

PIEDMONT CITY COUNCIL

Regular Meeting Minutes for Monday, May 18, 2020

A Regular Session of the Piedmont City Council was held May 18, 2020, via teleconference, consistent with Executive Orders N-25-20 and N-29-20 and the Alameda County Health Official's Order #20-04. In accordance with Government Code Section 54957(b), the agenda for this meeting was posted for public inspection on May 14, 2020.

CALL TO ORDER

The Council met in Closed Session for (a) Conference with Labor Negotiators (Govt. Code 54957.6) Agency Designated Representatives: Michael Szczech and Charles Zuver, All Represented Labor Groups: Piedmont Firefighters Assn., Piedmont Firefighters Assn., Fire Captains Unit, and Piedmont Police Officers Assn. Following the 6:00 p.m. Closed Session, Mayor Bob McBain called the meeting to order at 7:35 p.m. with the Pledge of Allegiance.

ROLL CALL

Present: Mayor Bob McBain, Vice Mayor Teddy Gray King, and Councilmembers Jennifer Cavanaugh, Tim Rood, and Betsy Smegal Andersen

Staff: City Administrator Sara Lillevand, City Attorney Michelle Marchetta Kenyon, Fire Chief Bret Black, Police Chief Jeremy Bowers, Public Works Director Chester Nakahara, Planning & Building Director Kevin Jackson, Recreation Director Chelle Putzer, Finance Director Michael Szczech, and Assistant City Administrator / City Clerk John Tulloch

CONSENT CALENDAR

The Consent Calendar consisted of the following items:

Council Meeting Minutes

Approval of Council Meeting Minutes for 04/20/2020

Emergency Order

Confirmation of Emergency Order #2020-01

Resolution No. 22-2020

RESOLVED, that the City Council approves the consent calendar.

Moved by Rood, Seconded by King

Ayes: Andersen, Cavanaugh, King, McBain, Rood

Noes: None

Absent: None

PUBLIC FORUM

There was no **Public Testimony**.

REGULAR AGENDA

The Council considered the following items of regular business:

Public Safety Scheduling & Timekeeping Software City Administrator Sara Lillevand indicated that the Fire Department is using an outdated and unsupported system for shift scheduling. She reported that the current system and procedure for timekeeping had many opportunities for human error and recommended the purchase of new timekeeping and scheduling software for the Police and Fire Departments which will modernize and integrate these systems.

Assistant City Administrator / City Clerk John Tulloch reported the age of the current software, the complexity of scheduling public safety employees, the Fire Department's current multistep process for scheduling employees, the Request for Proposals (RFP) process, City Attorney review and staff negotiation of agreements, and new timekeeping software for all other City employees. He thanked Fire Chief Bret Black for proposing implementation of the proposed software.

There was no **Public Testimony** on this matter.

Councilmembers supported upgrading the software.

Resolution No. 23-2020

RESOLVED, that the City Council authorizes the City Administrator to execute agreements, in a form acceptable to the City Attorney, with Kronos, Inc. and ClientFirst Technology Consulting for implementation of public safety scheduling and timekeeping software.

Moved by Rood, Seconded by Cavanaugh

Ayes: Andersen, Cavanaugh, King, McBain, Rood

Noes: None

Absent: None

(0045, 0385, 0480-0370, 0785-0370)

**COVID-19 Impact
Update**

City Administrator Sara Lillevand updated the Council on the effects of COVID-19 on the City of Piedmont. She discussed the number of confirmed COVID-19 cases and deaths in Alameda County as well as updated orders from the County Health Officer. She announced that the City has cancelled its annual 4th of July Parade and Party in the Park, due to concerns about large gatherings. She also discussed the Recreation Department's efforts to organize summer camps to comply with recently issued county guidelines.

There was no **Public Testimony** on this matter.

Councilmembers deeply appreciated staff's many efforts to keep residents safe and to make the right decisions.
(0440)

**REPORTS AND
ANNOUNCEMENTS**

Vice Mayor King announced the past weekend was beautiful for use of the reopened tennis courts.

Councilmember Cavanaugh congratulated High School graduates and encouraged the community to respond to the 2020 Census. She announced residents may register for grocery deliveries on Feedmont.org.

Councilmember Andersen encouraged neighborhoods to join the 60-second cheer for essential workers at 8 p.m. daily.

Mayor McBain thanked staff for hosting a well-attended COVID-19 Town Hall, thanked the community for participating in the City Council Budget Session, and congratulated Councilmember Rood's son on his college graduation.

ADJOURNMENT

There being no further business, Mayor McBain adjourned the meeting at 8:23 p.m.