

PIEDMONT CITY COUNCIL

Regular Meeting Minutes for Monday, February 6, 2017

A Regular Session of the Piedmont City Council was held February 6, 2017, in the City Hall Council Chambers at 120 Vista Avenue. In accordance with Government Code Section 54957(b), the agenda for this meeting was posted for public inspection on February 2, 2017.

- CALL TO ORDER** Mayor Wieler called the meeting to order at 7:30 p.m. with the Pledge of Allegiance.
- ROLL CALL** Present: Mayor Jeff Wieler, Vice Mayor Bob McBain, and Councilmembers Jennifer Cavanaugh, Teddy Gray King and Tim Rood (arrived at 7:33 p.m.)
- Staff: City Administrator Paul Benoit, City Attorney Michelle Marchetta Kenyon, Finance Director Kiran Bawa, Chief of Police Jeremy Bowers, Recreation Director Sara Lillvand, Public Works Director Chester Nakahara, Senior Planner Pierce Macdonald-Powell, Associate Planner Jennifer Gavin, Police Officers Joe Garcia and Kristina Foster, and City Clerk John Tulloch
- CONSENT CALENDAR** The following items were considered under one vote by the Council:
- Minutes** Approval of Council Meeting Minutes for 01/11/17 and 01/17/17
- Agreement with Koff & Associates** Approval of an Agreement with Koff & Associates in the Amount Not to Exceed \$19,680 for the Completion of Salary Surveys and an Appropriation to Fund the Agreement (0045, 0750)
- Agreement with KCOM Independent Contractors** Approval of Agreement with KCOM Independent Contractors for Calendar Year 2017 (0045, 0220)
- One Bay Area Grant Funding** Approval of a Resolution of Local Support for the One Bay Area Grant Funding for the Oakland Avenue Improvements Project (0775, 1000)
- Travel & Reimbursement Policy** Approval of a Travel & Reimbursement Policy for Elected Officials and Staff and Repeal of Conflicting Policies (0795)
- T-Mobile West LLC Settlement Agreement** Approval of a Settlement Agreement with T-Mobile West LLC and Authorization for the City Administrator to Execute the Agreement (0595)
- Resolution No. 6-17**
RESOLVED, that the City Council approves the Consent Calendar.
Moved by McBain, Seconded by Cavanaugh
Ayes: Cavanaugh, King, McBain, Wieler
Noes: None
Absent: Rood
- PUBLIC FORUM** There were no speakers for the public forum.
- CEREMONIAL MATTERS** Presentation of Proclamation to the Piedmont Police Explorer Unit

Mayor Wieler declared Monday, February 6, 2017 as Piedmont Police Explorer Day in recognition of Piedmont Police Explorer Post 911 for their service to the community and their achievements at the Chandler Tactical Competition.

Explorer Sergeant John Jogopulos explained the competition events and commended the team for its hard work.

Chief Bowers commended Officer Foster for her success in the competition.

REGULAR AGENDA

The Council considered the following items of regular business:

Safety at Piedmont Schools

City Administrator Benoit discussed the Council's request for a presentation on joint efforts between the City and Piedmont Unified School District to increase safety at Piedmont Schools.

Police Chief Bowers highlighted the Police Department's work with the PUSD with regard to school safety, including grant funded active shooter training, collaboration with the district on their 2014 Safety Plan, and working with the safety committees at each school site. He also highlighted ways in which the Police Department had engaged students, including presentations on distracted driving and driving under the influence as well as healthy relationship training. He also discussed the collaboration between the Police Department and school administrators with regard to recent incidents which involved police responses at Piedmont schools.

There was no public testimony on this matter.

The Council thanked the Police Department on its efforts.
(0765, 0785)

2016 Year End Crime Report

Police Chief Bowers presented the 2016 Year End Crime Report indicating a 3.6% overall increase in crime, which can be attributed to an increase in robberies and burglaries. He encouraged residents to be aware of their surroundings and secure their belongings, especially in vehicles. He explained the department's efforts to reduce burglaries at constructions sites, which have been targeted over the past year, as well as other public outreach efforts. He also discussed the crossing guard program.

