projected expenditures. In developing the Proposed Budget, the City continues efforts to control and contain operating costs in all departments. The following is a summary by cost categories.

General Fund Budget by Expenditure Category

Category	2023-24		2022-23		\$ Change	
	Proposed Budget	% of Budget	Projected	% of Total		
Personnel Costs	\$ 23,330,261	63%	\$ 21,673,262	66%	\$ 1,656,999	8%
Maintenance & Operations	9,395,171	26%	7,852,363	24%	1,542,808	20%
Non-Departmental	3,947,471	11%	3,555,471	11%	392,000	11%
Aquatics Subsidy	150,000	0%	0	0%	150,000	NA
Total	<u>\$ 36,822,903</u>	<u>100%</u>	<u>\$ 33,081,096</u>	<u>100%</u>	<u>\$ 3,741,807</u>	<u>11%</u>

Personnel Costs

Personnel related costs, which include salaries & wages, benefits, and retirement costs, are the largest overall expenditure in the General Fund at \$23,330,261, which is \$1,656,999 (8%) higher than the prior year projection. Such costs make up 63% of the total 2023-24 General Fund budget.

The tables below summarize projected personnel costs by department and by type:

Personnel Budget by Department

Category	2023-24		2022-23		\$ Change %	
	Proposed Budget	% of Budget	Projected	% of Total		
Administration	\$ 1,837,566	8%	\$ 1,870,910	9%	\$ (33,344)	-2%
Communications	432,515	2%	83,084	0%	349,431	421%
Public Works	2,350,940	10%	2,151,445	10%	199,495	9%
Planning & Building	1,860,137	8%	1,574,699	7%	285,438	18%
Recreation	2,142,867	9%	1,971,306	9%	171,561	9%
Police	7,140,857	31%	6,607,600	30%	533,257	8%
Fire	7,565,379	32%	7,414,218	34%	151,161	2%
Total	\$ 23,330,261	100%	\$ 21,673,262	100%	\$ 1,656,999	8%

Personnel Budget by Type

Category	2023-24		2022-23		\$ Change %	
	Proposed Budget	% of Budget	Projected	% of Total		
Salaries	\$ 16,060,825	69%	\$ 15,099,081	70%	\$ 961,744	6%
Health Insurance	2,122,588	9%	1,813,898	8%	308,690	17%
Retirement	4,202,070	18%	3,954,892	18%	247,178	6%
Other Benefits	944,778	4%	805,391	4%	139,387	17%
Total	\$ 23,330,261	100%	\$ 21,673,262	100%	\$ 1,656,999	8%

In FY 2021-22 the City entered into four-year labor agreements with all City employees including its four unions, as well as all unrepresented employees. With the goal of containing costs and setting total employee compensation to within -3 % of the median of Piedmont's comparator cities, the City agreed to the following major terms:

- Salary increases in each of the next four years as follows: 3%, 3%, 3.25% 3.25%.

- Continue medical benefit cost sharing but reset base to FY 2020-21 level.
- Freeze employee cost sharing percentage for CalPERS at FY 2020-21 levels.

Salaries expense for FY 2023-24 is budgeted at \$16,060,825 which is a 6% increase compared to the FY 2022-23 projection. The increase is due to the following:

- 3.25% across the board wage increase per labor agreements.
- An addition of one Dispatcher in the Police Department
- One temporary part-time position in Administration to lead specific records management projects, including digitization of resident's property files.
- One new part-time position in Public Works, Facilities Manager.
- Five part time employees in Planning and Building to assist in clearing the backlog of building permits. Assumes employees are needed for nine months.
- Assumption of full staffing.

In addition, as compared to the prior year projection (FY 2019-20), the most significant changes in personnel costs are as follows:

- Health Insurance – The proposed budget reflects an increase of \$308,690 over last year. The increase is primarily due to an assumed 6.0% increase in premium rates and the assumption of full staffing.
- Retirement - Employee retirement costs are projected to increase \$247,178 over last year. In FY 2018-19 CalPERS began phasing in the lowering of its discount rate from 7.5% to 7.0%. The full impact of this phase in will be completed in FY 2024-25.

In FY 2020-21, CalPERS experienced a very favorable investment return of 21.3%. The large gain triggered the CalPERS Risk Mitigation Policy which lowered the discount rate to 6.8%. Then in FY 2021-22, the CalPERS portfolio lost 6.1%. These events will result in a lower Unfunded Accrued Liability (UAL) payment only in FY 2023-24, but higher Normal Cost going forward.

In FY 2023-24, staff is projecting that the Normal Cost, net of employee cost share, will increase by 25%, from \$1,364,329 (9.0% of salaries) in FY 2022-23 to \$1,705,923 (10.6% of salaries) in FY 2023-24. The Unfunded Liability Payment will decline 4% to \$2,496,147.

Category	2023-24		2022-23		\$ Change %	
	Proposed Budget	% of Budget	Projected	% of Total		
Normal Cost	\$ 2,131,819	51%	\$ 1,797,044	45%	\$ 334,775	19%
Cost Share	(425,896)	-10%	(432,715)	-11%	6,819	-2%
Net Normal Cost	1,705,923	41%	1,364,329	34%	341,594	25%
Unfunded Accrued Liability (UAL)	2,496,147	59%	2,590,563	66%	(94,416)	-4%
Total	\$ 4,202,070	100%	\$ 3,954,892	100%	\$ 247,178	6%

- Normal Cost is projected to increase at the same rate as payroll expense after this year's jump, which was due to the risk mitigation strategy being triggered.
- The Cost Share offset will continue to decline as CalPERS Tier One employees retire.
- Unfunded liability payments are projected to increase at an average rate of 9% for the next 8 years, then begin to flatten out.

Maintenance and Operations

Maintenance and Operations costs are budgeted at \$9,395,171, amounting to 26% of the FY 2023-24 General Fund budget and an increase of \$1,542,808 when compared to the FY 2022-23 projection.

This category includes the following major expenses:

- Employee related – Conferences, travel, training, and memberships
- Supplies – Department supplies
- Equipment – Vehicle maintenance and repair, fuel, and rentals
- Contract Services – Third party recreational activity providers, legal, consulting, crossing guards
- IT related – Computer Courage contract, Software licenses and Strategic Planning
- Other – Public Works services (including street patching, landscaping, and tree pruning)
- Utilities

The following summarizes maintenance and operations costs by department:

Maintenance and Operations Budget by Department

Category	2023-24		2022-23		\$ Change	
	Proposed Budget	% of Budget	Projected	% of Total		
Administration	\$ 2,066,200	22%	\$ 1,920,250	24%	\$ 145,950	8%
Communications	89,000	1%	48,500	1%	40,500	84%
Public Works	2,339,800	25%	2,309,700	29%	30,100	1%
Planning & Building	1,704,107	18%	615,515	8%	1,088,592	177%
Recreation	1,440,700	15%	1,416,509	18%	24,191	2%
Police	1,047,776	11%	949,689	12%	98,087	10%
Fire	707,588	8%	592,200	8%	115,388	19%
Total	\$ 9,395,171	100%	\$ 7,852,363	100%	\$ 1,542,808	20%

The most significant increases in Maintenance and Operations costs in the FY 2023-24 Proposed Budget as compared to the FY 2022-23 projection are as follows:

- Planning and Building – Staff is budgeting an increase of \$1,088,592. This increase consists of the following:
 - Approximately \$700,000 of unspent FY 2022-2023 funds primarily related to Housing Element related consulting costs in addition to records management projects
 - Moraga Canyon Specific Plan (\$400,000)
- Administration – Expenses are projected to be \$145,950 (8%) higher year over year. The increase is primarily due to:
 - IT related expenses – Increase in software costs (+\$70,000) primarily due to Cyber Security Services and Microsoft licensing; and Computer Courage staffing (+\$27,000).
 - Diversity, Equity, Inclusion (+\$25,000)
 - Election expenses (+\$20,000)
- Fire – Staff is projecting an increase of \$115,388 over last year primarily due to costs associated with vacant positions being filled (Academy tuition, increased training, turnouts, and supplies).
- Police – Staff is projecting an increase of \$98,087 over last year primarily due to internet costs associated with the public safety camera project, increased animal shelter costs, and costs associated with the new Officer Wellness Grant.

Non Departmental

Non-Departmental costs are budgeted at \$3,947,471, comprising 11% of the 2023-24 General Fund budget. The following costs are included:

Category	2023-24		2022-23		\$ Change	
	Proposed Budget	% of Budget	Projected	% of Total		
Insurance	\$ 2,472,000	63%	\$ 2,305,000	65%	\$ 167,000	7%
Retiree Medical Premiums	1,025,000	26%	900,000	25%	125,000	14%
Library	350,471	9%	350,471	10%	0	0%
Miscellaneous	100,000	3%	0	0%	100,000	NA
Total	<u>\$ 3,947,471</u>	<u>100%</u>	<u>\$ 3,555,471</u>	<u>100%</u>	<u>\$ 392,000</u>	<u>11%</u>

- Insurance costs, which include General Liability and Workers Compensation, comprise \$2,472,000 and present a \$167,000 increase from the estimated 2022-23 expense. The increase is primarily due to higher General Liability premiums caused by overall actuarial adjustments to the risk pool and increased payroll. In FY 2022-23, the City increased its General Liability self-insured retention from \$10,000 to \$25,000 per claim, which reduced the premium increase from 20% to 15% year over year. Workers Compensation costs are projected to remain the same as higher premiums are expected to be offset by lower claims.
- Retiree Medical Premiums - Premiums are budgeted at \$1,025,000 compared to \$900,000 last year. The increase is due to seven retirements in 2022-23, a 6% budgeted increase in premium costs, and an estimated four retirements in FY 2023-24.
- Library Services – \$350,471 is budgeted as a contribution to the City of Oakland, unchanged from prior years.

