

Fire



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Fire Department Organizational Structure



Fire Department Roster



MISSION

The Piedmont Fire Department provides our community with comprehensive and superior emergency services to protect life, property and the environment.

VISION

Piedmont Fire Department is dedicated to serving the people of our community and we work to continually exceed expectations. We will provide leadership locally, regionally, and nationally. We will establish and strengthen partnerships and cooperate with allied agencies to enhance our service. We will provide the best service possible within the fiscal opportunities available. We will exercise foresight in planning, preparing, and auditing for the safety and well-being of the community. We will promote confidence, trust, and self-reliance through personal and professional growth. We will support our workforce to maintain a healthy lifestyle and perform duties in a safe and responsible manner. We will continually assess our performance benchmarks and refine our standards to maximize operational efficiencies.

VALUES

Traditions Remembering the past and cherishing our vocational culture

Teamwork Empowerment of our personnel to provide quality customer service

Innovation Always seeking to acquire knowledge and skills while embracing a culture of continuous improvement

Integrity Adherence to moral and ethical principles

Honor Embrace variation in beliefs, perspectives and actions

Respect Deference to the rights or opinions of others

Trust Transparency with our practices and initiatives

Responsibilities of the Fire Department

Fire Suppression: The fire department is structured to allow rapid extinguishment of fires and potential rescues, while complying with regulations for crew accountability and safety. In addition to fire suppression, the department is equipped to handle a variety of emergencies such as: wildfires, vehicle collisions, rescues, flooding, etc. Our emergency fleet and staff are capable of various missions with a broad inventory of equipment.

Emergency Medical Services: The Piedmont Fire Department is one of the few fire departments in the state which staffs a paramedic ambulance. This exceptional public service is further enhanced with paramedics responding on additional emergency apparatus. The Fire Department strives to provide the highest level of emergency care in the most cost effective manner possible.

Fire Prevention: The Piedmont Fire Prevention Bureau has the responsibility to investigate all fires for cause and origin. The Bureau enforces minimum standards to safeguard life, health, property, and public welfare. The Fire Prevention Bureau provides the best customer service to the community by providing public education, plan review, fire investigation, and code enforcement.

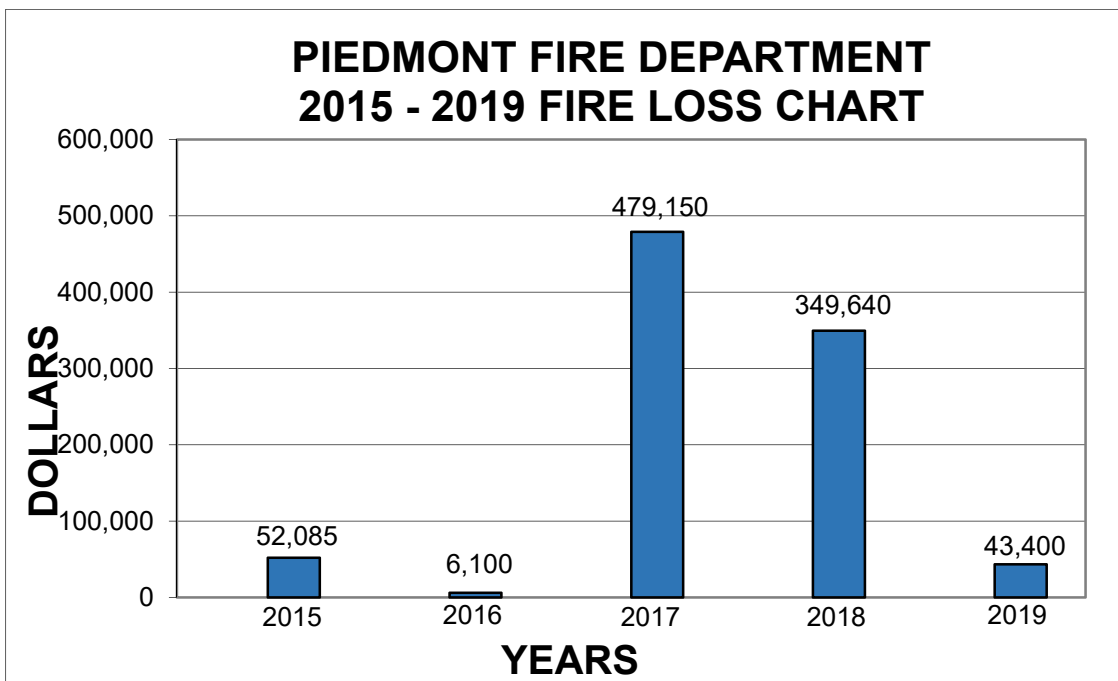
Training: Fire Department personnel conduct training in accordance with county, state and federal standards. Firefighters and Paramedics receive updates on advances in techniques and technology, and participate in continuing education.

