

PIEDMONT CITY COUNCIL

Regular Meeting Minutes for Monday, June 17, 2024

A Regular Session of the Piedmont City Council in the City Hall Council Chambers, 120 Vista Avenue, was held on June 17, 2024. In accordance with Government Code Section 54954.2, the agenda for this meeting was posted for public inspection on June 13, 2024.

CALL TO ORDER

Mayor Cavanaugh called the Regular Session meeting to order at 6:00 p.m. with the Pledge of Allegiance.

ROLL CALL

Present: Mayor Jennifer Cavanaugh, Vice Mayor Betsy Smegal Andersen, and Councilmember Jennifer Long, Councilmember Conna McCarthy, and Councilmember Tom Ramsey

Staff Present: City Administrator Rosanna Bayon Moore, Deputy City Attorney Deepa Sharma, Public Works Director Daniel Gonzales, Planning & Building Director Kevin Jackson, Communications Program Manager Echa Schneider, Recreation Director Chelle Putzer, Police Chief Jeremy Bowers, Fire Chief Dave Brannigan, Finance Director Michael Szczech, Parks and Project Manager Nancy Kent, and City Clerk Anna Brown

PUBLIC FORUM

Public Comment was received from:

Rick Latvala, Linda Stephen, Wendy Jordan, Harvey Leiderman, and David Ashton expressed concern for occupancy requirements, environmental regulations, significant safety issues, health risks, and fire related to the 77 Wisteria Way project. They thought the project did not qualify for SB 9 and asked for the matter to be a future agenda item.

CEREMONIAL MATTERS

Mayor Cavanaugh presented a proclamation in recognition of Juneteenth. Nairobi Kim, President of Piedmont Black Family Youth Collective, expressed her gratitude for the recognition.

CONSENT CALENDAR

The Consent Calendar consisted of the following items:

Minutes

Approval of the City Council Minutes for the Special and Regular Meetings of 6/3/2024

Resolution Adopting the 2023 California Health and Safety Code Mandated Inspections Report

WHEREAS, the Piedmont Fire Department is mandated by the California Health and Safety Code Sections 13146.2 and 13146.3 to conduct annual fire inspections for all public and private schools, hotels, motels, lodging houses, and apartment houses; and

WHEREAS, California Health & Safety Code Section 13146.4 requires all fire departments, including the Piedmont Fire Department, that provide fire protection services to report annually to its administering authority on its compliance with Sections 13146.2 and 13146.3 and,

NOW, THEREFORE, BE IT RESOLVED, that the City Council accepts the 2023 California Health and Safety Code Section 13146.4 mandated inspections report.

(0480)

There was no **Public Comment** received.

Resolution 28-2024

RESOLVED, that the City Council approves Items 1 – 2 of the Consent Calendar as presented.

Moved by McCarthy, Seconded by Andersen

Ayes: Andersen, Cavanaugh, Long, McCarthy, and Ramsey

Abstain: None

Absent: None

REGULAR AGENDA

The Council considered the following items of regular business:

**Public Hearing of the
Proposed 2024-25
Budget**

This item is a public hearing on the proposed budget for 2024-25, proposed levy of the Municipal Services Special Tax, and proposed levy of the Special Municipal Sewer Tax and consideration of the proposed Operating and Other Funds Budgets, Schedule of Fees and Charges, and Appropriations (Gann) Limit.

City Administrator Rosanna Bayon Moore and Finance Director Michael Szczech recapped the budget process, considerations for Council approval, and three changes since the June 4 public hearing that included an adjustment to the transfer tax revenue estimate and two additional facilities capital fund line items.

There was no **Public Comment** received.

Resolution 29-2024

RESOLVED that City Council approves the 2024-25 Operating Budget and sets total appropriations at \$40,837,416.

Moved by McCarthy, Seconded by Ramsey

Ayes: Andersen, Cavanaugh, Long, McCarthy, and Ramsey

Abstain: None

Absent: None

(0165)

Resolution 30-2024

RESOLVED that City Council approves the 2024-25 Other Funds Budget and sets total appropriations at \$30,599,089.

Moved by Ramsey, Seconded by McCarthy

Ayes: Andersen, Cavanaugh, Long, McCarthy, and Ramsey

Abstain: None

Absent: None

(0165)

Resolution 31-2024

RESOLVED that City Council approves updates to the City's adopted Schedule of Fees and Charges

Moved by Long, Seconded by Andersen

Ayes: Andersen, Cavanaugh, Long, McCarthy, and Ramsey

Abstain: None

Absent: None

(0165)

Resolution 32-2024

RESOLVED that City Council approves the annual appropriations limit for 2024-25

BE IT FURTHER RESOLVED that the use of growth in the California Per Capita Personal Income be used for computing the appropriation limit for the City of Piedmont for 2024-25.