GENERAL FUND BALANCE

The 2023-24 Proposed Budget projects an Operating Net Income of approximately \$2,162,000. Capital transfers are proposed for essential capital needs as follows:

- \$2,184,000 - Capital Improvements (ARPA & Prop 68 Funds)
- \$1,500,000 - Facilities Maintenance, including sidewalk replacement\repair

After these transfers, the General Fund ending balance will be approximately \$6.1 million, or 17% of Operating Expenses. No further transfers are recommended at this time as the City's goal is to maintain a General Fund reserve of +/- 18% of Operating Expenses.

OTHER FUNDS

In addition to the General Fund, the City maintains several major funds to provide for the long-term capital needs of the organization.

Recreation Department \ Schoolmates \ Aquatics

While the Recreation Department is a component of the General Fund, two programs under its purview, Schoolmates and Aquatics, are accounted for in separate funds. Below is a recap of the proposed 2023-24 budget and actual results from the prior four years.

	FISCAL YEAR ENDED					Proposed	Projected	
	June-18	June-19	June-20	June-21	June-22	BUD 2024	FY 22-23	\$ VAR
RECREATION (GF)								
Revenue	\$ 3,083,138	\$ 2,832,816	\$ 1,261,674	\$ 1,761,020	\$ 3,149,170	\$ 3,475,500	\$ 3,300,984	\$ 174,516
Salaries	1,218,560	1,340,569	1,315,680	1,182,494	1,460,424	1,652,019	1,518,000	134,019
Benefits & Taxes	333,188	356,360	321,674	309,749	415,922	490,848	453,306	37,542
Operating Exp	1,302,146	1,215,631	1,028,856	912,727	1,419,944	1,440,700	1,416,509	24,191
Total Expenses	2,853,894	2,912,560	2,666,210	2,404,969	3,296,290	3,583,567	3,387,815	195,752
% of Revenue	93%	103%	211%	137%	105%	103%	103%	112%
Net Income/(Loss)	\$ 229,245	\$ (79,743)	\$ (1,404,536)	\$ (643,950)	\$ (147,120)	\$ (108,067)	\$ (86,831)	\$ (21,236)
Cost Recovery %	108%	97%	47%	73%	96%	97%	97%	
SCHOOLMATES								
Revenue	\$ 703,107	\$ 762,930	\$ 632,868	\$ 586,126	\$ 1,101,085	\$ 1,410,000	\$ 1,607,000	\$ (197,000)
Salaries	469,281	448,901	459,301	495,839	468,108	887,978	518,750	369,228
Benefits & Taxes	178,764	131,893	139,243	123,680	147,117	359,399	208,975	150,424
Operating Exp	86,209	122,180	111,409	86,836	91,808	356,000	116,000	240,000
Total Expenses	734,254	702,973	709,953	706,355	707,033	1,603,377	843,725	759,652
% of Revenue	104%	92%	112%	121%	64%			
Net Income/(Loss)	\$ (31,147)	\$ 59,957	\$ (77,085)	\$ (120,229)	\$ 394,052	\$ (193,377)	\$ 763,275	\$ (956,652)
Cost Recovery %	96%	109%	89%	83%	156%	88%	190%	
AQUATICS								
Revenue	\$ 549,492	\$ 495,806	\$ 338,829	\$ (1,034)	\$ -	\$ 15,000	\$ -	\$ 15,000
Salaries	370,611	387,586	375,765	74,792	5,205	104,930	-	104,930
Benefits & Taxes	49,603	52,117	52,802	16,174	(2,618)	48,491	-	48,491
Operating Exp	196,714	254,239	190,320	45,293	14,330	71,850	7,500	64,350
Total Expenses	616,928	693,942	618,888	136,258	16,918	225,271	7,500	217,771
% of Revenue	112%	140%	183%	NA	NA			
Net Income/(Loss)	\$ (67,436)	\$ (198,136)	\$ (280,059)	\$ (137,292)	\$ (16,918)	\$ (210,271)	\$ (7,500)	\$ (202,771)
Cost Recovery %	89%	71%	55%	-1%	0%	7%	0%	

Staff has historically targeted the Recreation Department to be cost neutral. Staff is projecting 97% total department cost recovery in FY 2022-2023 and proposing 97% for FY 2023-2024. This is after historic pandemic lows of 47% and 73% in FY 2019-20 and FY 2020-21 respectively, which then recovered to 96% in FY 2021-2022.

Recreation Department Staffing Adjustments:

- Reclassify the Assistant Childcare Program Coordinator position to a Recreation Coordinator position to reflect the additional administrative responsibility of the position.

In 2022-23, staff is projecting Schoolmates cost recovery to be 190% and proposing a budget of 88% for FY 2023-2024. This cost recovery figure for FY 2023-2024 is well above the target due to the delay of Schoolmates related maintenance and capital projects. Maintenance and Capital projects are budgeted at \$177,000 for FY 2023-2024.

Staff is recommending the following staffing changes:

- Schoolmates Site Leads (2) and Assistant Site Leads (4) will remain part-time positions but will work more than 1,000 hours in a fiscal year. As a result, the staff will be enrolled in CalPERS, will be eligible to enroll in the City's medical insurance plan and be offered the PEMHCA minimum payment for medical benefits as required by law. Site Coordinators (2) will remain part-time, will be enrolled in CalPERS, and will receive full medical benefits. The goal of the additional part-time positions is to establish four core staff positions at each Schoolmates site and two core staff at each Mini-mates program to provide program stability, staff the opportunity to work more hours and access to medical benefits to aide in staff retention.

Aquatics Fund – Staff is planning for a summer 2024 opening. The budget is consistent with the operational analysis prepared by the Isaac Sports Group and presented to City Council December 2022. Included in the Proposed Budget are the following expenses:

- Aquatics Supervisor - hired 8 months prior to opening.
- Aquatics Coordinator - hired 4 months prior to opening.
- Maintenance Technician (Part-Time) - hired 2 months prior to opening.
- Lifeguards – Training.
- Operating expenses - \$71,850, of which \$40,000 is for site furnishings.

The residual balance in the Aquatics fund plus a General Fund subsidy of \$150,000 is proposed to cover these startup costs.

Street Infrastructure Maintenance & Replacement

The City's FY 2023-24 budget for street infrastructure maintenance and replacement, including sidewalk repair, is \$1.6 million. Funding sources include Gas Tax, SB1, Measure BB, and Measure F. These sources are funded by Sales and Gasoline taxes. The budget is based on estimates received from the County. The majority of available funding is dedicated to street resurfacing, with the balance dedicated to important sub-categories such as the implementation of projects prioritized by the approved Pedestrian & Bicycle Master Plan, and those related to the Complete Streets program.

The PCI (Pavement Condition Index) for the streets within the City of Piedmont is currently 63. This is down from the 65 reported last year and 67 reported in 2019. This keeps the City's overall average within the "Good" range.

PCI Range	Description	2023	2022	2019
	OVERALL	63%	65%	67%
>70	Very Good	50%	58%	49%
50-69	Good	23%	17%	28%
24-49	Poor	20%	20%	20%
0-24	Very Poor	7%	5%	3%

In order to maintain a PCI of 67 over the next 5 years, approximately \$1.5 million in funding for maintenance and repairs would be needed annually. To increase the PCI to 72 over the next 5 years, approximately \$2.2 million in funding for maintenance and repairs would be needed annually.

Piedmont's sidewalks are increasingly in disrepair. It is especially important to repair sidewalks as soon as possible to reduce the liability associated with accidents caused by unsafe sidewalks. Staff has proposed a budget of \$700,00 for sidewalk repair and replacement, which will be funded from the Facilities Maintenance Fund.

The City currently does not have the tools to adequately track the required maintenance of sidewalks. Staff has included in the IT plan over the next two years, funds for the purchase and implementation of a software program to satisfy this and other maintenance related needs.

Below is a recap of the proposed 2022-23 budget and the prior three years of activity within the street related funds.