Emergency/Disaster Preparedness: The Fire Department provides CPR/AED and First Aid courses for the community as well as Piedmont Unified School District employees. In partnership with the Public Safety Committee, neighborhoods are being mapped to improve disaster readiness at the neighborhood level and teach neighbors to rely on each other during the hours or days before fire, medical, police or utility responders arrive. The Fire Department is charged with stewardship of the City Emergency Operations Plan (EOP) and Emergency Operation Center (EOC). This includes, supplies, equipment, and training.

2019 Run Report	
11	Fire Related Incidents
520	Emergency Medical
16	Motor Vehicle Accidents/Automobile versus Pedestrian/Rescue
162	Hazardous Conditions (HazMat, Spill, Investigation, etc.)
119	False Alarms & False Calls
39	Good Intent/Public Service
<u>226</u>	<u>Miscellaneous</u>
1093	Total Calls for Service

Mutual Aid Provided by Piedmont Fire Department	
Alameda	15
Albany	7
Berkeley	8
Paramedics +/- FALCK	179
OES	1

2019 Inspection Report		
173 Vegetation Compliance Inspections		
<u>Fire & Life Safety Inspections</u>		
Businesses	Churches	Gov. Buildings
21	4	11
Schools/Childcare	R-2 Apartments	
11	6	



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FIRE

2019/20 ACCOMPLISHMENTS

- As stewards of the Emergency Operation's Plan (EOP) and Emergency Operations Center (EOC), PFD coordinated City staff training including several real-time simulated exercises
- Designed, built, outfitted and trained on new fire engine
- Produced several informational videos in collaboration with KCOM including one nominated for an award
- Provided mutual aid to the Kincade Fire for approximately 10 days with full reimbursement received
- Enhanced PFD web presence on the City's home page
- Managed EOP related logistics, supply, and policy for the COVID-19 Pandemic Event
- Researched and contracted with new and much improved vendor for Emergency Medical Services (EMS) billing
- Collaborated with Planning & Building Department to produce two Fire Code related ordinances
- Upgraded health and fitness equipment and opened facility to all City employees

2020/21 PRIORITIES

- Enhance training and professional development opportunities for PFD personnel as well as intentionally support their health and wellness
- Recruit firefighter paramedics to fill vacant positions
- Establish Risk Reduction Priorities for the community which include benchmarks for performance improvement
- Prepare for a self-initialized reassessment of Piedmont's Public Protection Classification (PPC®), from the Insurance Services Office (ISO)
- Develop a wildfire protection mitigation framework and assess FIREWISE certification elements for Piedmont
- Pursue grant opportunities for a Community Risk Specialist (non-safety)
- Collaborate with the Public Safety Committee (PSC) to update the Map Your Neighborhood program
- Implement digital evacuation platform (Zonehaven) in collaboration with countywide efforts
- Update the City's Emergency Operations Plan
- Implement digital staff scheduling and timekeeping program (Telestaff)
- Secure professional Fire/EMS dispatch contract
- Work with City Administration, Public Works and Police Department on Essential Services Building master plan

