

## PIEDMONT CITY COUNCIL

Regular Meeting Minutes for Monday, April 6, 2020

A Regular Session of the Piedmont City Council was held April 6, 2020, via teleconference, consistent with Executive Orders N-25-20 and N-29-20 and the Alameda County Health Official's Order #20-04. In accordance with Government Code Section 54957(b), the agenda for this meeting was posted for public inspection on April 2, 2020.

**CALL TO ORDER** Mayor Bob McBain called the meeting to order at 7:31 p.m. with the Pledge of Allegiance.

**ROLL CALL** Present: Mayor Bob McBain, Vice Mayor Teddy Gray King, and Councilmembers Jennifer Cavenaugh, Tim Rood, and Betsy Smegal Andersen

Staff: City Administrator Sara Lillevand, City Attorney Michelle Marchetta Kenyon, Fire Chief Bret Black, Police Chief Jeremy Bowers, Public Works Director Chester Nakahara, Planning & Building Director Kevin Jackson, Recreation Director Chelle Putzer, Finance Director Michael Szczech, Senior Planner Pierce Macdonald-Powell, and Assistant City Administrator / City Clerk John Tulloch

**CONSENT CALENDAR** The Consent Calendar consisted of the following items:

**Acceptance of the 2018-2019 Audited Financial Statements** Consideration of the Acceptance of the 2018-2019 Audited Financial Statements (0100)

**2nd Reading of Ord. 749 N.S. -- Amending City Code Ch. 1 & 6** 2nd Reading of Ord. 749 N.S. – Amending Chapters 1 and 6 of the City Code to Designate the Planning Commission as the Appeal Body for Violations Involving Building Standard or State Housing Law (0705)

**Agreement for On-Call Consulting Services with R3 Consulting** Approval of an Agreement with R3 Consulting Group for On-Call Consulting Services (0045)

**Agreement for On-Call Consulting Services with Barry Miller** Approval of an Agreement with Barry Miller, FAICP, for On-Call Consulting Services (0045)

### **Resolution No. 18-2020**

RESOLVED, that the City Council approves the consent calendar.  
Moved by Rood, Seconded by King  
Ayes: Andersen, Cavenaugh, King, McBain, Rood  
Noes: None  
Absent: None

**PUBLIC FORUM** There was no **Public Testimony**.

**REGULAR AGENDA** The Council considered the following items of regular business:

**COVID 19 Impact Report** City Administrator Sara Lillevand gave a detailed report on the effects of the COVID-19 pandemic on the City of Piedmont. She discussed the City's mobilization status, provision of essential services, remote workforce, part-time staff, facility closures, fiscal impacts, and communications. Ms. Lillevand noted staff's tremendous efforts to address the emergency and to continue City

operations. She noted that city specific information regarding the number of COVID-19 cases and deaths is not available at this time, as the Alameda County Public Health Department, which is responsible for keeping track of that information, has not released it.

Recreation Director Chelle Putzer summarized online programming for preschool children and contacts with seniors.

There was no **Public Testimony** on the matter.

Councilmembers commended staff's professionalism and efforts in constrained circumstances and expressed concern regarding outreach to vulnerable populations and the status of part-time staff.  
(0440)

**Receipt of 2015 & 2019  
Housing Annual  
Reports**

Planning & Building Director Kevin Jackson reported on the purpose of and requirement that the City of Piedmont produce an annual report on its progress toward meeting the goals laid out in the City's housing element. He also indicated that planning is underway for the development of the City's next housing element.

Senior Planner Pierce Macdonald-Powell discussed the current and upcoming Regional Housing Needs Allocation (RHNA), required data in the Annual Report, the effects of changes in housing laws, next steps, and funding available for planning efforts.

There was no **Public Testimony** on the matter.

The Council thanked staff for preparing the reports.  
(0775)

**Certification of  
Special Municipal  
Election Results**

Assistant City Administrator / City Clerk John Tulloch advised that the Alameda County Registrar of Voters had certified the results of the March 3, 2020 special municipal election. He advised, that under the Elections Code, the City Council must declare the results of the election. He thanked the voters of Piedmont for their approval of the renewal of the City's parcel tax and shared statistics from the election.

There was no **Public Testimony** on the matter.

The Council acknowledged and appreciated voters' confidence in the City's management of taxpayer funds.

**Resolution No. 19-2020**

WHEREAS, the Alameda County Registrar of Voters has provided the official canvass of the special municipal election held March 3, 2020, a copy of which is attached hereto and incorporated herein.

NOW, THEREFORE, BE IT RESOLVED, that the City Council now finds and declares that the whole number of ballots cast and number of votes received is set forth in the attached canvass and that Measure T has received the required number of votes and has been adopted by the voters of Piedmont.

Moved by Cavenaugh, Seconded by Rood

Ayes: Andersen, Cavenaugh, King, McBain, Rood

Noes: None

Absent: None  
(0435)

**REPORTS AND  
ANNOUNCEMENTS**

Mayor McBain announced that April 13-19 is Dispatcher Appreciation Week.

Councilmember Andersen encouraged the community to participate in the 60-second cheer for essential workers at 8:00 p.m. daily.

Councilmember Cavanaugh urged residents to complete their 2020 Census forms. She also discussed a moratorium on evictions.

Councilmember Rood announced East Bay Community Energy's (EBCE) protections for consumers and StopWaste's delay of the reusable food ware pilot program.

Assistant City Administrator / City Clerk John Tulloch announced the procedure and requirements for obtaining relief from payment of property taxes and indicated information will be available on the City's website.

City Administrator Sara Lillevand announced that, in April, only the regular meetings of the City Council and Planning Commission will occur, via virtual platforms. She indicated that the City intended, if possible, to resume a regular schedule of virtual Commission and Committee meetings in May.

**ADJOURNMENT**

There being no further business, Mayor McBain adjourned the meeting at 9:05 p.m.