Summary Street Report									
	Measure BB	Gas Tax	SB 1	Measure F	Measure B	Traffic Congestion	Total Sources	General Fund	Grand Total
ACTUAL 2020-21									
Total Revenues	477,253	255,941	211,734	46,073	511,170	-	1,502,171		
Streets	(5,011)	(8,330)	(48,250)	(6,719)	(205,722)	-	(274,032)		(274,032)
Sidewalks		(346,198)	-			-	(346,198)	(522,707)	(868,905)
Total Expenditures	(5,011)	(354,528)	(48,250)	(6,719)	(205,722)	-	(620,230)	(522,707)	(1,142,937)
Ending Balance	\$ 472,686	\$ 7,138	\$ 448,362	\$ 73,365	\$ 307,372	\$ 38,429	\$ 1,347,352		
ACTUAL 2021-22									
Total Revenues	672,532	271,455	219,860	42,720	425,796	-	1,632,365		
Streets	(722,312)		(204,879)	-	(520,618)	(38,429)	(1,486,238)		(1,486,238)
Sidewalks		(277,480)					(277,480)	(937,368)	(1,214,848)
Total Expenditures	(722,312)	(277,480)	(204,879)	-	(520,618)	(38,429)	(1,763,718)	(937,368)	(2,701,086)
Ending Balance	\$ 422,906	\$ 1,113	\$ 463,343	\$ 116,085	\$ 212,550	\$ 0	\$ 1,215,999		
PROJECTED 2022-23									
Total Revenues	1,199,278	291,091	257,488	40,000	-	-	1,787,857		
Streets - Spent YTD	(975,446)		(718,010)	(104,963)	(79,595)	-	(1,878,013)		(1,878,013)
Streets - To be Spent					(132,956)		(132,956)		(132,956)
Sidewalks		(50,000)					(50,000)	(700,000)	(750,000)
Total Expenditures	(975,446)	(50,000)	(718,010)	(104,963)	(212,551)	-	(2,060,969)	(700,000)	(2,760,969)
Ending Balance	\$ 646,738	\$ 242,204	\$ 2,822	\$ 51,122	\$ (0)	\$ 0	\$ 942,887		
PROPOSED 2023-24									
Total Revenues	1,164,000	324,579	281,325	41,000	-	-	1,810,904		
Streets - Available	(1,800,000)	(550,000)	(280,000)	(90,000)		-	(2,720,000)		(2,720,000)
Sidewalks							-	(700,000)	(700,000)
Total Expenditures	(1,800,000)	(550,000)	(280,000)	(90,000)	-	-	(2,720,000)	(700,000)	(3,420,000)
Ending Balance	\$ 10,738	\$ 16,783	\$ 4,147	\$ 2,122	\$ (0)	\$ 0	\$ 33,791		

Facilities Maintenance Fund

The City Council established the Facilities Maintenance Fund in 2013 to provide a long-term plan for addressing City-owned facilities. In 2014, responsibility for facilities was transferred from the Recreation Department to the Public Works Department. Since that time, staff has been working to develop a thorough and well-documented plan that addresses deferred maintenance, ongoing maintenance and repair, and, importantly, the desire to build reserves to address long-term, life-cycle maintenance and replacement costs. The plan will continue to evolve and improve as staff closely monitors City needs.

In 2019-20, staff removed janitorial type expenses from this fund and are now accounting for them in the General Fund. Further, to better identify and quantify long term capital needs as opposed to ongoing maintenance costs, beginning in FY 2022-23 staff split this fund into two separate funds:

- Facilities Maintenance Fund (111) – Repairs and maintenance, scheduled maintenance, and sidewalk replacement\repair is funded annually by transfers from the General and Schoolmates Funds based on need.
- Facilities Capital Projects (112) – Capital projects for all City facilities including parks. Funding is determined each year based on budget surplus, if any.

The following schedule summarizes the current Facilities Maintenance Fund plan. It is a roll up of scheduled maintenance and estimated repairs and maintenance for each City facility, as well as sidewalk replacement\repair.

City of Piedmont					
Five Year Capital Improvement Program					
	FISCAL YEAR				
	2022-23	2023-24	2024-25	2025-26	2026-27
FACILITIES MAINTENANCE					
Beginning Balance	\$ 347,583	\$ 407,809	\$ 264,309	\$ 192,909	\$ 261,064
General Fund Subsidy	\$ 1,300,000	\$ 1,500,000	\$ 1,600,000	\$ 1,500,000	\$ 1,000,000
Schoolmates Subsidy	66,000	110,000	110,650	34,333	14,906
Contributions \ Other Funding	-	-	-	-	-
Interest	16,226	19,000	19,000	17,000	13,000
Total Revenue	\$ 1,382,226	\$ 1,629,000	\$ 1,729,650	\$ 1,551,333	\$ 1,027,906
Expenditures:					
Sidewalks	\$ (700,000)	\$ (700,000)	\$ (700,000)	\$ (700,000)	\$ (500,000)
Annual Maintenance	(231,000)	(231,000)	(242,550)	(254,678)	(264,865)
Scheduled Maintenance	(391,000)	(841,500)	(858,500)	(528,500)	(251,500)
Total Expenditures	\$ (1,322,000)	\$ (1,772,500)	\$ (1,801,050)	\$ (1,483,178)	\$ (1,016,365)
Ending Balance	\$ 407,809	\$ 264,309	\$ 192,909	\$ 261,064	\$ 272,606

The following schedule summarizes the current Facilities Capital Fund plan. It is a roll up of capital projects for all city facilities, including parks. Supporting schedules which details each project are included in the Facility Maintenance plan documents.

City of Piedmont					
Five Year Capital Improvement Program					
	FISCAL YEAR				FY 2026 & Beyond
	2022-23	2023-24	2024-25	2025-26	
FACILITIES CAPITAL FUND					
Beginning Balance	\$ 9,975,000	\$ 9,145,286	\$ 4,895,550	\$ 2,518,050	\$ 1,361,050
General Fund Subsidy	\$ -	\$ -	\$ -	\$ -	\$ -
Schoolmates Subsidy	-	60,000	-	-	-
ARPA Funding	300,000	2,079,332	-	-	-
Contributions \ Other Funding	171,536	104,932	-	-	-
Interest	99,750	92,000	49,000	25,000	-
Total Revenue	\$ 571,286	\$ 2,336,264	\$ 49,000	\$ 25,000	\$ -
Expenditures:					
Facilities	\$ (613,000)	\$ (4,361,000)	\$ (855,000)	\$ (420,000)	\$ (52,585,425)
Parks	(458,000)	(900,000)	(395,000)	(109,000)	(16,450,000)
Park Pathways	(100,000)	(100,000)	(100,000)	(100,000)	-
Tennis Courts	(80,000)	(200,000)	(270,000)	-	(540,000)
Sustainability	(50,000)	(125,000)	(476,500)	(28,000)	(130,000)
Storm Drains	(40,000)	(100,000)	(330,000)	(525,000)	(850,000)
Green Infrastructure	-	(400,000)	-	-	(900,000)
Community Pool	(60,000)	(400,000)	-	-	-
Total Expenditures	\$ (1,401,000)	\$ (6,586,000)	\$ (2,426,500)	\$ (1,182,000)	\$ (71,455,425)
Ending Balance	\$ 9,145,286	\$ 4,895,550	\$ 2,518,050	\$ 1,361,050	\$ (70,094,375)

The Facilities Capital Fund is estimated to have a Fund balance of approximately \$9.1 million as of June 30, 2023. Funding will be primarily from the General and Schoolmates Funds, when available. American Rescue Plan Act (ARPA) funds are being allocated here for use on the Police Dispatch project in accordance with City Council direction with construction to begin later this calendar year.

Annual funding is determined based on available funds in the General Fund after consideration of the needs of the equipment replacement fund, facilities maintenance fund, and a General Fund reserve set aside in the range of +/-18%. Currently, staff is projecting a budget surplus for FY 2022-23 of approximately \$1.9 million and is recommending \$1.0 million of the surplus be allocated to the Facilities Capital Fund.

The Facilities Capital Fund includes major capital improvements currently being evaluated by the City in the column "FY 2026 & Beyond". High-level assessments of the Police Department and Fire Department indicate considerable deficiencies in Essential Services Buildings.

Beyond the Essential Services Buildings, City staff anticipates future renovation of the City Hall basement and Recreation Center for accessibility and to address safety issues. Major improvements to Linda Beach and Coaches Field are also being evaluated. The total cost of all

these projects may be upward of \$65 million and is reflected in the column “FY 2026 & Beyond”. Based on ten-year projections for the General Fund, the City does not have adequate funding to complete these projects nor the recreation related conceptual plans developed in recent years.

Equipment Replacement Fund

The Equipment Replacement Fund sets aside funds in anticipation of the orderly replacement of City vehicles, heavy equipment, general equipment, as well as IT infrastructure. A replacement schedule has been developed detailing all equipment including the estimated year of replacement and estimated replacement cost.

The following is the proposed Equipment Replacement expenditures for FY 2023-24 of \$2,039,000:

Description	\$ Amount
<u>Communications</u>	
Broadcast & Streaming Equip.	\$ 400,000
Video Equipment	70,000
<u>Public Works:</u>	
Radios (EBRCSA)	25,000
Copy Machine	15,000
<u>Recreation</u>	
Utility Electric Cart	18,000
<u>Planning & Building</u>	
Electric Bicycles (2)	5,000
<u>Police:</u>	
Vehicle - Patrol (2)	187,000
Vehicle - Detectives	65,000
<u>Fire:</u>	
Ambulance	400,000
City Pool Vehicle	110,000
Radios (Mobile)	10,000
Hazmat 5 Gas Detectors (3)	15,000
Thermal Imaging Cameras (2)	20,000
<u>IT:</u>	
Applications & Systems	350,000
Infrastructure & Security	297,000
Hardware	52,000
Total Proposed Expenditures	\$ 2,039,000

Sewer Fund

The Sewer Fund is used to account for costs related to the inspection, maintenance, repair, and replacement of the sanitary sewer system in the City. In July 2014, the City and other East Bay

jurisdictions entered into a Consent Decree (CD) mandated by the U.S. Environmental Protection Agency (EPA) which requires the City to complete a rehabilitation of the sewer system and to establish a comprehensive monitoring of system performance. With the CD finalized, and all the mandated improvement measures identified, the City has moved forward with definitive plans to achieve full compliance.