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<h2 style="margin: 0;">FIRE & PARAMEDIC</h2> <h3 style="margin: 0;">2020-21</h3>
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BUDGET SUMMARY FOR FIRE (INCLUDING PARAMEDIC)

	Approved Budget 19/20	Estimated Expenditures 19/20	Proposed Budget 20/21	Budget % Change
SALARIES	\$ 4,183,000	\$ 4,233,929	\$ 4,308,813	3.0%
FRINGE BENEFITS	\$ 1,893,800	\$ 1,702,870	\$ 2,081,812	9.9%
PERSONNEL EXPENSES	\$ 57,000	\$ 57,000	\$ 72,000	26.3%
SUPPLIES & SERVICES	\$ 551,000	\$ 484,000	\$ 529,000	-4.0%
TOTAL	\$ 6,684,800	\$ 6,477,799	\$ 6,991,625	4.6%

STAFF			
	<u>Employees</u>	<u>First Step</u>	<u>Last Step</u>
MANAGEMENT			
Fire Chief	1	-	17,078
MID-MANAGEMENT			
Fire Captain w/5% Fire Officer & Paramedic	1	11,042	13,417
Fire Captain w/ 10% Chief Officer	1	11,143	13,539
Fire Captain w/Chief Officer & Paramedic	1	12,359	15,016
	3		
FIRE FIGHTERS			
Lieutenant with 5% FOC	1	-	11,024
Lieutenant with FO & Paramedic	2	-	12,283
Firefighter	3	7,993	9,180
Firefighter with 5% FOC	1	8,392	9,639
Firefighter with 12% Paramedic	7	8,952	10,282
Firefighter with FO & Paramedic	4	9,352	10,741
Engineer with 5% FOC	2	8,812	10,121
Engineer with 5% FOC & Paramedic	1	9,819	11,278
	21		
CONFIDENTIAL			
Fiscal Services Technician w/ 2% EDU	0.4	6,164	7,489
Total	25.4		

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City of Piedmont
Proposed 2020 - 21 Budget

		Approved	Estimated	Proposed	Budget
Description	Account #	19/20	19/20	20/21	% Change
Fire					
Salaries					
Regular Salaries	411-010-001	3,482,000	3,049,268	3,564,139	2%
Part Time Salaries	411-010-002	35,000	35,000	60,152	72%
Overtime Salaries: General	411-010-003	330,000	825,000	339,076	3%
Object Total	411-010	3,847,000	3,909,268	3,963,367	3%
Health Insurance					
Medical Insurance	411-011-001	523,000	413,208	509,025	-3%
Dental Insurance	411-011-002	55,100	48,005	52,786	-4%
Vision Plan	411-011-003	6,100	5,148	5,452	-11%
Object Total	411-011	584,200	466,361	567,263	-3%
Retirement					
PERS: Normal Cost	411-012-001	736,000	552,200	812,600	10%
PERS: UAL Payment	411-012-003	784,400	892,900	893,100	14%
PERS: Cost Share	411-012-004	(464,700)	(446,100)	(460,600)	-1%
Object Total	411-012	1,055,700	999,000	1,245,100	18%
Other Benefits					
FICA	411-013-009	4,500	6,519	3,729	-17%
Life Insurance	411-013-001	12,600	11,801	12,793	2%
Disability Insurance	411-013-002	1,800	1,729	1,672	-7%
Uniform Allowance	411-013-003	30,400	27,887	30,346	0%
Medicare Insurance	411-013-005	56,000	54,043	57,677	3%
Concern EAP Program	411-013-006	3,300	3,000	3,327	1%
Object Total	411-013	108,600	104,979	109,544	1%
Personnel Expenses	411-031	40,000	50,000	50,000	25%
Department Supplies					
Office Supplies	411-051-001	5,150	5,150	5,150	0%
Fire Equipment and Supplies	411-051-002	43,000	75,000	43,000	0%
Clothing/Boots	411-051-003	40,000	40,000	40,000	0%
Object Total	411-051	88,150	120,150	88,150	0%
Radio & Telephone	411-052-003	20,000	20,000	8,000	-60%
Equipment Main/Gas/Oil					
Vehicle Maintenance	411-053-001	50,000	50,000	50,000	0%
Oil & Gasoline	411-053-002	15,000	15,000	15,000	0%
Object Total	411-053	65,000	65,000	65,000	0%
Contract Services	411-054	95,000	38,000	95,000	0%
Building Maintenance	411-055-001	15,000	15,000	15,000	0%

