

City of Piedmont
COUNCIL AGENDA REPORT

DATE: July 19, 2021

TO: Mayor and Council

FROM: Sara Lillevand, City Administrator

SUBJECT: Consideration of an Agreement with the University of Texas, San Antonio to Conduct Data Analysis of Calls for Service Made to the Piedmont Police Department

RECOMMENDATION

Approve the proposed agreement with the University of Texas, San Antonio to conduct data analysis on calls for service at an amount not to exceed \$49,940.

BACKGROUND

The Piedmont Police Department prides itself as an agency that exemplifies the best of policing. The organization strives to continually improve its service delivery to the public, support and develop employees, and engage in benchmarking against industry best practices for improvement. The topic of bias and the types of calls our police officers respond to is a subject which has increased in the last year as communities across the country are more engaged on issues of equity in general. The City of Piedmont is committed to examining its practices, policies and procedures through an equity lens and this work is in alignment with that commitment. While the Department appreciates a high level of community trust and support it is seeking this opportunity to examine how police are utilized within the City. Two areas of particular interest are as follows:

- The types of calls for service which police officers respond to and the question of if there are alternative responses based on the call types.
- The frequency of biased-based calls for police intervention from the public which lack specific criminal related behavior.

The Department maintains Computer Aided Dispatch (CAD) systems and Record Management Systems (RMS) which contain call and event data. The Department is interested in an analysis of this data to inform future discussions relative to call responses as well as public utilization of emergency and non-emergency requests for police services.

DISCUSSION

Proposed Scope of Work

With the proposed agreement, the City is engaging the services of Dr. Michael R. Smith and Dr. Rob Tillyer from the University of Texas at San Antonio to perform the following work:

- Conduct data analysis of calls for service for the last five years which police officers responded to.
 - Analyze CAD data to examine frequency of call types, police resources utilized across call types (e.g. number of officers dispatched, time on scene, reports written, etc.), and, if feasible, how calls change from initial dispatch through disposition.
 - Categorize call types and make data-driven and/or research-based recommendations on the need for a police officer versus another type of response such as a mental health clinician, Community Service Officer (CSO), or other resource.
 - Prepare a comprehensive report detailing findings from the analysis and summarizing recommendations for sworn police vs. non-sworn police (or co-police) response.

- Conduct data analysis to determine the frequency of potentially biased-based calls from the public which lack specific criminal related behavior as a basis for police intervention.
 - Benchmark calls received against through comparison of callers’ descriptions of the race/ethnicity of suspected offenders to:
 - (1) reported crime suspects from official police reports, (2) arrestees, (3) field interrogation entries (if available) or other indicators of field contacts by the police.
 - Conduct 3-4 focus group interviews of neighborhood residents/associations/groups to identify concerns and perceptions regarding suspected offenders in Piedmont and analyze resulting data for patterns and trends.
 - Prepare a comprehensive report detailing the results of the administrative data and focus group analysis, including recommendations for community engagement/education on the appropriate legal and ethical role of the police in contacting or stopping crime suspects.

Project Timeline and Deliverables

Deliverable Description	Completion Date	Supporting Deliverable/ Documentation	Payment Amount
Execution of agreement	July 19, 2021	Signed agreement	N/A
Brief project and methodology to Piedmont stakeholders	August 2021	Travel and onsite meetings (virtual if necessary)	N/A

Conduct focus groups	September 2021	Onsite focus groups (virtual if necessary)	\$24,970
Progress report and updates	November-December 2021	Summary progress report; call or virtual meeting with Piedmont stakeholders	N/A
DRAFT final report	January 14, 2022	DRAFT final report for review and feedback	N/A
FINAL report	February 4, 2022	FINAL report	N/A
Presentation on project findings and recommendations to Piedmont stakeholders	February 7-18, 2022	Travel to Piedmont and onsite (virtual if necessary) meetings	\$24,970

FISCAL CONSIDERATIONS

Funds have been approved by Council in the Department's FY2021-22 budget in the amount of \$50,000

This memorandum and attachments have been reviewed by the City Attorney.

ATTACHMENTS

Attachment 1: Research Agreement with The University of Texas at San Antonio

By: Jeremy Bowers, Chief of Police

SPONSORED RESEARCH AGREEMENT
Fixed Price

This Sponsored Research Agreement (the "Agreement") is made between The University of Texas at San Antonio, ("University"), an academic component of The University of Texas System ("System"), having an address at One UTSA Circle, San Antonio, Texas 78249, and City of Piedmont, California, a municipal corporation with a principal place of business at 120 Vista Avenue Piedmont, CA 94611 ("Sponsor").