To this end, the City Council previously approved loans totaling \$800,000 to the Sewer Fund from the Equipment Replacement Fund and the Facilities Maintenance Fund. These loans made the need for increasing the Sewer Tax or Real Property Transfer Tax unnecessary and provided the resources needed to initiate the next phase of required sewer rehabilitation.

With the approval of a low-interest loan by the State Water Resources Control Board (SWRCB), construction of Phase V of the sewer rehabilitation project began in 2017-18 and was completed in the first quarter of FY 2018-19. Thereafter, Phase VI design work began in FY 2018-19 with construction anticipated to begin in FY 23-24. All phases of rehabilitation are projected to be completed over the next decade, ahead of the schedule established under the CD.

A significant benchmark affirming Piedmont's strategy for compliance to the EPA Consent Decree was reinforced in April of 2018. After the first EPA performance review of all participants, it was determined that Piedmont was complying and would not be assessed any stipulated penalties.

Sewer Fund Recap

SEWER FUND	Projected 2022-23	Proposed Budget 2023-24	Projected			
			2024-25	2025-26	2026-27	2027-28
Beginning Balance	\$3,205,897	\$ 3,038,169	\$ 2,495,271	\$ 1,861,243	\$ 4,776,922	\$ 4,717,865
Sewer Service Charges \ Interest	2,952,000	3,072,100	3,164,061	3,258,779	3,356,336	3,456,818
Loan Proceeds	0	0	2,483,379	2,483,379	0	0
Total Revenue	2,952,000	3,072,100	5,647,440	5,742,158	3,356,336	3,456,818
Operating Costs	1,475,000	1,495,000	1,552,250	1,612,013	1,673,363	1,737,381
<u>Capital Costs:</u>						
General Sewer Replacement	400,000	500,000	525,000	551,250	578,813	607,753
Capital Equipment	35,388	455,000	0	0	0	0
Phase VI	400,000	500,000	3,681,000	0	0	0
Phase VII	0	0	0	0	500,000	1,000,000
Debt Service	809,340	664,998	523,218	663,217	663,217	759,312
Total Expenditures	3,119,728	3,614,998	6,281,468	2,826,480	3,415,393	4,104,446
Ending Balance	\$ 3,038,169	\$ 2,495,271	\$ 1,861,243	\$ 4,776,922	\$ 4,717,865	\$ 4,070,237

In addition to the construction of rehabilitation projects, the Sewer Fund reimburses the General Fund for sewer related expenses charged to the General Fund. Public Works and Finance have

refined expense estimates and captured actual costs related to personnel, supplies and services. Based on the data collected, the proposed transfer for FY 2023-24 is projected at \$890,000, an increase of \$15,000 over last fiscal year.

Pension Rate Stabilization Fund

In 2017-18, the City established a Pension Rate Stabilization Fund. The City partnered with the Public Agency Retirement Services (PARS) to establish a Section 115 Trust. The trust allows for the smoothing of rising pension costs which are expected to more than double over the next ten years. Through the deposit of funds into the Section 115 Trust Program, the City could expect to earn a rate of return greater than what would be attained through the City's investment with the State of California Local Agency Investment Fund (LAIF). The higher return is made possible because the Section 115 Trust Program is not prohibited by the State law from making purchases of higher yield equities.

In May 2018, the City transferred \$2.0 million from the General Fund into the Pension Rate Stabilization Fund with an additional transfer of \$750,000 in November 2018. In February 2021, the City engaged actuarial firm Bartel & Associates to refresh the City's ten-year pension expense projections. The projections increased approximately \$3.0 million as compared to the long-range plan. The increase was due to CalPERS lower than expected investment results in FY 2019-20 and the effect of the changes in its amortization policy. Amortization periods for the Unfunded Accrued Liability have been shortened from 30 years to 20 years, which lowers overall liability, but increases annual payments. Due to this change, an additional \$1.0 million was transferred to PARS in October 2021.

The City's long-term plan now indicates that the City may need to draw down on the PARS fund as early as FY 2024-25 to pay annual pension payments and maintain a reasonable General Fund reserve (18%).

Table 1 – City of Piedmont Budget Summary

CITY OF PIEDMONT				
FY 2023-2024 BUDGET SUMMARY				
OPERATING BUDGET				
	CURRENT	ESTIMATED	PROPOSED	BUDGET
	BUDGET	EXPENDITURES	BUDGET	%
EXPENDITURES:	2022-23	2022-23	2023-24	CHANGE
ADMINISTRATION & COMMUNICATIONS	\$ 4,249,445	\$ 3,922,744	\$ 4,425,281	4.1%
PUBLIC WORKS	4,534,603	4,461,145	4,690,740	3.4%
PLANNING & BUILDING	2,927,263	2,190,214	3,564,244	21.8%
RECREATION	3,253,295	3,390,315	3,584,567	10.2%
POLICE	7,607,643	7,557,289	8,188,633	7.6%
FIRE	8,051,633	8,006,418	8,272,967	2.7%
NON-DEPARTMENTAL	3,505,471	3,555,471	3,947,471	12.6%
TOTAL GENERAL FUND	34,129,353	33,083,596	36,673,903	7.5%
OTHER OPERATING FUNDS				
AQUATICS FUND	6,124	7,500	225,271	3578.5%
SCHOOLMATES FUND	1,018,084	843,925	1,433,377	40.8%
TOTAL OTHER OPERATING EXPENDITURES	1,024,208	851,425	1,658,648	61.9%
TOTAL OPERATING EXPENDITURES	\$ 35,153,561	\$ 33,935,021	\$ 38,332,551	9.0%
OTHER FUNDS BUDGET				
EXPENDITURES:				
ABANDONED VEHICLE FUND	\$ 8,500	\$ -	\$ -	-100.0%
ATHLETIC FACILITY PRESERVATION FUND	25,000	40,000	40,000	60.0%
COPS FUND	531,494	281,494	180,000	-66.1%
TRAFFIC SAFETY FUND	16,400	9,000	9,000	-45.1%
GAS TAX FUND	330,000	50,000	550,000	66.7%
ROAD MAINTENANCE AND REHABILITATION	-	718,010	280,000	NA
MEASURE B FUND	-	212,549	-	NA
MEASURE BB FUND	957,625	975,446	1,800,000	88.0%
MEASURE D FUND	30,000	20,000	35,000	16.7%
MEASURE F - VRF	60,000	104,963	90,000	50.0%
TOTAL SPECIAL REVENUE FUNDS	1,959,019	2,411,462	2,984,000	52.3%
CAPITAL IMPROVEMENT FUND	-	-	50,000	NA
AQUATICS PROJECT FUND	3,753,825	4,134,178	21,483,000	472.3%
EQUIPMENT REPLACEMENT FUND	2,603,100	1,513,783	2,039,000	-21.7%
FACILITY CAPITAL PROJECT FUND	3,025,000	1,341,000	6,186,000	104.5%
FACILITY MAINTENANCE FUND	1,372,700	1,322,000	1,772,500	29.1%
TOTAL CAPITAL PROJECT FUNDS	10,754,625	8,310,961	31,530,500	193.2%
AQUATICS BOND FUND	975,000	975,850	1,273,225	30.6%
TOTAL DEBT SERVICE FUNDS	975,000	975,850	1,273,225	30.6%
SEWER FUND	3,609,341	2,244,728	2,724,999	-24.5%
TOTAL ENTERPRISE FUNDS	3,609,341	2,244,728	2,724,999	-24.5%
TOTAL OTHER FUNDS	\$ 17,297,985	\$ 13,943,001	\$ 38,512,724	122.6%
GRAND TOTAL	\$ 52,451,546	\$ 47,878,022	\$ 76,845,275	46.5%

APPROPRIATIONS (GANN) LIMIT

State law approved by the voters and known as the Gann Initiatives places limits on the amount of tax-generated revenue (Proceeds of Taxes) that cities can receive and appropriate each year. The limit is based on actual appropriations during 1978-79 and is adjusted annually by cost-of-living and population growth factors. Only specific revenues are classified as Proceeds of Taxes.

The passage of Proposition 4 in November 1979 established the annual appropriation limit requirement beginning in 1980-81 (using 1978-79 as the base) for state and local entities. If an entity received excess funds (over the limit) in any one year, it could only use the funds in the subsequent year if below the Appropriations Limit that year.

Senate Bill 1359 provided for implementing Proposition 4. The State Department of Finance is required each year to notify local governments of the changes in the cost of living or change in California Per Capita Income, whichever is lower, along with the population change from the prior calendar year. Using this data, the City Council would then adopt a resolution stating the amount of the appropriation limit for the new fiscal year.

Proposition 111 and SB 88 modified Proposition 4 to allow the annual adjustment factors to be altered beginning with the 1990-91 calculation. Rather than using the lesser of California Per Capita Income or U.S. CPI to measure inflation each year, the city may choose to use the growth in the California Per Capita Income or the growth in the non-residential assessed valuation due to new construction within the city. Also, rather than using only the population growth of the city, each city may choose to use the population growth within its county.