EXPENDITURES

City of Piedmont

Proposed 2020 - 21 Budget

		Approved	Estimated	Proposed	Budget
Description	Account #	19/20	19/20	20/21	% Change
Fire					
Other Expense					
Emergency Preparedness	411-056-003	40,000	5,000	40,000	0%
Fire Prevention	411-056-004	12,000	12,000	12,000	0%
Public Safety Committee	411-056-005	1,500	1,500	1,500	0%
Object Total	411-056	53,500	18,500	53,500	0%
Information Services					
Software	411-060-002	40,000	40,000	40,000	0%
Object Total	411-060	40,000	40,000	40,000	0%
Total: Fire		6,012,150	5,846,258	6,299,924	5%

FIRE

SUPPLEMENTAL REQUEST

Dispatch Proposal

The fire department is actively developing the RFP document for the Fire/EMS dispatch services contract approved in 2019-20 budget and it may not be implemented prior to July 1, 2020. The projected costs are estimated at \$85,000 per year with some initial startup costs.

This project increases our ability to meet industry standards (NFPA 1061, 1221 and 1710). This enhancement will also increase our capability to manage a significant fire, expedite the request of additional agencies, maintain crew accountability, and implement a Tactical Interoperable Communication Plan. The end user, (citizens), may also realize a financial enhancement for dispatch improvements that would positively impact our ISO score.

EOP/EOC Enhancement and Upgrade

The fire department is charged with stewardship of the EOP and EOC. In 2019-20 we increased this Emergency Preparedness expenditures to increase our training and update the EOP. We are requesting to keep the same funding level as last year for this account. The proposed increases will provide formal specialized training/exercises for City Staff and purchase some additional equipment.

MEMBERSHIP & MEETINGS

Memberships, Conferences & Training

101-411-031-001

2019-20 Budgeted Amount	\$ 40,000
2019-20 12-Month Estimate	\$ 50,000
2020-21 Proposed Amount	\$ 50,000

Professional meetings, association memberships, training conferences, periodical subscriptions, training certification fees along with federal, state and local mandated training are funded through this account. Examples are: California State Fire Marshal, Occupational Safety and Health Administration, Environmental Protection Agency, Federal Department of Transportation, California Department of Motor Vehicles, and the Insurance Service Organization. For the remainder of this year and next year we will address health and wellness training plus specific topics provided by outside contractors.

DEPARTMENTAL SUPPLIES

Office Supplies

101-411-051-001

2019-20 Budgeted Amount	\$ 5,150
2019-20 12-Month Estimate	\$ 5,150
2020-21 Proposed Amount	\$ 5,150

This account funds all office supplies, including consumable computer related items.

Fire Equipment and Supplies

101-411-051-002

2019-20 Budgeted Amount	\$ 43,000
2019-20 12-Month Estimate	\$ 75,000
2020-21 Proposed Amount	\$ 43,000

Firefighting equipment and supplies such as: hand tools, power tools, fire hose, fittings and nozzles, batteries as well as other emergency response equipment are purchased and maintained through this non-capital account. Next year's expenditures will be used to increase the depth of inventory for each vehicle and to outfit the new fire engine to meet ISO and NFPA standards.