RECITALS

- A. University and Sponsor are each pursuing research in the area of calls for service analysis and measurement of community perceptions of crime and offenders.
- B. Sponsor desires to collaborate with University and is willing to sponsor University's research.
- C. Sponsor desires to obtain certain rights to patents and technology resulting from the research.
- D. University is willing to collaborate and to grant certain rights to patents and technology that result from the research collaboration.

In consideration of the mutual covenants and promises herein contained, the University and Sponsor agree as follows:

1. PERIOD OF PERFORMANCE

This Agreement shall be effective as of July 1, 2021 (the "Effective Date") through and including February 28, 2022 (the "Term"). The parties may extend this Agreement for a mutually agreeable period.

2. RESEARCH PROGRAM

- a. University will use its own facilities and its reasonable efforts to conduct the research program described in Exhibit A ("Research Program") under the direction of its employees, Dr. Michael R. Smith (principal investigator) and Dr. Rob Tillyer (co-principal investigator), or a successor as mutually agreed to by the parties (the "Principal Investigator").
- b. Sponsor understands that University's primary mission is education and advancement of knowledge and the Research Program will be designed to carry out that mission. The manner of performance of the Research Program shall be determined solely by the Principal Investigator. University does not guarantee specific results.
- c. Sponsor understands that University may be involved in similar research through other researchers on behalf of itself and others. University shall be free to continue such research for others provided that it is conducted separately and by different investigators from the Research Program, and Sponsor shall not gain any rights via this Agreement to other research.
- d. University does not guarantee that any intellectual property will result from the Research Program, or that any resulting intellectual property will be free of dominance by other's rights, including rights based on inventions made by other inventors in the System independently of the Research Program.

3. COMPENSATION

- a. As consideration for University's performance, Sponsor will pay University the fixed amount of \$49,940. Payments shall be made as indicated in Exhibit A ("Research Program").

- b. Sponsor will make payments to “The University of Texas at San Antonio,” referencing the Principal Investigator and Research Program title, to the following address:

The University of Texas at San Antonio
 Grants and Contracts Financial Services (GCFS)
 One UTSA Circle
 San Antonio, TX 78249

- c. The Principal Investigator may transfer funds within the budget as needed without Sponsor's approval so long as the scope of work under the Research Program remains unchanged.
- d. University shall retain title to all equipment purchased and/or fabricated by it with funds provided by Sponsor under this Agreement.

4. COMMUNICATION AND REPORTS

- a. Sponsor's designated representative for communications with the Principal Investigator shall be Chief Jeremy Bowers, or any other person Sponsor may designate in writing to University and the Principal Investigator ("Designated Representative").
- b. The Principal Investigator will make up periodic oral and/or written report(s) summarizing the work completed in accordance with the deliverables schedule set forth in the Scope of Work. The Principal Investigator shall submit a comprehensive final report on or before the termination of the Agreement.

5. PUBLICITY

Neither party will reference the other in a press release or any other oral or written statement intended for use in the public media in connection with the Research Program and its results without the written approval of the other party, except as required by applicable law. University, however, may acknowledge Sponsor's participation in the Research Program in scientific or academic publications or communications without Sponsor's prior approval. In any permitted statements, the parties shall describe the scope and nature of their participation accurately and appropriately.

6. PUBLICATION AND ACADEMIC RIGHTS

The Principal Investigator has the right to publish or otherwise publicly disclose information gained in the course of the Research Program. In order to avoid loss of patent rights as a result of premature public disclosure of patentable information, University will submit any prepublication materials to Sponsor for review and comment at least sixty (60) days prior to planned submission for publication. Sponsor shall notify University within thirty (30) days of receipt of such materials whether they describe any inventions or discoveries subject to the parties' rights under Section 8. University shall have the final authority to determine the scope and content of any publications, subject to the requirements of Section 7 of this Agreement.