The Calculation of Appropriation Subject to Limit for 2023-24 is attached. This computation includes the calculations necessary to determine the City's appropriation limitation for 2023-24. The carry forward 2022-23 Appropriation Limit, adjusted by the Cost of Living factor of 1.0444% and the population factor of .9953% (from the Department of Finance) establishes the 2023-24 Appropriation Limit at \$31,474,529. The City's appropriations subject to limit totals \$30,074,794, which is \$1,399,735 below the calculated limit.

FEES & CHARGES

The City annually reviews its fee schedule and adopts updates to certain specific fees and charges where determined necessary. It is generally City policy to establish fees and charges for City services which fully reimburse the City for the associated costs of providing services, and thus planning permit fees, building fees, and other fees for services are adjusted on a regular basis. Staff review existing fees and charges annually in conjunction with the review of the City's budget to insure that they are adequate and to relate them to their associated program cost. Based on increases in costs, including related staff costs, staff are recommending a 4.9% increase in the following categories of fees in the Planning & Building Department:

Building Division Fees

- Building Permit and Inspection Fees
- Plan Check Fees

- Other Fees and Permits
- Title 24 Plan Check

Planning Division Fees

- Design Review Permit – Expedited Review
- Design Review Permit – Director Review
- Design Review Permit – Planning Commission Review
- Variance
- Conditional Use Permit
- Other Review
- Subdivision/Map Act
- California Environmental Quality Act (CEQA)
- Filming Permit
- Other Fees

In addition, we are proposing to raise the General Plan Maintenance Fee from \$0.013 to \$0.015 of the cost of construction projects. This will generate approximately \$67,000 in additional fees and is needed to cover the costs of the new Housing Element work and other General Plan and Zoning Code updates in the coming years.

Fees in the categories above have been adjusted, but all fees are shown in the schedule for ease of reference. Based on staff estimates of City costs of service, the amounts recommended for fees and charges, including increases, do not exceed the reasonable cost of providing the services.

By: Michael Szczech, Finance Director

Attachment A - Schedule of Fees and Charges

Attachment B - Calculation of Appropriation Subject to Limit (Schedules 1 – 3)

Attachment C - Department of Finance Price & Population Information

Fee Schedule



**City of Piedmont
2023-24 Proposed Budget**

Fee Schedule

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SCHEDULE OF FEES AND CHARGES		
I. ADMINISTRATION		
DESCRIPTION	FEE	COMMENTS
Home Occupation Permit Application Fee	\$100	
Street Use Permit Application Fee	\$50	
State Disability Access Fee	\$4	Added to Business Licenses pursuant to GC4467
Bank Non-Sufficient Funds Fee	\$35	
Bank Stop Payment Fee	\$31	

SCHEDULE OF FEES AND CHARGES		
II. PUBLIC WORKS		
DESCRIPTION	FEE	COMMENTS
Banner Hanging Fee	\$105	Piedmont Groups
Banner Hanging Fee	\$300	Outside Piedmont Groups
Encroachment Permits (Work in Right-of-Way)	\$489	Depending on project site and scope, and deposit might be required
Encroachment Permits with Engineering Review	\$734	
Revocable Encroachment Permit (for semi-permanent improvements in the Right-of-Way or within easements)	\$1,037	
Sidewalk Inspection	\$157	
Sewer	\$310	
Solid Waste Self Haul Permit	\$226	
Exemption from Curbside Placement of Solid Waste Carts	No Fee	Requires annual renewal

III. PLANNING AND BUILDING		
Building Division Fees		
DESCRIPTION	FEE	COMMENTS
Building Permit & Inspection Fees		
Job Value of work being done:		Fee based on value of work
\$1 to \$500	Base Fee of \$74	
\$501 to \$2,000	Base Fee of \$80 + (\$4.24 for every \$100)	
\$2,001 to \$25,000	Base Fee of \$144 + (\$20.57 for every \$1,000)	
\$25,001 to \$50,000	Base Fee of \$646 + (\$14.74 for every \$1,000)	
\$50,001 to \$100,000	Base Fee of \$1,035 + (\$10.16 for every \$1,000)	
\$100,001 to \$500,000	Base Fee of \$1,578 + (\$8.17 for every \$1,000)	
\$500,001 to \$1,000,000	Base Fee of \$4,748 + (\$6.91 for every \$1,000)	
Over \$1,000,000	Base Fee of \$8,737 + (\$4.41 for every \$1,000)	
Plan Check Fee		
Job Value of work being done:		Fee based on value of work
\$1 to \$500	Base Fee of \$24	
\$501 to \$2,000	Base Fee of \$29 + (\$3.09 for every \$100)	
\$2,001 to \$25,000	Base Fee of \$69 + (\$13.31 for every \$1,000)	
\$25,001 to \$50,000	Base Fee of \$394 + (\$9.99 for every \$1,000)	
\$50,001 to \$100,000	Base Fee of \$651 + (\$6.63 for every \$1,000)	
\$100,001 to \$500,000	Base Fee of \$1,000 + (\$5.32 for every \$1,000)	
\$500,001 to \$1,000,000	Base Fee of \$3,068 + (\$4.46 for every \$1,000)	
Over \$1,000,000	Base Fee of \$5,656 + (\$2.97 for every \$1,000)	
Permit Renewal		
Length of Permit Expiration:		
less than 180 days	No Fee	
181 to 365 days	50% of Original Permit & Inspection Fee	
more than 365 days	100% of Original Permit & Inspection Fee	
General Plan Maintenance Fee	Job value x \$0.015	Fee based on value of work. Solar PV projects exempt.
Records Management Fee	5% of Permit & Inspection Fee of Permit Renewal Fee	5% Sewer and Solar PV projects exempt

Strong Motion Instrumentation & Seismic Hazard Mapping Program (SMIP)		
Determined by State		
Job Value of work being done:		Fee based on value of work
\$1 to \$3,850	Base Fee of \$0.50	
Over \$3,850	Base Fee of \$0.50 + ([Job Value - \$3,850] / \$1*\$0.0001)	

Calif SB 1473 Fee (Determined by State Effective 1/1/2009)		
DESCRIPTION	FEE	COMMENTS
Job Value of work being done:		Fee based on value of work
\$1 to \$25,000	Base Fee of \$1.00	
\$25,001 to \$50,000	Base Fee of \$2.00	
\$50,001 to \$75,000	Base Fee of \$3.00	
\$75,001 to \$100,000	Base Fee of \$4.00	
Over \$100,000	Base Fee of \$4.00 + ([Job Value - \$100,001] / \$25,000*\$1.00)	
Other Fees & Permits		
Change in Approved Building Permit (CAP)	\$88 ¹	
Solar Energy Related Permits	\$386 ¹	
Change of Address Fee	\$107 ¹	
Drop Box	\$70 ¹	
Garage Sale Permit	\$34	
Hourly Rates:		
Building Official	\$89 hr.	
Planning & Building Director	\$136 hr.	
Plans Examiner	\$89 hr.	
Housing Records Search	\$98 ¹	
New Sewer Connection	\$1,397 ¹	
Penalty Fee - Starting Construction without Permit	50%	Permit/Inspection Fee + 50%
Planning Commission Mailing List	No Fee	
Residential Rental Safety Inspection	\$238	
Title 24 Plan Check		
Prescriptive Compliance	\$98 ¹	
No increase in conditioned floor area	\$164 ¹	
Addition area only	\$199 ¹	
Addition plus existing area combined	\$266 ¹	
New home or structure	\$301 ¹	
¹ Includes \$28 Records Management Fee		

Planning Division Fees		
Design Review Permit – Expedited Review	FEE	COMMENTS
General Applications	\$244 ⁴	
Windows & Doors	\$280 ⁴	
Changes to Previously Approved Permits	\$383 ⁴	
Design Review Permit - Director Review	FEE	COMMENTS
Construction <\$6,764	\$502 ³	
Construction \$6,765 - \$60,888	\$748 ³	
Construction \$60,889 - \$115,008	\$914 ³	
Construction \$115,009 - \$169,122	\$1,349 ³	
Sequential DRP-DRs referred to PC	\$149 Surcharge	
Design Review Permit - Planning Commission Review	FEE	COMMENTS
Construction \$169,123 - \$236,779	\$1,799 ³	
Construction \$236,780 or more	\$2,137 ³	
New House	\$5,251 ³	
Variance	FEE	COMMENTS
One Variance with Design Review	\$1,048	
One Variance without Design Review	\$1,416 ³	
Each Additional Variance	\$514	
Conditional Use Permit	FEE	COMMENTS
Conditional Use Permit	\$2,650 ³	
Conditional Use Permit (Minor Modification)	\$862 ³	
Other Review	FEE	COMMENTS
Additional Bedroom Permit	\$273 ⁴	
Administrative Extension	\$400 ⁴	
Appeal	\$834 ⁴	
Accessory Dwelling Unit Permit (with or without Exception)	\$989 ⁴	
Modification to Approved ADU Permit	\$383 ⁴	
Fence, Retaining Wall or Site Feature Design Review Permit	\$643 ⁴	
SB 9 Housing Development	\$2,126 ⁴	
Sign Design Review Permit	\$1,068 ⁴	
Short-Term Rental Permit	\$389 ⁴	
AB 939 Information Report	\$149 ⁴	
Zoning Amendment	\$3,132 ³	