Clothing/Boots

101-411-051-003

2019-20 Budgeted Amount	\$ 40,000
2019-20 12-Month Estimate	\$ 40,000
2020-21 Proposed Amount	\$ 40,000

Personal Protective Equipment (turnouts, wildland coats & pants and safety boots) is scheduled for replacement based on a ten year life expectancy. This standard has been set by the Occupational Safety and Health Administration, the National Fire Protection Association, and the personal protective equipment manufactures.

UTILITIES / TELEPHONE / RADIO

Radios & Telephone

101-411-052-003

2019-20 Budgeted Amount	\$ 20,000
2019-20 12-Month Estimate	\$ 20,000
2020-21 Proposed Amount	\$ 8,000

This account funds maintenance, repairs, annual re-programming, and access fees for department owned radio equipment.

EQUIPMENT MAINTENANCE / GAS / OIL

Vehicle Maintenance

101-411-053-001

2019-20 Budgeted Amount	\$ 50,000
2019-20 12-Month Estimate	\$ 50,000
2020-21 Proposed Amount	\$ 50,000

Annual maintenance and semi-annual services are performed on the Department's two fire engines, ladder truck, brush patrol, utility vehicle, fire chief's vehicle, and reserve staff vehicle.

Fuel, Gasoline, Diesel & Oil

101-411-053-002

2019-20 Budgeted Amount	\$ 15,000
2019-20 12-Month Estimate	\$ 15,000
2020-21 Proposed Amount	\$ 15,000

Diesel, DEF, gasoline and lubrication products for the Department's vehicles (ambulances not included) and the City Hall generator. Increase due to anticipated increase in fuel costs.

CONTRACT SERVICES

101-411-054-001

2019-20 Budgeted Amount	\$ 95,000
2019-20 12-Month Estimate	\$ 38,000
2020-21 Proposed Amount	\$ 95,000

This account funds our laundry services, overhead door maintenance, injury/illness prevention, fitness training, servicing exercise equipment, servicing and certifying fire extinguishers, fire hose testing, maintaining the fire station fire protection system, Fire/EMS Dispatch Services, and the annual ladder testing & certification.

BUILDING / GROUNDS MAINTENANCE

Building Maintenance

101-411-055-001

2019-20 Budgeted Amount	\$ 15,000
2019-20 12-Month Estimate	\$ 15,000
2020-21 Proposed Amount	\$ 15,000

The Fire Department oversees a major portion of this facility's ongoing and required maintenance. This account funds the maintenance and repair of the Department's living quarters, business offices, apparatus floor, gym, and storage areas.

OTHER EXPENSES

Emergency Preparedness

101-411-056-003

2019-20 Budgeted Amount	\$ 40,000
2019-20 12-Month Estimate	\$ 5,000
2020-21 Proposed Amount	\$ 40,000

This account funds emergency preparedness supplies, equipment, repairs and maintenance of the City's disaster containers, and the Emergency Operations Center. In addition this fund supports the Emergency Operations Plan and the Hazard Mitigation Plan.

Fire Prevention

101-411-056-004

2019-20 Budgeted Amount	\$ 12,000
2019-20 12-Month Estimate	\$ 12,000
2020-21 Proposed Amount	\$ 12,000

This account funds fire prevention publications, annual fire inspection forms and supplies, annual subscriptions to the California Fire Code, National Fire Protection Association and the Uniform Building Code. Other expenditures include equipment for community risk reduction related programs such as helmets, protective equipment and youth safety training.

Public Safety Committee

101-411-056-005

2019-20 Budgeted Amount	\$ 1,500
2019-20 12-Month Estimate	\$ 1,500
2020-21 Proposed Amount	\$ 1,500

This account funds the Piedmont's Public Safety Committee cost related to public safety announcements, brochures, and mailings in support of the Committee's charge.

INFORMATION SERVICES

Software

101-411-060-002

2019-20 Budgeted Amount	\$ 40,000
2019-20 12-Month Estimate	\$ 40,000
2020-21 Proposed Amount	\$ 40,000

This account funds and maintains software used to file reports, track staffing and payroll, maintain the medical records data base, and New World maintenance and updates.