BE IT FURTHER RESOLVED that following public notice of the availability of the documentation used in the determination of the appropriation limit pursuant to Section 7910 of the Government Code and Article X111(B) of the California Constitution, as amended by Proposition 111 and SB 88, the City Council does hereby establish the appropriation limit for 2024-25 of \$32,425,416.

Moved by Andersen, Seconded by Long

Ayes: Andersen, Cavanaugh, Long, McCarthy, and Ramsey

Abstain: None

Absent: None

(0165)

Resolution 33-2024

RESOLVED that City Council approves the levy of the Fiscal Year 2024-25 Municipal Services Special Tax.

WHEREAS, the City Council, in accordance with the provisions of Chapter 20B of the City Code,

has held a public hearing relating to the need to assess the Municipal Services Special Tax for the 2024-25 tax year commencing July 1, 2024; and

WHEREAS, the City Council, after fully considering all of the information and materials before it, determines in accordance with Section 20B.2 of the City Code that the cost of providing the general municipal services for the 2024-25 tax year exceeds the amount of funds generated through other revenue and income for such services; and

WHEREAS, the City Council further determines that a general Municipal Services Special Tax must be levied for the 2024-25 tax year in order to provide the municipal services required by the residents of the City; and

WHEREAS, after reviewing the financial and tax data available, the City Council determines that the amount to be raised by the Municipal Services Special Tax is estimated at \$2,623,000 and that the tax should be set at the rates set forth hereafter.

NOW, THEREFORE, BE IT RESOLVED, that based upon the foregoing findings and determinations the City Council does hereby levy a general Municipal Services Special Tax in the estimated amount of \$2,690,000 for the 2024-25 tax year pursuant to Chapter 20B of the City Code at the rates set forth hereafter:

Single Family Residence

0 to 4,999 sq. ft.....	\$ 610
5,000 to 9,999 sq. ft.....	\$ 686
10,000 to 14,999 sq. ft.....	\$ 792
15,000 to 20,000 sq. ft.....	\$ 904

Over 20,000 sq. ft.....\$ 1,031

Commercial Properties

0 to 10,000 sq. ft..... \$ 1,031

Over 10,000 sq. ft..... \$ 1,547

Multi-Family Residence per unit..... \$ 423

Parcels Divided by Tax Code Area Line... \$ 625

Moved by Ramsey, Seconded by McCarthy

Ayes: Andersen, Cavanaugh, Long, McCarthy, and Ramsey

Abstain: None

Absent: None

(0165)

Resolution 34-2024

RESOLVED that City Council approves the levy for the Fiscal Year 2024-25 Special Municipal Sewer Tax.

WHEREAS, the City Council, in accordance with the provisions of Chapter 20E.4 of the Piedmont Municipal Code, has held a public hearing relating to the need to assess the Special Municipal Sewer Tax for the 2024-25 tax year commencing July 1, 2024; and

WHEREAS, the City Council, after fully considering all of the information and materials before it, determines in accordance with Section 20E.2 of the City Code that the maximum amount to be raised by the Special Municipal Sewer Tax is \$3,140,000; and

WHEREAS, under the provisions of Section 20E.3, the tax for the fiscal year beginning July 1, 2024, shall be set forth hereafter; and

WHEREAS, that based upon the foregoing findings and determinations, the City Council does hereby levy a Special Municipal Sewer Tax with an estimated revenue of \$3,140,000 for the 2024-25 tax year pursuant to Chapter 20E of the Piedmont Municipal Code at the rates set forth hereafter.

NOW, THEREFORE, BE IT RESOLVED, that based upon the foregoing findings and determinations the City Council does hereby levy a Special Municipal Sewer Tax with an estimated revenue of \$3,140,000 for the 2024-25 tax year pursuant to Chapter 20E of the City Code at the rates set forth hereafter:

Single Family Residence

0 to 4,999 sq. ft.....\$ 699

5,000 to 9,999 sq. ft.....\$ 797

10,000 to 14,999 sq. ft.....\$ 919

15,000 to 20,000 sq. ft..... \$ 1,072

Over 20,000 sq. ft..... \$ 1,263

Commercial Properties

0 to 10,000 sq. ft.....\$ 1,263

Over 10,000 sq. ft.....\$ 1,742

Multi-Family Residence per unit..... \$ 582

Parcels Divided by Tax Code Area Line... \$ 699

Moved by Long, Seconded by Andersen
Ayes: Andersen, Cavanaugh, Long, McCarthy, and Ramsey
Abstain: None
Absent: None
(0165)

**Informational Report
and Overview of
Staffing Study
Approach for the
Piedmont Police
Department**

Police Chief Jeremy Bowers and Richard Brady, President of Matrix, Inc., presented an informational report and overview of a staffing study approach by Matrix, Inc. for the Piedmont Police Department. The overview included background of the Matrix Consulting Group, the study objectives and key issues, and study schedule.