7. CONFIDENTIAL INFORMATION

- a. The parties may wish to disclose confidential information to each other in connection with work contemplated by this Agreement ("Confidential Information"). Each party will use reasonable efforts to prevent the disclosure of the other party's Confidential Information to third parties during the Term, and for a period of three (3) years from the end date of this Agreement, provided that the recipient party's obligation shall not apply to information that:
- i. is not disclosed in writing or reduced to writing and marked with an appropriate confidentiality legend within thirty (30) days after disclosure;
 - ii. is already in the recipient party's possession at the time of disclosure;
 - iii. is or later becomes part of the public domain through no fault of the recipient party;
 - iv. is received from a third party having no obligations of confidentiality to the disclosing party;
 - v. is independently developed by the recipient party; or

- vi. is required by law, court order, or regulation to be disclosed.
- b. In the event that information is required by law, court order, or regulation to be disclosed, the party required to make disclosure shall notify the other to allow that party to assert whatever exclusions or exemptions may be available to it under such law, court order, or regulation.

8. PATENTS, COPYRIGHTS, AND TECHNOLOGY RIGHTS

- a. Title to all inventions and discoveries made solely by University inventors resulting from the Research Program shall reside in University; title to all inventions and discoveries made solely by Sponsor inventors resulting from the Research Program shall reside in Sponsor; title to all inventions and discoveries made jointly by University and Sponsor inventors resulting from the Research Program shall reside jointly in University and Sponsor. Inventorship shall be determined in accordance with U.S. Patent law.
- b. University will disclose to Sponsor any inventions or discoveries resulting from the Research Program as soon as possible after creation and reduction to practice. Sponsor shall notify University within thirty (30) days of receipt of disclosure whether:
 - i. Sponsor desires University to file patent applications on any invention, in which case Sponsor shall reimburse all University patent application filing costs, including those for patentability opinions; or
 - ii. Sponsor desires to use its own patent counsel to file patent applications, in which case Sponsor shall be directly responsible for patent application filing but shall obtain University's prior approval of counsel and of patent applications; or
 - iii. Sponsor does not desire that a patent application be filed in which case the rights to such invention shall be disposed of in accordance with University policies with no further obligation in Sponsor.
- c. With respect to inventions for which Sponsor has agreed to file patent application or to reimburse University's costs for filing patent applications, University grants Sponsor an option to negotiate an exclusive or non-exclusive, worldwide, royalty-bearing license to make, use or sell under any invention or discovery owned wholly or partly by University and made or conceived and reduced to practice during the Term of this Agreement or within six (6) months thereafter and directly resulting from the Research Program. If Sponsor elects an exclusive license, it will include a right to sublicense with accounting to University. Sponsor shall have three (3) months from disclosure of any invention or discovery to notify University of its desire to enter into such a license agreement, and the parties shall negotiate in good faith for a period not to exceed six (6) months after that notification, or such period of time as to which the parties shall mutually agree.
- d. If Sponsor and University fail to enter into an agreement during such period of time, the rights to such invention or discovery shall be dealt with in accordance with University policies with no further obligation to Sponsor.
- e. Under University policy, University investigators own copyright in their scholarly works. Scholarly works resulting from the Research Program are not subject to the terms of this Section 8.

9. INDEMNIFICATION AND INSURANCE

- a. Sponsor agrees to indemnify and hold harmless System, University, their Regents, officers, agents and employees from any liability, loss, or damage they may suffer as a result of claims, demands, costs, or judgments against them arising out of the activities to be carried out pursuant to the obligations of this Agreement, including but not limited to the use by Sponsor of the results obtained from the activities performed by University under this Agreement; provided, however, that the following is excluded from Sponsor's obligation to indemnify and hold harmless:
 - i. the negligent failure of University to substantially comply with any applicable governmental requirements; or