City of Piedmont
Proposed 2020 - 21 Budget

		Approved	Estimated	Proposed	Budget
Description	Account #	19/20	19/20	20/21	% Change
Fire: Paramedics					
Salaries					
Regular Salaries	412-010-001	292,000	280,768	300,236	3%
Overtime Salaries: General	412-010-003	44,000	43,893	45,210	3%
Object Total	412-010	336,000	324,661	345,446	3%
Health Insurance					
Medical Insurance	412-011-001	42,000	35,026	40,728	-3%
Dental Insurance	412-011-002	4,400	3,860	4,247	-3%
Vision Plan	412-011-003	500	399	423	-15%
Object Total	412-011	46,900	39,285	45,398	-3%
Retirement					
PERS: Normal Cost	412-012-001	62,000	46,900	68,800	11%
PERS: UAL Payment	412-012-003	68,000	76,200	76,200	12%
PERS: Cost Share	412-012-004	(40,400)	(38,100)	(39,300)	-3%
Object Total	412-012	89,600	85,000	105,700	18%
Other Benefits					
Life Insurance	412-013-001	1,100	1,031	1,115	1%
Disability Insurance	412-013-002	100	69	71	-29%
Uniform Allowance	412-013-003	2,400	2,198	2,355	-2%
Medicare Insurance	412-013-005	4,900	4,725	5,028	3%
Concern EAP Program	412-013-006	300	222	238	-21%
Object Total	412-013	8,800	8,245	8,807	0%
Personnel Expenses	412-031	17,000	17,000	22,000	29%
Department Supplies					
Medical Supplies	412-051-001	45,000	45,000	45,000	0%
Equipment Main/Gas/Oil					
Ambulance Maintenance	412-053-001	10,000	11,000	10,000	0%
Oil & Gasoline	412-053-002	14,000	14,000	14,000	0%
Object Total	412-053	24,000	25,000	24,000	0%
Contract Services					
Contract Services	412-054-001	72,500	72,500	72,500	0%
Medical Radio Rental	412-054-002	10,000	0	0	-100%
Object Total	412-054	82,500	72,500	72,500	-12%
Other Expense					
Special Equipment	412-056-001	12,850	12,850	12,850	0%
Back-up Transportation	412-056-002	10,000	2,000	10,000	0%
Object Total	412-056	22,850	14,850	22,850	0%
Total: Paramedics		672,650	631,541	691,701	3%
TOTAL: Fire/Paramedics		6,684,800	6,477,799	6,991,625	5%

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PARAMEDIC

FIRE DEPARTMENT / PARAMEDIC PROGRAM

Medical Training **101-412-031-002**

2019-20 Budgeted Amount	\$ 17,000
2019-20 12-Month Estimate	\$ 17,000
2020-21 Proposed Amount	\$ 22,000

This account funds continuing education and re-certification for the Department's Emergency Medical Technicians and Paramedics. This account also funds State mandated, specialized training in the following areas: cardiac emergencies, trauma, communicable diseases, plus pediatric and geriatric medical emergencies.

DEPARTMENTAL SUPPLIES

Medical Supplies **101-412-051-001**

2019-20 Budgeted Amount	\$ 45,000
2019-20 12-Month Estimate	\$ 45,000
2020-21 Proposed Amount	\$ 45,000

This account funds disposable items used in patient treatment. Items funded include: bandages, pharmaceuticals, oxygen administration supplies, personal protective equipment, and cardiac monitor parts and supplies.

EQUIPMENT MAINTENANCE /GAS/OIL

Ambulance Maintenance **101-412-053-001**

2019-20 Budgeted Amount	\$ 10,000
2019-20 12-Month Estimate	\$ 11,000
2020-21 Proposed Amount	\$ 10,000

Overage was due to hardware installation of radios, gurney and specialized equipment for the new ambulance and can be covered by account # 412-056-001. Annual maintenance and periodic repairs for the Department's two ambulances are typical expenditures for this account.