Subdivision/Map Act	FEE	COMMENTS
Parcel Merger deposit/cost to process	\$1,820 ³	Deposit for cost to process ¹
Lot Line Adjustment	\$2,164 ³	Deposit for cost to process ¹
Parcel Map	\$4,411 ³	Deposit for cost to process ¹
Tentative Map	\$7,854 ³	Deposit for cost to process ¹
SB 9 Urban Lot Split	\$2,105 ⁴	
California Environmental Quality Act (CEQA)	FEE	COMMENTS
Initial Study/Negative Declaration	\$52,500 ³	Deposit for cost to process ¹
Environmental Impact Report (EIR)	\$105,000 ³	Deposit for cost to process ¹
CA Dept. of Fish & Wildlife Fee	Fee per CA DFW ² + \$492 City processing fee ³	
Filming Permit	FEE	COMMENTS
Still Photography	\$1,733 ⁴	
Commercial Video	\$2,110 ⁴	
Motion Picture Video	\$2,624 ⁴	
Wireless Communication Facility (WCF) Permit	FEE	COMMENTS
WCF Permit for small cell facilities located in the City right-of-way	\$4,372 per site ³	
Eligible Facility Request Permit	\$2,623 ³	
WCF Permit for all facilities other than small cell in City right-of-way	\$12,064 ³	Deposit for cost to process ¹
WCF Independent Technical Review for all facilities other than small cell in City right-of-way	\$12,064 ³	Deposit for cost to process ¹
Other Fees	FEE	COMMENTS
Reasonable Accommodation	No Fee	Fee(s) required for other related permit(s)
Zoning Compliance Letter	\$92	
Development Agreement	\$6,556 ³ + 30% Admin. Fee	Deposit for cost to process ¹ + admin. fee
Applications and Reviews not listed above	\$3,569 ³	Deposit for cost to process ¹

¹ An initial deposit is required at application submittal. If the deposit declines to less than \$1,000, an additional deposit is required. Applicant may apply for return of unused funds at completion of project.

² DFW is the California Department of Fish and Wildlife, which requires a separate, additional fee.

³ Includes \$56 Records Management Fee

⁴ Includes \$28 Records Management Fee

IV. RECREATION			
DESCRIPTION	Current Fee	Proposed FY 2023-24	Last Adjustment
Tennis Fees			
Adult Tennis Decal	\$50.00	\$50.00	6/3/2019
Youth Tennis Decal	\$28.00	\$28.00	6/3/2019
Weekday Tennis Court	\$6.25/hr	\$6.25/hr	7/1/2018
Weekend Tennis Court	\$8.25/hr	\$8.25/hr	7/1/2018
Weekend Tennis Court - Youth	\$6.00/hr	\$6.00/hr	7/1/2017
Weekday Tennis Court - Youth	\$0.00/hr	\$0.00/hr	7/1/1994
Community Non-Profit	\$7.00/hr	\$7.00/hr	N/A
Annual Tennis Team Fee	\$195.00	\$195.00	6/3/2019
City Recreation Facilities - Fields and Picnic Area			
Piedmont Resident	\$180.00	\$180.00	7/1/2018
Piedmont Non-Profit	\$150.00	\$150.00	7/1/2018
Piedmont Resident - Business Use	\$350.00	\$350.00	7/1/2018
Community Hall			
Weekday (Monday-Thursday and Friday before 3:00 pm) 2 hour minimum; No Weddings			
Base Rental Rate	\$220.00/hr	\$220.00/hr	7/1/2022
Resident Discount Rate	\$170.00/hr	\$170.00/hr	7/1/2022
Non-Profit Rate	\$105.00/hr	\$105.00/hr	7/1/2022
Friday Evening and Sunday - (8 hours)			
Base Rental Rate	\$4,725.00	\$4,725.00	7/1/2022
Additional time	\$220.00/hr	\$220.00/hr	7/1/2022
Resident Discount Rate	\$3,045.00	\$3,045.00	7/1/2022
Additional time	\$170.00/hr	\$170.00/hr	7/1/2022
Additional time requested within 7 days of rental	\$265.00/hr	\$265.00/hr	7/1/2022
Saturday - (8 hours)			
Base Rental Rate	\$5,250.00	\$5,250.00	7/1/2022
Additional time	\$265.00/hr	\$265.00/hr	7/1/2022
Resident Discount Rate	\$3,412.00	\$3,412.00	7/1/2022
Additional time	\$215.00/hr	\$215.00/hr	7/1/2022
Additional time requested within 7 days of rental	\$315.00/hr	\$315.00/hr	7/1/2022
Deposit	\$1,000.00	\$1,000.00	7/1/2016
Tea House			
In conjunction with Community Hall rental	\$475.00	\$475.00	7/1/2022
3 hour base rate	\$675.00	\$675.00	7/1/2022
Amphitheater			
With Hall Rental			
Base Rate	\$375.00	\$375.00	7/1/2022
Resident Discount Rate	\$300.00	\$300.00	7/1/2022
Without Hall Rental (Monday-Thursday only)			
Base Rate	\$475.00	\$475.00	7/1/2022
Resident Discount Rate	\$400.00	\$400.00	7/1/2022

IV. RECREATION			
DESCRIPTION	Current Fee	Proposed FY 2023-24	Last Adjustment
Excedra Plaza (4 hours and up to 200 chairs)			
With Hall Rental (Community or Veterans)			
Base Rate	\$525.00	\$525.00	7/1/2022
Resident Discount Rate	\$450.00	\$450.00	7/1/2022
Without Hall Rental			
Base Rate	\$625.00	\$625.00	7/1/2022
Resident Discount Rate	\$450.00	\$450.00	7/1/2022
Piedmont Veterans' Memorial Building			
Weekday (Monday-Thursday and Friday before 3:00 pm) 2 hour minimum			
Base Rental Rate	\$185.00/hr	\$185.00/hr	7/1/2022
Resident Discount Rate	\$135.00/hr	\$135.00/hr	7/1/2022
Non-Profit Rate	\$95.00/hr	\$95.00/hr	7/1/2022
Friday 3:00 pm-Sunday (8 hours)			
Base Rental Rate	\$2,625.00	\$2,625.00	7/1/2022
Additional time	\$210.00/hr	\$210.00/hr	7/1/2022
Resident Discount Rate	\$1,705.00	\$1,705.00	7/1/2022
Additional time	\$160.00/hr	\$160.00/hr	7/1/2022
Additional time requested within 7 days of rental	\$265.00/hr	\$265.00/hr	7/1/2022
Deposit	\$750.00	\$750.00	7/1/2016
801 Magnolia Main Hall			
Piedmont Community Based Organization	\$30.00/hr	\$30.00/hr	7/1/2022
Community Based Organization	\$50.00/hr	\$50.00/hr	7/1/2022
Private Rental Resident	\$80.00/hr	\$80.00/hr	7/1/2022
Private Rental Non-Resident	\$125.00/hr	\$125.00/hr	7/1/2022
Deposit	\$500.00	\$500.00	7/1/2022
Schoolmates Programs			
Schoolmates Programs	\$11.20/hr	\$11.20/hr	7/1/2022
Minimates Programs	\$11.20/hr	\$11.20/hr	7/1/2022
Kinder Konnex Programs	\$11.20/hr	\$11.20/hr	7/1/2022
SM Konnex (Flexible Hourly Option)		\$13.40/hr	7/1/2023
Pre-School Programs			
First Step*	\$17.75/hr	\$18.25/hr	7/1/2022
Tiddlywinks* (Catapillars & Butterflies)	\$17.75/hr	\$18.25/hr	7/1/2022
Hillside Playschool*	\$17.75/hr	\$18.25/hr	7/1/2022
Pre-K *	\$17.75/hr	\$18.25/hr	7/1/2022
Skiping Stones*	\$17.75/hr	\$18.25/hr	7/1/2022
* Non Residents are charged an additional \$30/month			

V. POLICE			
DESCRIPTION	Current Fee	Proposed 2023/24	Comments
Animal Control Services			
Animal Releases	\$46	\$46	
Dog License Fees			
Spayed/Neutered:			
1 year	\$17	\$17	
2 year	\$28	\$28	
3 year	\$38	\$38	
Senior (55 years or older)/Disabled	\$5	\$5	
Non-spayed/Non-neutered:			
1 year	\$33	\$33	
2 year	\$55	\$55	
3 year	\$77	\$77	
Senior (55 years or older)/Disabled	\$10	\$10	
Lost Dog License Replacement	\$10	\$10	
Lost Dog License Replacement (55 years or older)/Disabled	\$3	\$3	
<i>Late Fees as stated in section 4.26 of Piedmont City Ordinance</i>			
Off Leash Area License Fees			
Spayed/Neutered:			
1 year	\$18	\$18	
2 year	\$28	\$28	
3 year	\$38	\$38	
Non-spayed/Non-neutered:			
1 year	\$43	\$43	
2 year	\$65	\$65	
3 year	\$87	\$87	
Lost License Replacement	\$10	\$10	
Out of Jurisdiction – Off Leash Area:			
Annually Non-spayed	\$70	\$70	
Annually Spayed	\$38	\$38	
Off Leash Fines			
	1ST P/A	2ND P/A	2ND P/A
Violation of off Leash Provisions Resolution 67-8	\$100	\$100	\$100
Civil Court Subpoenas			
Police Employees	\$275	\$275	Deposit and actual cost after appearance