- ii. the negligence or willful malfeasance of any Regent, officer, agent, or employee of University or System.
- b. University shall, to the fullest extent authorized by Texas law, with respect to claims, liability, loss, damage, costs, or expenses, including reasonable attorney's and expert witness fees, awards, fines, penalties, or judgments, arising out of or relating to University's or its employees' negligent performance under this Agreement (collectively "Claims"), defend, indemnify, and hold harmless Sponsor, its Officials, officers, employees and agents (the "City Parties"), except to the extent the Claims are attributable to City Parties' gross negligence or willful misconduct. University shall, to the extent authorized by Texas law, defend the City Parties as required by California Civil Code Section 2778, and with counsel reasonably acceptable to those parties. University shall have no right to seek reimbursement from the City Parties for the costs of defense. The obligations contained in this Section 9(b) shall survive the termination of this Agreement for whatever cause for the full period of time allowed by law and shall not in any way be limited by the insurance requirements of this Agreement.
- c. Both parties agree that upon receipt of a notice of claim or action arising out of the Research Program, the party receiving such notice will notify the other party promptly. Sponsor agrees to provide attorneys, at its own expense, to defend against any actions brought or filed against University, System, their Regents, officers, agents, and/or employees with respect to the subject of the indemnity contained herein, whether such claims or actions are rightfully brought or filed; and subject to the statutory duty of The Texas Attorney General, University agrees to cooperate with Sponsor in the defense of such claim or action.
- d. As a component of The University of Texas System and an agency of the State of Texas, Consultant has and will maintain in force during the term of this Agreement an adequate program of self-insurance, pursuant to Chapter 2259 of the Texas Government Code, to cover its indemnification obligations under this Agreement. Furthermore, it is the stated policy of the State of Texas not to acquire commercial general liability insurance for torts committed by employees of the state who are acting within the scope of their employment. Therefore, Consultant will address issues of general liability in accordance with the Texas Civil Practice and Remedies Code, Chapter 101 (the Texas Tort Claims Act) and Chapter 104 (State Liability for Conduct of Public Servants). Chapter 101 of the Civil Practice and Remedies Code states 'that a governmental unit in the state is liable for property damage, personal injury and death proximately caused by the wrongful act or omission or negligence of an employee acting within his scope of employment...' Liability of the state government under this chapter is limited to money damages in a maximum amount of \$250,000.00 for each person and \$500,000.00 for each single occurrence for bodily injury or death and \$100,000.00 for each single occurrence for injury to or destruction of property. Employees of The University of Texas System are provided Workers' Compensation coverage under a self-insuring, self-managed program as authorized by the Texas Labor Code, Chapter 503.

10. INDEPENDENT CONTRACTOR

For the purposes of this Agreement and all services to be provided hereunder, the parties shall be, and shall be deemed to be, independent contractors and not agents or employees of the other party. Neither party shall have authority to make any statements, representations, or commitments of any kind, or to take any action which shall be binding on the other party, except as may be expressly provided for herein or authorized in writing.

11. TERMINATION

- a. This Agreement may be terminated prior to the above stated expiration date by means of a signed written agreement of both parties.
- b. In the event that either party shall be in default of its material obligations under this Agreement and shall fail to remedy such default within sixty (60) days after receipt of written notice thereof, this Agreement shall terminate upon expiration of the sixty (60) day period.

- c. Termination of this Agreement shall not affect the rights and obligations of the parties accrued prior to termination. Upon termination, Sponsor shall pay University for all reasonable expenses incurred or committed to be expended as of the effective termination date, including salaries for appointees for the remainder of their appointment.
- d. Any provisions of this Agreement which by their nature extend beyond termination shall survive such termination.

12. EXPORT CONTROL

- a. It is understood that both parties are subject to U.S. laws and regulations controlling the export of certain items, commodities, defense articles, Confidential Information, proprietary technical data or source code, collectively hereafter referred to as "Items." Each party is obligated to comply with applicable U.S. export laws and regulations (including the Arms Export Control Act, as amended, and the Export Administration Act of 1979). Prior to providing any Items which are subject to U.S. export laws and regulations, and prior to furnishing any Items where oral instruction or inspection may disclose technical data subject to such export controls, the disclosing party shall notify receiving party's export control officer in writing of the Items and applicable export controls. Receiving party shall have the right to decline or limit the receipt of such Items, and any task requiring receipt of such Items. The transfer of Items may require a license from the cognizant agency of the U.S. government. The parties agree to cooperate in securing any license which the cognizant agency deems necessary in connection with this Agreement.
- b. For cases whereby University is the Receiving Party, recipients of Confidential Information disclosed to University for the purposes hereunder may include, but are not limited to, the individual person(s) identified in the attached Exhibit C ["Acknowledgement Of Contact Person for The University Of Texas at San Antonio (UTSA)"].

13. EXHIBITS

- a. Exhibits A and B are incorporated herein and made a part of this Agreement for all purposes.
- b. In the event of any direct conflict between the terms and conditions of this Agreement and any document referenced herein or any Exhibit, the terms of this Agreement shall control.