Oil / Gasoline **101-412-053-002**

2019-20 Budgeted Amount	\$ 14,000
2019-20 12-Month Estimate	\$ 14,000
2020-21 Proposed Amount	\$ 14,000

Overage is due to increased fuel costs. The Department's two ambulances are funded through this account. This expenditure is based on interdepartmental aggregate of fuel costs. Increase for next year is based on probability of increased city-wide fuel usage and fuel costs.

CONTRACT SERVICES

Medical Contract Services

101-412-054-001

2019-20 Budgeted Amount	\$ 72,500
2019-20 12-Month Estimate	\$ 72,500
2020-21 Proposed Amount	\$ 72,500

This account funds services provided by outside contractors serving the Emergency Medical Services Division of Piedmont Fire Department. Among these are the Quality Assurance Nurse, medical waste removal service, oxygen supply, LUCAS Device service, cardiac monitor calibration and service. Additional funds are requested to purchase 4 year service contracts for LUCAS Devices and Cardiac Monitors. These services were previously provided by the County EMS transport provider. Maintenance and repairs are not covered by new the provider starting 7/1/19. Recent legislation imposed a fee of \$25.23 per medical transport. Our projected volume is 500 transports per year, resulting in approximately \$12,000 Fire will owe the state.

Medical Radio Rental

101-412-054-002

2019-20 Budgeted Amount	\$ 10,000
2019-20 12-Month Estimate	\$ 0
2020-21 Proposed Amount	\$ 0

This account funds an on-going lease for air-time required by Alameda County Communications. This system enables our Department paramedics to communicate with neighboring fire departments and area hospitals. Alameda County provides maintenance and upgrades to the radio equipment on a continuing basis as required by the local Emergency Medical Services Authority. Proposed increase is due to associated radio support costs when we transition to third-party dispatch center.

OTHER EXPENSES

Special Equipment

101-412-056-001

2019-20 Budgeted Amount	\$ 12,850
2019-20 12-Month Estimate	\$ 12,850
2020-21 Proposed Amount	\$ 12,850

This account funds specialized medical equipment. The Department's equipment is evaluated regularly to determine if replacement is required.

Back-up Transportation

101-412-056-002

2019-20 Budgeted Amount	\$ 10,000
2019-20 12-Month Estimate	\$ 2,000
2020-21 Proposed Amount	\$ 10,000

This account funds an Alameda County Contract Ambulance when it provides service to a Piedmont resident. This occurs when Piedmont's ambulance is on a medical response and a request is received for a second medical emergency. Additional funding is due to increased transport fees for outside agencies for standard call types and anticipated 5150 transport costs by third party provider.

Facility Maintenance Fund

Replace Fire Department Emergency Alert System

This project is funded from the previous year's budget (2018-19). Status: We still desperately need this upgrade, but are waiting to determine outcome of CIP facilities assessment. This will result in the project extending into next FY. Proposed Amount \$125,000

Original justification: Replace the Fire Station's Emergency Alert System with a modern, state of the art system. The current alert system was installed in the 1950's, updated in the 1970's and again in the 1990's. Portions of the current alert system rely on outdated wiring, speakers, and relays that have led to costly maintenance issues. Recently the audio box (control center) and several speakers were replaced (temporary repairs). Wiring system issues and component failures of this antiquated system make it difficult to locate a repair company qualified to work on this system.

Replacing the current system with a modern, state of the art alerting system will aid in reducing response times to emergencies, reduce cost of future repairs, and increase dispatch reliability. LED lighting, solid state circuitry, low voltage wires and computer aided components will reduce our energy consumption aiding in the City's goal of reducing its carbon footprint.

END OF FIRE & PARAMEDIC DEPARTMENT BUDGET

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