V. POLICE			
DESCRIPTION	Current Fee	Proposed 2023/24	Comments
False Alarm Responses			
1-3 in any 12-month period	\$0	\$0	
4 in any 12-month period	\$55	\$50	
5 in any 12-month period	\$155	\$150	
6 in any 12-month period	\$310	\$300	
7 or more in any 12-month period (\$100 increase for each subsequent false alarm)			
LiveScan Fingerprinting			
Resident	\$31	\$31	
Non-Resident	\$56	\$56	
Additional Non-Piedmont PD Fee:			
Department of Justice	\$33	\$33	
Federal Bureau of Investigation	\$20	\$20	
Firearms	\$29	\$29	
Child Abuse	\$15	\$15	
Non-listed Agency fees upon request			
Police Clearances			
Alien/U.S. Immigration	\$26	\$26	
Naturalization Service	\$26	\$26	
U.S. Citizenship/Travel Abroad	\$26	\$26	
Alcoholic Beverage Control	\$26	\$26	
Police Reports			
Traffic Accident Reports	.10 /page	.10/page	
Public Records	.10/page	.10/page	
Police Photographs			
Photographs	\$5.00 each	\$5.00 each	
Digital Images	\$5.00 each	\$5.00 each	
Video/Audio Duplication	Actual cost	\$15	
Safekeeping			
Weapons	\$50	\$50	
(Family Codes 6218 & 6304 and Penal Code 12021.3)			
Vehicle Release			
Vehicle	\$110	\$110	

V. POLICE			
DESCRIPTION	Current Fee	Proposed 2023/24	Comments
Repossession Release			
Vehicle	\$15	\$15	
(Government Code 41612)			
Solicitors/Sidewalk Vendor Permit (requires City Business License)	\$56	\$56	(Direct cost for LiveScan)
Party Responses			
Multiple Responses	Hourly Rate - \$1,000 limit	Hourly Rate - \$1,000 limit	
Driving Under the Influence Emergency Response Cost Recovery			
Per Accident caused by DUI	Officer(s) Rate + Expenses -	Officer(s) Rate + Expenses -	
Charged to arrestee	\$12,000 limit	\$12,000 limit	
Administrative Citation			
Piedmont City Ordinance	\$100	\$100	

Administration Citation Bail				
Municipal Code	Violation Description	Amount	Active Date	Notice
3.4.1	Running at Large Prohibited in Parks	\$100	01/01/2012	+6 days
3.4.4 (a)	Off Leash Area Hours	\$100	01/01/2012	+6 days
3.4.4 (b)	No Smoking in Off Leash Areas	\$100	01/01/2012	+6 days
3.4.4 (c)	Vaccine, Off Leash Permit, License Req'd	\$100	01/01/2012	+6 days
3.4.4 (d)	< 4 Months/Females in Heat Prohibited	\$100	01/01/2012	+6 days
3.4.4 (e)	Owner Carry Leash/Voice Control	\$100	01/01/2012	+6 days
3.4.4 (f)	Max 3 Dogs/Dogs in Sight	\$100	01/01/2012	+6 days
3.4.4 (g)	Aggressive/Unruly/Rough Play Prohibited	\$100	01/01/2012	+6 days
3.4.4 (h)	Dangerous/Vicious Dogs Prohibited	\$100	01/01/2012	+6 days
3.4.4 (j)	Dog Defecation Must be Removed	\$100	01/01/2012	+6 days
3.4.4 (k)	Commercial Uses Prohibited	\$100	01/01/2012	+6 days
3.4.5	Off Leash Permit Required	\$100	01/01/2012	+6 days
4.10	Removal of Registration Tags Prohibited	\$100	01/01/2012	+6 days
4.12	Counterfeit Tags Prohibited	\$100	01/01/2012	+6 days
4.13	Running At Large Prohibited	\$100	01/01/2012	+6 days
4.16	Duty to Report Bite	\$100	01/01/2012	+6 days
4.17	Interference with Police K9 Prohibited	\$100	01/01/2012	+6 days
4.2	Dog License Required	\$100	01/01/2012	+6 days
4.34 (a)	Removal of Dog Defecation Required	\$100	01/01/2012	+6 days
4.34 (b)	Dog Defecation Container Required	\$100	01/01/2012	+6 days
4.9	Inspection of Tag Required	\$100	01/01/2012	+6 days

Parking Bail				
Municipal Code	Violation Description	Amount	Active Date	Notice
11.38	OBEDIENCE TO SIGNS OR CURB MARKINGS	\$61	01/20/2023	+7 days
11.47A	DIVIDING ISLAND PARKING PROHIBITED	\$61	01/20/2023	+7 days
11.47B	W/I 15' OF INTERSECTION PARKG PROHIB.	\$61	01/20/2023	+7 days
11.47D	PUBLIC STEPS/WALKS INDICATED BY SIGN	\$71	01/20/2023	+7 days
11.47E	RED ZONE OR POSTED NO PARKING	\$71	01/20/2023	+7 days
11.48	OUT OF MARKED PARKING SPACE	\$61	01/20/2023	+7 days
11.5	ONE WAY STREET FACING WRONG WAY	\$61	01/20/2023	+7 days
11.51	FUNERAL SERVICE PARKG > 3 MIN	\$61	01/20/2023	+7 days
11.52	72 HOUR CONTINUOUS PARKING	\$76	01/20/2023	+7 days
11.53	STREET CLEAN/REPAIR POSTED NO PARK	\$61	01/20/2023	+7 days
11.55	CURBING OR BLOCKING WHEEL REQUIRED	\$61	01/20/2023	+7 days
11.56	PARALLEL PARKG REQ. W SOME EXCEPTION	\$61	01/20/2023	+7 days
11.57	ANGLE PARKG REQ. IF MARKED BY LINES	\$61	01/20/2023	+7 days
11.58	10 MIN MAX PARKG 6PM-6AM WITH 2 OCC	\$61	01/20/2023	+7 days
11.59	TEMPORARY NO PARKING SIGNS VIOLATED	\$71	01/20/2023	+7 days
11.6	REPAIRING/GREASING VEHICLE IN STREET	\$61	01/20/2023	+7 days
11.61	PRIVATE PROPERTY PRK W/O PERMISSION	\$128	01/20/2023	+7 days
11.62	OVERTIME PARKING	\$71	01/20/2023	+7 days
11.64	GREEN ZONE	\$71	01/20/2023	+7 days
11.65	YELLOW ZONE PEOPLE 3 MIN MAT. 20 MIN	\$71	01/20/2023	+7 days
11.66	WHITE ZONE PARKG EXCESS - 3 MIN/SIGN	\$71	01/20/2023	+7 days
11.67	SPECIAL PASSENGER ZONE POSTED TEMP	\$71	01/20/2023	+7 days
11.68	LOADING ZONE POSTED/MARKED ON CURB	\$71	01/20/2023	+7 days
11.75.1	REMOVAL OF KEY FROM UNATTENDED VEH	\$61	01/20/2023	+7 days
11.82	PARKING DISTRICT VIOLATION	\$61	01/20/2023	+7 days
11.84	CIVIC CENTER DRIVEWAY BLOCKED	\$128	01/20/2023	+7 days
21.5	OVER 80" WIDE BETWEEN 10PM-6AM	\$61	01/20/2023	+7 days
21.7	COMM VEHICLE RES DISTR OVER 5 HRS	\$61	01/20/2023	+7 days
21113(A)	SCHOOL GROUNDS PROHIBITED PARKING	\$61	01/20/2023	+7 days
22500(A)	INTERSECTION PARKING PROHIBITED	\$61	01/20/2023	+7 days
22500(B)	CROSSWALK PARKING PROHIBITED	\$61	01/20/2023	+7 days
22500(C)	SAFETY ZONE PARKING PROHIBITED	\$61	01/20/2023	+7 days
22500(D)	FIRE DEPT DRVWAY PARKING PROH 15 FT	\$61	01/20/2023	+7 days
22500(E)	DRIVEWAY PARKING IN FRONT OF PROH	\$61	01/20/2023	+7 days
22500(F)	SIDEWALK PARKING OVER OR ON	\$61	01/20/2023	+7 days
22500(G)	OBSTRUCT TRAFFIC PARKING BY CONSTR	\$61	01/20/2023	+7 days
22500(H)	DOUBLE PARKING PROHIBITED	\$61	01/20/2023	+7 days
22500(I)	BUS ZONE RED CURB/SIGN FOR TRANSIT	\$306	01/20/2023	+7 days
22500(J)	TUBE/TUNNEL PARKING PROH WITHIN	\$61	01/20/2023	+7 days
22500(K)	BRIDGE PARKING ON PROHIBITED	\$61	01/20/2023	+7 days
22500(L)	DISABLED RAMP/CURB CUT PARKG PROH	\$306	01/20/2023	+7 days
22502A	18 " FROM CURB/FACING WRONG WAY	\$61	01/20/2023	+7 days
22507.8A	DISABLED PARKING ONLY	\$306	01/20/2023	+7 days
22507.8B	DISABLED STALL BLOCKED	\$306	01/20/2023	+7 days
22507.8C1	DISABLED BOUNDARY LINE	\$306	01/20/2023	+7 days