Chief Bowers encouraged continued engagement by residents in neighborhood safety, crime prevention, and disaster preparedness efforts. He also commended the work of the Department's officers, detectives and dispatchers.
(0785)

FY 16-17 Mid-Year Financial Report

City Administrator Benoit indicated the General Fund revenues and expenditures were in line with the adopted budget. He stated the projected General Fund ending balance would exceed expenses by a fair amount, due to conservative budgeting and prudent management of day to day operations.

The City Administrator highlighted the significant backlog in facilities maintenance and information technology that currently exists in the City and thanked residents for approving an increase to the municipal services tax, which will allow for long needed investment in these areas.

City Administrator Benoit discussed review of the Mid-Year Financial Report by the Budget Committee.

There was no public testimony on this matter.

Council asked questions regarding when revenues are received from the county as well as progress on the implementation of the Information Technology Strategic Plan. Council thanked the City Administrator and Finance Director for their work on the Mid-Year Financial Report.

Resolution No. 7-17

RESOLVED, that the City Council accepts the Midyear Financial Report for FY 2016-17.

Moved by King, Seconded by Rood

Ayes: Cavanaugh, King, McBain, Rood, Wieler

Noes: None

(0165)

**Purchasing Policy
Procedures**

City Administrator Benoit discussed the proposed ordinance to update the City's purchasing policies, procedures and practices which have been in place since 1984. He stated the proposed ordinance and policies would promote efficiency and clarity in purchasing. He explained the proposed change to require Council approval for purchases of supplies, materials, and general services over \$25,000 and Public Works and professional services over \$75,000.

The City Administrator and City Attorney Marchetta Kenyon discussed several aspects of the proposal including how dollar limits are interpreted, the use of county, state, and federal purchasing programs, as well as review of all contracts by the City Attorney's office.

Councilmember Cavanaugh asked if the proposed ordinance and policy would have prevented the issues with the Piedmont Hills Underground Assessment District of several years ago. The City Administrator responded that this proposal would not have prevented that unfortunate occurrence, but that the Council had previously passed the Project Risk Management Policy, which implemented reviews and procedures that would limit the possibility of such an occurrence from happening again.

There was no public testimony on this matter.

The Council directed staff to increase the City Administrator's authority for purchases of supplies, materials, general services up from \$25,000 to \$75,000 in both the ordinance and the policy. Council also directed that the reporting of contracts approved by the City Administrator be required at least annually by the ordinance, but quarterly by the policy. The Council thanked staff for updating the policies.

Resolution No. 8-17

RESOLVED, that the City Council approves the 1st Reading of Ordinance 727 N.S. Amending Article XV of Chapter 2 of the City Code Regarding Purchasing.

Moved by McBain, Seconded by Rood

Ayes: Cavanaugh, King, McBain, Rood, Wieler

Noes: None

(0705, 0795)

**REPORTS AND
ANNOUNCEMENTS**

Mayor Wieler announced that the February 21, 2017 City Council meeting would be cancelled due to lack of a quorum.

Councilmember King announced that registration for Recreation Department Summer programs would begin on February 15, 2017 for residents, and February 22, 2017 for non-residents.

Vice Mayor McBain commended staff on the Hampton Park Improvement Project, specifically the installation of the natural and synthetic turf. Public Works Director Nakahara stated the fields were targeted to open in late February.

Councilmember Cavanaugh thanked the participants and the Piedmont Appreciating Diversity Committee for organizing Piedmont's participation in the Women's March on January 21, 2017.

City Clerk Tulloch announced that applications for the Climate Action Task Force were being accepted and would be due on February 24th.

FUTURE AGENDA ITEMS

Councilmember Cavanaugh requested an update on the status of the implementation of the City's IT master plan.

Councilmember Cavanaugh requested that staff bring an item to Council regarding the possible closure of the Piedmont Post Office on 41st Street in Oakland.

ADJOURNMENT

There being no further business, Mayor Wieler adjourned the meeting at 9:35 p.m.