

City of Piedmont
CITY COUNCIL AGENDA REPORT

DATE: April 3, 2017

TO: Mayor and Council

FROM: Paul Benoit, City Administrator

SUBJECT: Consideration of Award of Contract to Harley Ellis Deveraux for Operational Analysis of the Aquatics Master Plan Conceptual Design

RECOMMENDATION:

Authorize the City Administrator to execute an agreement with Harley Ellis Deveraux (HED) for operational analysis of the Aquatics Mater Plan Conceptual Design in the amount of \$23,500.

BACKGROUND:

On November 7, 2016 City Council accepted and commended the Aquatics Master Plan Conceptual Design as presented by HED and recommended by the Recreation Commission. This conceptual design was the result of an extensive community process that arrived at a high level view of how the community's aquatics needs could best be met within a slightly enlarged footprint at the existing location of the Piedmont Community Pool.

Operational analysis of the costs and expected rate of return of the conceptual design is the proposed next step in this comprehensive master planning process in order to determine the facility's estimated need for an operational subsidy from the General Fund.

The proposed feasibility study will include research and analysis of area aquatic providers, market area demographics, Piedmont aquatic user groups, facility management outline, opinion of probable revenue, opinion of probable expenses and opinion of facility financial performance. The results of the operational analysis will inform Council as to appropriate next steps in Master Planning process.

The City Attorney has reviewed and approved the attached agreement as to form and legality.

Attachments:

Agreement with Harley Ellis Deveraux
Harley Ellis Deveraux Proposal for Additional Services

By: Sara Lillevand, Recreation Director

Mr. Chester Nakahara
City of Piedmont
February 20, 2017
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issue.

If you have any questions regarding this proposal for services, or if you wish to discuss any aspect of the project, please contact me directly. We look forward to this opportunity to serve the City of Piedmont.

Very truly yours,

A handwritten signature in black ink, appearing to read "John Dale". The signature is fluid and cursive, with a checkmark-like flourish at the beginning.

John Dale, FAIA, LEED AP Principal-in-Charge

cc: Brett Paloutzian