14. GENERAL

- a. This Agreement may not be assigned by either party without the prior written consent of the other party; provided, however, that subject to the approval of University, which may not be unreasonably withheld, Sponsor may assign this Agreement to any purchaser or transferee of all or substantially all of Sponsor's assets or stock upon prior written notice to University, and University may assign its right to receive payments hereunder.
- b. This Agreement constitutes the entire and only agreement between the parties relating to the Research Program, and all prior negotiations, representations, agreements, and understandings are superseded hereby. No agreements altering or supplementing the terms hereof may be made except by means of a written document signed by duly authorized representatives of the parties.
- c. Any official notice required by this Agreement shall be given by prepaid, first class, certified mail, return receipt requested, or by a recognized overnight courier, addressed as follows:

<p>in the case of University to:</p> <p>The University of Texas at San Antonio Research Administration</p>	<p>Contracts & Industry Agreements Attn: Senior Director One UTSA Circle San Antonio, Texas 78249</p>
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or in the case of Sponsor to:

City of Piedmont
120 Vista Avenue
Piedmont, CA 94611

ATTN: Chief Jeremy Bowers
Piedmont Police Department
PHONE: (510) 420-3010

or at such other addresses as may be given from time to time in accordance with the terms of this notice provision.

Other communications regarding the day-to-day administration and operation of this Agreement shall be mailed (or otherwise delivered), and addressed as follows:

in the case of University to:

The University of Texas at San Antonio
Research Service Center – HEBA-DTC
Attn: RSC Director
One UTSA Circle
San Antonio, Texas 78249
PHONE: (210) 458-6472

or in the case of Sponsor to:

City of Piedmont
120 Vista Avenue
Piedmont, CA 94611
ATTN: Chief Jeremy Bowers
Piedmont Police Department
PHONE: (510) 420-3010

- d. This Agreement shall be governed by, construed, and enforced in accordance with the internal laws of the State of Texas.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives.

THE UNIVERSITY OF TEXAS AT SAN ANTONIO

CITY OF PIEDMONT

By _____

By _____

Name: Jessica C. Fernandez

Name: John O. Tulloch

Title: Senior Director for Contracts & Industry Agreements

Title: Acting City Administrator

Date: _____

Date: _____

Principal Investigator:

Approved as to Form:

I have read this Agreement and understand my obligations hereunder:

By _____

Name: Michelle Marchetta Kenyon

Name: Michael R. Smith

Title: City Attorney

Title: Professor

Date: _____

Attest: _____

Name: Lisa Argue

Title: Deputy City Clerk

Date: _____

EXHIBIT A
Research Program

Scope of Work for Piedmont Police Department Call Data



1. Introduction

The Piedmont Police Department and community of Piedmont have engaged in conversations over the last several months relative to equity and policing. While there is a high level of community trust and support of the police department, the history of Piedmont, its history with Oakland, and the times we are in offer an opportunity to examine how police are utilized within the City. Two areas of particular interest are as follows:

- The types of calls for service which police officers respond to and the question of whether there are more appropriate alternative responses based on the call types.
- The frequency of biased-based calls for police intervention from the public which lack specific criminal related behavior.

The Department maintains Computer Aided Dispatch (CAD) systems and Record Management Systems (RMS) which contain call and event data. The Department is interested in an analysis of this data to inform future discussions and decisions relative to call responses as well as public utilization of emergency and non-emergency requests for police services.

1.1 Background

The Piedmont Police Department prides itself as a professional policing agency that exemplifies the best of policing. The organization strives to continually improve its service delivery to the public, support and develop employees, and engage in benchmarking against industry best practices for improvement. The topic of bias and the types of calls our police officers respond to is a subject which has increased in recent months as communities across the country are more engaged on issues of equity in general. The City of Piedmont is committed to examining its practices, policies and procedures through an equity lens and this work is in alignment with that commitment.

1.2 Scope of Work

The City of Piedmont and Piedmont Police Department seeks to contract with Dr. Michael R. Smith and Dr. Rob Tillyer from the University of Texas at San Antonio to perform the following work:

- Conduct data analysis of calls for service for the last five years which police officers responded to.
 - Analyze CAD data to examine frequency of call types, police resources utilized across call types (e.g. number of officers dispatched, time on scene, reports written, etc.), and, if feasible, how calls change from initial dispatch through disposition
 - Categorize call types and make data-driven and/or research-based recommendations on the need for a police officer versus another type of response such as a mental health clinician, Community Service Officer (CSO), or other resource.
 - Prepare a comprehensive report detailing findings from the analysis and summarizing recommendations for sworn police vs. non-sworn police (or co-police) response.