There was no **Public Comment** received.

No action was taken for an information only item.

(0785-0370)

**Consideration of the
Award of Contract for
the FY 23/24
Pavement
Rehabilitation Project**

Public Works Director Gonzales and City Engineer Wanger presented a consideration of the award of contract for the FY 23/24 pavement rehabilitation project to QA Constructors, Inc. in the amount of \$1,729,200, approval of an overall construction budget of \$1,902,120, and a finding that the project is categorically exempt under CEQA Guidelines Section 15301. Mr. Gonzales reviewed the project inclusions, factors for roadway selection, construction cost reduction efforts, bid results, roadway improvement bundles, impact to contractors with an economy of scales approach, reasons for not rebidding, adequate funding for the proceed, and a recommendation to move forward.

There was no **Public Comment** received.

No action was taken, and the matter was tabled at a meeting date to be determined.

(0045)

**12-Month Extension
Agreement with
Computer Courage
for Information
Technology Support
Services**

Ms. Bayon Moore shared an overview of the consideration of a twelve-month extension of the agreement with Computer Courage for information technology support services in the amount of \$385,325 per year and authorization for the City Administrator to execute an amendment in substantially the same form as presented. She reviewed the procurement provider selection process in 2016, five amendments to the contract, ongoing information technology support, critical projects, and a table of estimated work hours, hourly rate, and annual totals. She noted this will be the sixth amendment.

Tom Jakobsen of ClientFirst provided additional comments and responded to questions from Council.

There was no **Public Comment** received.

Resolution 35-2024

RESOLVED that the City Council approves the Sixth Amendment to the City's contract with Computer Courage for Information Technology (IT) Support Services, which extends the agreement by twelve months at an annual cost of \$385,325 and authorizes the City Administrator to execute an amendment in substantially the same form as presented.

Moved by McCarthy, Seconded by Andersen

Ayes: Andersen, Cavanaugh, Long, McCarthy, and Ramsey

Noes: None

Absent: None

(0045)

**Amendment to
Consulting Services
Agreement with
ClientFirst
Technology
Consulting**

Ms. Bayon Moore asked the Council to consider an amendment to the Consulting Services Agreement with ClientFirst Technology Consulting with revisions to Exhibits A & B in an amount not to exceed \$294,160. She noted the agreement scope, prior rates being honored, and estimated project budgeted deliverables.

Tom Jakobsen of ClientFirst provided additional comments and responded to questions from Council.

There was no **Public Comment** received.

Resolution 36-2024

RESOLVED, that City Council authorizes an amendment to the attached consulting services agreement with ClientFirst Technology Consulting for ongoing delivery of strategic IT services in an amount not to exceed \$294,160 with revised Scope of Work and Hourly Rate Schedule & Estimated Budget and authorizes the City Administrator to execute a contract amendment as described.

Moved by Ramsey, Seconded by Andersen

Ayes: Andersen, Cavanaugh, Long, McCarthy, and Ramsey

Noes: None

Absent: None

(0045)

**REPORTS AND
ANNOUNCEMENTS**

Councilmember Long announced a new online community survey on the City's website to assess the types of businesses desired in Piedmont that will inform future zoning updates.

Councilmember Ramsey announced community outreach and engagement plans for the Linda Beach Tot Lot project.

Councilmember McCarthy noted the timeline for improvements to the Crocker Park pathway, Park Commission meeting on August 7, and contractor selection and timeline for the batting cages at Coaches Field. She announced that Public Works is bringing the goats back to Moraga Canyon in early July and reminded the public to remove hazardous vegetation on private property.

Vice Mayor Andersen thanked staff for their hard work on the Crocker Park pathway improvements and relayed that Howard Chang has been appointed as CEO of Ava Community Energy.

ADJOURNMENT

Mayor Cavanaugh adjourned the meeting with no further business at 9:11 p.m.