Municipal Code	Violation Description	Amount	Active Date	Notice
22507.8C2	DISABLED CROSSHATCHED LINES	\$306	01/20/2023	+7 days
22511.56(B)	DISABLED PLACARD OR PLATE MISUSED	\$306	01/20/2023	+7 days
22514	FIRE HYDRANT UNOCCUPIED W/I 15 FEET	\$61	01/20/2023	+7 days
22515	UNATTENDED VEH RUNNING/NO BRAKE SET	\$61	01/20/2023	+7 days
22516	LOCKED VEH OCCUPANT CANNOT ESCAPE	\$61	01/20/2023	+7 days
22522	ACCESS RAMP PARKING PROH W/IN 3 FT	\$306	01/20/2023	+7 days
5200	PLATE MISSING	\$50	01/20/2023	+7 days
5201	OBSCURING READABILITY OF LICENSE PLATE	\$50	01/20/2023	+7 days
5204	TABS NOT CURRENT/ATTACHED TO PLATE	\$50	01/20/2023	+7 days

VI. FIRE			
DESCRIPTION	Current Fee	Proposed 2023/2024	Comments
Ambulance Fees			
Base Rate	\$2,828.01	\$3,331.40	Fees effective as of 07/01/2022, set by Alameda County Board of Supervisors
Mileage	\$63.81	\$75.17	
Oxygen	\$211.27	\$248.88	
Treatment/Non-Transport	\$567.17	\$668.13	
END OF FEE SCHEDULE			

SCHEDULE 1

CITY OF PIEDMONT
Calculation of Appropriation Subject to Limit
Proposed Budget
Fiscal Year Ended June 30, 2024

2023-24 Appropriation Limit**31,474,529**

schedule 2

Total Appropriation 2023-24

Operation

ADMINISTRATION & COMMUNICATIONS	4,425,281	
PUBLIC WORKS	4,690,740	
PLANNING & BUILDING	3,564,244	
RECREATION	3,584,567	
POLICE	8,188,633	
FIRE	8,272,967	
NON-DEPARTMENTAL	<u>5,606,119</u>	38,332,551

Other & Capital Projects

Athletic Facility Preservation	40,000		
COPS & Juvenile Officer Grant Func	180,000		
Community Development Projects	9,000		
Equipment Replacement	2,039,000		
CIP and Facility Maintenance Fund	8,008,500		
Gas Tax	550,000		
Measure D	35,000		
Sewer Projects	2,724,999		
Aquatics Project and Bond	22,756,225		
Streets Projects	<u>2,170,000</u>	<u>38,512,724</u>	76,845,275

Less:

Non-Proceeds of Taxes	18,242,636		
Appropriated Reserves	<u>28,527,845</u>		<u>46,770,481</u>

2023-24 Appropriations Subject to Limit**30,074,794**

schedule 3

2023-24 Amount below Appropriation Ceiling**1,399,735**

SCHEDULE 2

CITY OF PIEDMONT
Computation of Appropriation Limitation
Cumulative Growth Rate For 2023-24
Information Provided by State Department of Finance

2023-24					
Per Capita - State	$\frac{4.44+100}{100}$	=			1.0444
Population - County	$\frac{-0.47 + 100}{100}$	=			0.9953
Calculation of factor for 2023-24		1.04440	x	0.9953	1.0395
2022-23 Appropriation Limit					
2022-23 Limit	30,278,160			\$	27,756,160
Muni Tax Voter Approved					2,522,000
					<u>30,278,160</u>
2023-24 Appropriation Limit					
2023-24 Limit	27,756,160	x	1.0395	=	\$ 28,852,529
Muni Tax Voter Proposed					2,622,000
Total 2023-24 Appropriation Limit					31,474,529

SCHEDULE 3

CITY OF PIEDMONT
Summary of Estimated Revenue by Category
Appropriation Limitation
Fiscal Year Ended June 30, 2024

	Proceeds From Taxes	Non-Proceeds From Taxes Users Fee	Federal & State	Other
<u>TAXES</u>				
Property Taxes	18,110,000			
Sales & Use Taxes	250,000			
Franchises:				
Pacific Gas & Electric		115,000		
Waste Management		284,000		
Cable TV		208,000		
Property Transfer Tax	3,400,000			
Muni Tax	2,622,000			
Ad Valorem Tax for Pool	1,477,794			
Business License & Rental Tax	691,000			
Utility Users Tax:				
Gas & Electric	1,155,000			
Telephone	215,000			
Water	45,000			
Sub-Total	27,965,794	607,000	0	0
<u>LICENSES & PERMITS</u>				
Dog License		25,000		
Building and Other Permits		734,000		
Sub-Total	0	759,000	0	0
<u>FINES & FORFEITURES</u>				
Vehicle Code Fines				28,000
Sub-Total	0	0	0	28,000
<u>REVENUE FROM USE OF MONEY OR PROPERTY</u>				
General Fund				
Interest Earnings	160,000			
Community Hall Rental		475,000		
Veterans Hall Rental		74,000		
Other Rentals		159,400		
Equipment Replacement -Int. Earnings		50,000		
Gas Tax & SB1 RMRP Fund		5,000		
Facilities Maintenance Fund		111,000		
Schoolmates-Interest Earnings		15,000		
Sewer Fund - Interest Earnings		10,100		
Sub-Total	160,000	899,500		

SCHEDULE 3 (Continued)				
	Proceeds From Taxes	Non-Proceeds From Taxes Users Fee	Federal & State	Other
REVENUE FROM OTHER AGENCIES				
State of California				
Motor Vehicle License Fee	1,671,000			
1/2 Cent Sales Tax (Public Safety)	125,000			
Gasoline Taxes and SB1 RMRP			600,904	
Homeowners Property Tax Relief	80,000			
P.O.S.T.			7,000	
State Grants: COPS			137,000	
Juvenile Officer Grant Fund			0	
Miscellaneous Federal, State and County Grants			2,620,732	
Alameda County				
County Paramedic Tax	69,500			
County FRALS	0			
Abandoned Vehicle Abatement	3,500			
ACTC Sales Tax (Measure BB)				1,164,000
Measure D		36,000		
Measure F				41,000
Sub-Total	1,949,000	36,000	3,365,636	1,205,000
CHARGES FOR CURRENT SERVICES				
Variance/Design Review		230,000		
Plan Check Fees		357,000		
General Plan Maintenance Fee		500,000		
Record Management Fee		30,000		
Emeryville Animal Control		120,000		
Sewer Service Charges		3,062,000		
Ambulance Service Charges		325,000		
Recreation (Incl. Athlethi, Schoolmate, Aquatics)		4,425,500		
Other: Police Service, Variance Appeal		55,000		
Sub-Total	0	9,104,500	0	0
OTHER REVENUE				
Sale of Property				0
Other Revenue				88,000
Other - Private Donations				2,150,000
General Liability & Workers Comp. Contribution				0
Sub-Total				2,238,000
Proceeds From Taxes	30,074,794	11,406,000	3,365,636	3,471,000
Non-Proceeds From Taxes	18,242,636			
TOTAL REVENUE	48,317,430			

**DEPARTMENT OF
FINANCE**
OFFICE OF THE DIRECTOR**Gavin Newsom ■ Governor**1021 O Street, Suite 3110 ■ Sacramento CA 95814 ■ www.dof.ca.gov

May 2023

Dear Fiscal Officer:

Subject: Price Factor and Population Information**Appropriations Limit**

California Revenue and Taxation Code section 2227 requires the Department of Finance (Finance) to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2023, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2023-24. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2023-24 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The code section and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2023.**

Please Note: The prior year's city population estimates may be revised. The per capita personal income change is based on historical data.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

JOE SPEPHENSHAW
Director
By:

Erika Li
Chief Deputy Director

Attachment

May 2023

Attachment A

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2023-24 appropriation limit is:

Per Capita Personal Income	
Fiscal Year (FY)	Percentage change over prior year
2023-24	4.44

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2023-24 appropriation limit.

2023-24:

Per Capita Cost of Living Change = 4.44 percent
 Population Change = -0.35 percent

Per Capita Cost of Living converted to a ratio: $\frac{4.44 + 100}{100} = 1.0444$

Population converted to a ratio: $\frac{-0.35 + 100}{100} = 0.9965$

Calculation of factor for FY 2023-24: $1.0444 \times 0.9965 = 1.0407$

Fiscal Year 2023-24

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2022 to January 1, 2023 and Total Population, January 1, 2023

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2022-2023	1-1-22	1-1-23	1-1-2023
Alameda				
Alameda	-0.20	76,030	75,880	77,287
Albany	-0.57	21,524	21,401	21,401
Berkeley	0.30	123,188	123,562	123,562
Dublin	-0.38	71,148	70,879	71,750
Emeryville	1.06	12,478	12,610	12,610
Fremont	0.15	229,122	229,467	229,467
Hayward	-0.18	160,081	159,800	159,800
Livermore	-1.25	85,870	84,793	84,793
Newark	0.66	47,150	47,459	47,459
Oakland	-0.53	421,806	419,556	419,556
Piedmont	-1.10	10,913	10,793	10,793
Pleasanton	-1.37	77,524	76,459	76,459
San Leandro	-0.66	88,075	87,497	87,497
Union City	-1.40	67,702	66,754	66,754
Unincorporated	-1.32	148,943	146,976	147,006
County Total	-0.47	1,641,554	1,633,886	1,636,194

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.