Scope of Work for Piedmont Police Department Call Data



- Conduct data analysis to determine the frequency of potentially biased-based calls from the public which lack specific criminal related behavior as a basis for police intervention.
 - Benchmark calls received against through comparison of callers' descriptions of the race/ethnicity of suspected offenders to:
 - (1) reported crime suspects from official police reports, (2) arrestees, (3) field interrogation entries (if available) or other indicators of field contacts by the police.
 - Conduct 3-4 focus group interviews of neighborhood residents/associations/groups to identify concerns and perceptions regarding suspected offenders in Piedmont and analyze resulting data for patterns and trends
 - Prepare a comprehensive report detailing the results of the administrative data and focus group analysis, including recommendations for community engagement/education on the appropriate legal and ethical role of the police in contacting or stopping crime suspects

2. Project Timeline, Deliverables, & Compensation

Deliverable Description	Completion Date	Supporting Deliverable/ Documentation	Payment Amount
Execution of agreement	July 19, 2021	Signed agreement	N/A
Brief project and methodology to Piedmont stakeholders	August 2021	Travel and onsite meetings (virtual if necessary)	N/A
Conduct focus groups	September 2021	Onsite focus groups (virtual if necessary)	\$24,970
Progress report and updates	November-December 2021	Summary progress report; call or virtual meeting with Piedmont stakeholders	N/A
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FINAL report	February 4, 2022	FINAL report	N/A
Presentation on project findings and recommendations to Piedmont stakeholders	February 7-18, 2022	Travel to Piedmont and onsite (virtual if necessary) meetings	\$24,970

3. Project Budget

The agreed-upon cost for this fixed price agreement is \$49,940. UTSA will invoice the City of Piedmont in accordance with the payment amounts specified above in the Timeline, Deliverables, & Compensation table. Detailed budget is attached.

Scope of Work for Piedmont Police Department Call Data

**Detailed Budget**

Budget Items	Payment Amount
Salaries	\$30,320
Fringe Benefits	\$7,280
Travel	\$7,300
Dictation Services	\$500
Indirect Costs (Overhead @ 10%)	\$4,540
Total	\$49,940

EXHIBIT B

Acknowledgement Of Contact Person for The University Of Texas at San Antonio (UTSA):

I have read the Agreement and its Terms and Conditions and understand my obligations, including that if any Confidential Information to be exchanged is export-controlled, I will consult with the UTSA Office of Research Integrity (ORI) *before* any export-controlled Confidential Information is disclosed. As the UTSA Contact Person, I agree I will not take possession or control of any export-controlled Confidential Information without prior approval from ORI, which is the UTSA office responsible for export controls compliance. I will not ever access, use, file, store, or maintain export-controlled Confidential Information related to this contract on any computer or other electronic medium that I personally own, and I will only use UTSA facilities, including physical desk or file storage and/or computer hard disks and/or other electronic medium owned or maintained by UTSA, to file, store, or maintain export-controlled Confidential Information after obtaining approval from ORI..

Signature: _____ Printed Name: _____

Date: _____ Title: _____

Are you a citizen or permanent resident of the U.S.? Yes No

Additional UTSA Individual Acknowledgement: To be signed by each additional UTSA individual with access to the Confidential Information of another party.

Complete below or if not applicable, check here: "Not applicable at this time"

I have read the Agreement and its Terms and Conditions and understand my obligations, including that if Confidential Information to be exchanged is export-controlled, I will consult with the UTSA Office of Research Integrity named above and *before* the disclosure of any export-controlled Confidential Information. As a UTSA individual with access to the export-controlled Confidential Information, I agree I will not use UTSA facilities, including physical desk or file storage and/or computer hard disks and/or other electronic medium owned or maintained by UTSA, to file, store, or maintain export-controlled Confidential Information without prior approval from ORI, which is responsible for export controls compliance.

Signature: _____

Printed name: _____

Are you a citizen or permanent resident of the U.S.? Yes No

Signature: _____

Printed name: _____

Are you a citizen or permanent resident of the U.S.? Yes No

Signature: _____

Printed name: _____

Are you a citizen or permanent resident of the U.S.? Yes No

Signature: _____

Printed name: _____

Are you a citizen or permanent resident of the U.S.? Yes No